

RECEIVED

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

AUG 01 2018**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director FINANCE DIRECTOR'S OFFICE	FROM: Dennis Wetherhold
BUREAU: Department of Finance	BUREAU: Police

TRANSFER DETAIL

Date of Request: 31-Jul-18	Fund: General 911	Transfer Amount: \$120,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
911-04-0808-0001-02 (Permanent Wager)	120,000.00	1,465,932.00	885,432.84	765,432.84
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

911-04-0808-0001-06 (Premium Pay)	120,000.00	225,000.00	3,952.55	123,952.55
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Due to the vacancies at Communication Center

Reason Funds are Available for Transfer:

Reallocation of funds

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>S. Vayels</i>	Date: 7/31/18
ASST CHIEF: <i>Brent Hartzell</i>	Date: 8/2/2018
Director of Finance: <i>Roger MacLean</i>	Date: 8/3/2018
Mayor or Managing Director (if amount is greater than \$5,000):	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 8/21/18
Roger MacLean, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
David McGuire, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 8/15/2018

EXPENDITURE STATUS

DATE: 07/31/201 10:53:37AM

FUND: 911 911 Fund
DEPT: 04 POLICE
BUR: 0808 COMMUNICATIONS

FINAL BUDGET 2018	EXPENDED AS OF 07/31/2018	ENCUMBERED AS OF 07/31/2018	BALANCE AVAILABLE	% OF FINAL BUDGET REMAINING	% OF FISCAL YEAR REMAINING
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0001 EMERGENCY COMMUNICATIONS

02 PERMANENT WAGES	1,465,932.00	580,499.16	0.00	885,432.84	60.40	41.92
06 PREMIUM PAY	225,000.00	221,047.45	0.00	3,952.55	1.76	41.92
08 LONGEVITY	12,259.00	5,973.83	0.00	6,285.17	51.27	41.92
11 SHIFT DIFFERENTIAL	35,000.00	14,474.28	0.00	20,525.72	58.64	41.92
12 FICA	132,972.00	62,448.94	0.00	70,523.06	53.04	41.92
14 PENSION	171,277.00	28,546.00	0.00	142,731.00	83.33	41.92
16 INSURANCE - EMPLOYEE GRP	684,784.00	114,130.00	0.00	570,654.00	83.33	41.92
TOTAL: PAYROLL ACCOUNTS	2,727,224.00	1,027,119.66	0.00	1,700,104.34	62.34	41.92
22 TELEPHONE	120,840.00	52,945.33	38,356.10	29,538.57	24.44	41.92
30 RENTALS	0.00	0.00	0.00	0.00	0.00	41.92
34 TRAINING & PROF. DEVELOP	12,930.00	930.00	0.00	12,000.00	92.81	41.92
42 REPAIRS & MAINTENANCE	5,100.00	590.00	0.00	4,510.00	88.43	41.92
46 OTHER CONTRACT SERVICES	212,500.00	122,889.59	1,050.00	88,560.41	41.68	41.92
54 REPAIR & MAINT SUPPLIES	2,000.00	1,541.40	0.00	458.60	22.93	41.92
68 OPERATING MATERIALS & SUPP	5,800.00	0.00	413.22	5,386.78	92.88	41.92
72 EQUIPMENT	1,500.00	0.00	0.00	1,500.00	100.00	41.92
84 CAPITAL FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	41.92
86 GENERAL CITY CHARGES	0.00	0.00	0.00	0.00	0.00	41.92
88 INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	41.92
99 PRIOR YEARS' COMMITMENTS	0.00	0.00	0.00	0.00	0.00	41.92
TOTAL: NON-PAYROLL ACCOUNTS	360,670.00	178,896.32	39,819.32	141,954.36	39.36	41.92
TOTAL: EMERGENCY COMMUNICATION	3,087,894.00	1,206,015.98	39,819.32	1,842,058.70	59.65	41.92
GRAND TOTAL:	3,087,894.00	1,206,015.98	39,819.32	1,842,058.70	59.65	41.92

Whitehead, Tawanna

From: Robinson, Courtney
Sent: Wednesday, August 8, 2018 2:40 PM
To: Hanlon, Michael
Cc: Whitehead, Tawanna; Affa, Candida; Candida Affa; Cynthia Mota; Mota, Cynthia; Zucal, Ed; Guridy, Julio; Hendricks, Daryl; Julio Guridy; MacLean, Roger
Subject: Re: Transfer - Reallocation to Funds Due to Vacancies at Communication Center

I think this should at the very least be addressed at the public safety meeting in the way we made public works account for a \$70,000 transfer a few months ago.

Courtney

Sent from my iPad

On Aug 3, 2018, at 3:22 PM, Hanlon, Michael <Michael.Hanlon@allentownpa.gov> wrote:

For whatever it is worth, some councils have looked at numbers like this in a transfer and prefer it might be better to do an ordinance.

From: Whitehead, Tawanna

Sent: Friday, August 3, 2018 2:07 PM

To: Affa, Candida <Candida.Affa@allentownpa.gov>; Candida Affa <candida247@aol.com>; Robinson, Courtney <Courtney.Robinson@allentownpa.gov>; Cynthia Mota <muchulinn@hotmail.com>; Mota, Cynthia <Cynthia.Mota@allentownpa.gov>; Zucal, Ed <Ed.Zucal@allentownpa.gov>; Guridy, Julio <Julio.Guridy@allentownpa.gov>; Hanlon, Michael <Michael.Hanlon@allentownpa.gov>; Hendricks, Daryl <Daryl.Hendricks@allentownpa.gov>; Julio Guridy <guridy@aol.com>; MacLean, Roger <Roger.MacLean@allentownpa.gov>

Subject: Transfer - Reallocation to Funds Due to Vacancies at Communication Center

Hello,

Attached, please find a Transfer in the amount of \$120,000 regarding the Reallocation of Funds Due to Vacancies at Communication Center. This Transfer is from the Police Department.

This Transfer will be in the PLEASE SIGN FOLDER. Please review.

Thank you.

TAWANNA L. WHITEHEAD, MBA
DEPUTY CITY CLERK

City Clerk's Office
435 Hamilton Street
Allentown, PA 18101
P: 610.437.7556
F: 610-437-7554
E: Tawanna.Whitehead@allentownpa.gov
W: www.allentownpa.gov