

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 49 - 2018

---

AUGUST 1, 2018

---

AN ORDINANCE

Amending the 2018 General Fund budget deleting the position of Deputy Director – HR (21N) budgeted at a salary of One Hundred Three Thousand Three Hundred Fifty (\$103,350) Dollars and adding the position of Director – HR (21A) at an annual salary of One Hundred Seven Thousand Five Hundred (\$107,500) Dollars.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 159 of the General Fund budget be amended by deleting the position of Deputy Director – HR (21N) at a salary of One Hundred Three Thousand Three Hundred Fifty (\$103,350) Dollars and reinstate the position of Director – HR (21A) at an annual salary of One Hundred Seven Thousand Five Hundred (\$107,500) Dollars.

SECTION TWO: That this Ordinance will take effect on August 20, 2018.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Mayor's Office / Department of Human Resources

- **Summary and Facts of the Bill**

This bill will facilitate a small reorganization of leadership positions in the Department of Human Resources.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

The purpose of this bill is to eliminate the position of Deputy Director - HR and reinstate the Human Resources Director position.

As opposed to the Deputy Director position, the Human Resources Director position will be required to maintain City residency within 12 months of being appointed to the position. This position will also be an appointed position rather than a Non-Bargaining employee. The duties and responsibilities will remain the same.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

The salary for the Director – HR position will be \$4,150 more than the currently budgeted for the Deputy Director – HR position. These additional funds already exist in the Permanent Wage account in the Human Resources budget due to vacancy within the first half of 2018.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Funds are currently budgeted in the General Fund. No additional funds are necessary.

#### **Priority status/Deadlines, if any**

Once City Council approves the Bill the Administration can bring to City Council the candidate proposed to fill the position.

- **Why should Council unanimously support this bill?**

By implementing this change, it will allow the Director of Human Resources to held to same requirements as the other Department Heads within the City.