

ADMINISTRATION

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 67 - 2018

OCTOBER 3, 2018

AN ORDINANCE

Amending the 2018 Solid Waste Fund Budget by transferring Seventy-Four Thousand Six Hundred Sixty-Six (\$74,666) Dollars from the Unappropriated Balance for services provided by the Lehigh County Humane Society during 2017.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes a transfer from the unappropriated balance of Solid Waste Fund in the amount of Seventy-Four Thousand Six Hundred Sixty-Six (\$74,666) Dollars as follows:

**Recycling and Solid Waste
Animal Control**

085-03-8005-0004-46

Other Contract Services

\$ 74,666

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

LEGISLATIVE TEMPLATE

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Public Works / Bureau of Recycling and Solid Waste

- **Summary and Facts of the Bill**

The Animal Control Program is in the Bureau of Recycling and Solid Waste and funding for the program is out of the Solid Waste Fund. The City is under contract with the Lehigh County Humane Society (LCHS) for the various animal control services.

Contract No. C2012-175 / RFP 2012-40 expired January 28, 2018 and the new Contract No. C21-000024 was fully executed on January 29, 2018.

In September 2018, the Bureau was contacted by LCHS to inform the City that an audit had been performed and LCHS realized they failed to invoice the City for the first quarter payment of 2017 under the old contract.

The City verified that this payment was not made for services rendered during the 1st Quarter of 2017.

Therefore, this Bill serves to transfer money from the Unappropriated Balance in the Solid Waste Fund to the Animal Control Program in the Solid Waste Fund, Account Number 085-03-8005-0004-46, in order to pay the invoice submitted by LCHS in September 2018.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

The City was under contract for services with the LCHS at this time and the 1st Quarter 2017 invoice was never submitted by LCHS to the City for payment. This money is owed the LCHS for services under the contract.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

This money was budgeted in 2017 for payment. Since the City did not receive an invoice for the 1st Quarter of 2017, the remaining balance went into the Unappropriated Balance at the end of the year.

- **Funding Sources – Please include the following in your explanation:**
 - If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.

The money will be transferred from the Unappropriated Balance of the Solid Waste Fund to the Animal Control Program account, 085-03-8005-0004-46, for payment.

- **Priority status/Deadlines, if any**

Request City Council to approve the Bill at their earliest convenience.

- **Why should Council unanimously support this bill?**

This money is rightfully owed to LCHS.

- **Committee Action**

- **Public Comments**

- **Body/Text of the Bill**

- **Exhibits**

- **Vote**