



CITY OF ALLENTOWN

No. 29745

RESOLUTION

R136 - 2018

Introduced by the Administration on December 19, 2018

**Authorizes encroachment for a ramp and steps @ 520 Hamilton Street
(south side between Law & 5th)**

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 903.02 of the Codified Ordinances of the City of Allentown, relating to Permanent Obstructions specifies the criterion and the conditions under which permissible encroachments such as steps, porches, planters, fences, building projections and service structures shall be permitted in the public right-of-way; and

WHEREAS, permanent obstructions not permitted under the above criterion or approved by the Bureau of Building and Standards, may be permitted upon the expressed approval of Council in the form of a resolution; and

WHEREAS, such encroachments shall not impede or endanger the free flow of pedestrian or vehicular traffic; adversely affect the passage of light or air to adjoining properties; adversely affect in any other manner the health, safety or welfare of adjoining property owners or the public in general; or represent a significant variance from the number or size of encroachments existing in the immediate block area; and

WHEREAS, City Center Investment Corp. 845 W Hamilton Street, Suite 600, Allentown PA 18101, the property owner as listed on the attached application, is requesting an encroachment to install a ramp and steps @ 520 Hamilton Street, which was denied by the Administration as it encroaches more than one third (1/3) into the right-of-way;

WHEREAS, Allentown City Council finds that the proposed encroachment will not substantially impact the public right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, approves said encroachment and directs the Mayor to enter into an agreement on behalf of the City allowing the encroachment.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy	X	
Daryl Hendricks	X	
Cynthia Mota	X	
Courtney Robinson	X	
Ed Zucal	X	
Roger MacLean, Pres.	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 29745 was adopted by the City Council of Allentown on the 19th day of December, 2018, and is on file in the City Clerk's Office.


 City Clerk

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

This is a permanent encroachment request from City Center Investment Corporation for the installation of a ramp and steps (plan attached along with encroachment application)

- **Summary and Facts of the Bill**

Construction of a permanent ramp and steps @ 520 Hamilton Street (south side between Law & 5th).

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

Because the ramp and steps encroach more than 1/3 of the public right of way council approval is required.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

N/A

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

N/A

- **Priority status/Deadlines, if any**

As soon as possible

- **Why should Council unanimously support this bill?**

This will assist with access to the building.



Permanent
ENCROACHMENT APPLICATION
ORDINANCE #13066 12456

PERMANENT ☒
TEMPORARY ☐
APPLICATION DATE 11/13/18

PERMIT NO. _____
DATE ISSUED _____
FEE PAID _____

INFORMATION TO BE FAXED TO THE ENGINEERING DEPARTMENT AT (610) 437-7614
PLEASE PRINT OR TYPE CLEARLY WITH BLUE OR BLACK INK

ADDRESS OF ENCROACHMENT: 520 Hamilton St., Allentown, PA 18101 (South side between Law & 5th)

TIME PERIOD APPLIED FOR: Permanent

TYPE OF ENCROACHMENT: Construction of permanent ramp and steps

IF DUMPSTER OR SCAFFOLDING: N/A

NAME OF SUPPLIER: N/A PHONE: _____

ADDRESS: _____

NAME OF PROPERTY OWNER: City Center Investment Corporation PHONE: 610-625-5516

ADDRESS: 845 W. Hamilton St., Suite 600, Allentown, PA 18101

NAME OF APPLICANT: Same as Owner PHONE: _____

ADDRESS: _____

APPLICANTS SIGNATURE: *Robert D. Lo*

ALL APPLICATION TO BE ACCOMPANIED BY A MEASURE SKETCH BELOW

ROUTING SHEET

BUREAU OR DIVISION	DATE REC'D.	DATE REVIEW COMPLETED	DATE APPROVED	*DATE REJECTED
DGR HARB	11/14/2018	11/14/2018	11/14/2018	
153 ENG.	11/13/18	11/13/18	11/13/18 *	
MW INSP.	11/14/18	11/16/18	11/16/18 **	
TR	11/20/18	11/20/18	11/20/18	
ZONING OTHER	N/A			

Upon Completion of Review by Those Bureaus/Division/Agencies Checked Above, Return the Application to the Director of Code Enforcement (Building Standards and Safety - Inspection Division). If Rejected Manager of Bureau/Division/Agency is to Attach Memo Explaining Reason(s).

If Rejected or Not Permitted in Accordance with the Ordinance, Forward to the City Clerk for Action by City Council.

✓ Approved

 Rejected

Craig Messinger
Director, Community Development or Designee

11/20/18
Date

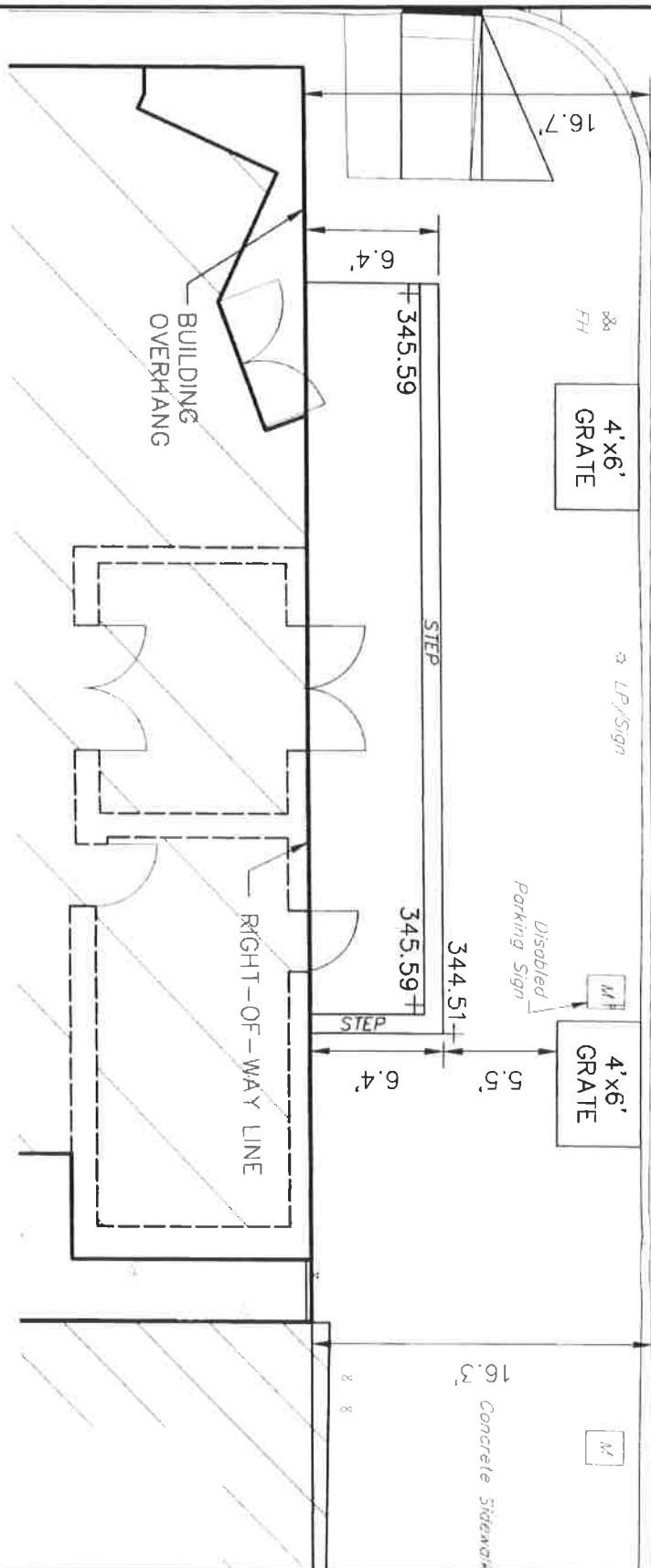
* MUST HAVE COUNCIL APPROVAL - MORE THAN 1/3 OF PUBLIC RIGHT OF WAY
* Will require building permits to be submitted.

WEST HAMILTON STREET

PROPOSED TOTAL ENCROACHMENT = 230 SF

DIMENSIONS ARE APPROXIMATE

Concrete Vertical Curb



PROPOSED ENCROACHMENT - WEST HAMILTON STREET
FOR
520 HAMILTON STREET
CITY OF ALLENTOWN, 2ND WARD LEHIGH COUNTY, PA

RETTEW

RETTEW Associates, Inc.
343 Hamilton Street, 2nd Floor
Allentown, PA 18101
Phone (610) 486-4330 Fax (610) 486-4825
Engineers - Planners - Surveyors - Landscape Architects
Environmental Consultants

DRAWN BY: MEB
DATE: 10/25/2018
SCALE: 1"=5'
DWG. NO. 096772004