



CITY OF ALLENTOWN

No. 90

RESOLUTION

R - 2018

Introduced by the Administration on August 1, 2018

Authorization for one-year contract with ABE Fence, Inc. to provide emergency services for fencing and guardrail repair - 2 bids, contract can be renewed for 2 additional one year periods.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated July 18, 2018:

1. Name of Contractor/Consultant: ABE Fence, Inc.
2. Project or Contract Reference: 2018-11
3. Description of Service(s) to be provided: contractor shall provide emergency as needed fencing and guardrail repair services. The awarded vendor will provide routine fencing and/or guardrail repairs at various location throughout the City of Allentown on an as needed basis at a flat rate per hour and at a maximum defined mark-up for parts and materials throughout the duration of the contract period. The awarded vendor must be in the business of repairing and installing either fencing or guardrail and will have adequate manpower to satisfy the City of Allentown's routine requirements.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: ABE Fence, Inc. BID No.2018-11

TO: City Council, City Clerk, and Council Solicitor

FROM: Craig Messinger, Department Head

DATE: July 18, 2018

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc. & account number):

The funds for these services will be rendered on an as needed

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

Anchor Fence Co., Inc.-906 S. 4th Street, Allentown, PA 18103-No Bid Reply Form.

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

ABE Fence, Inc., 4770 S. Church Street, Whitehall, PA 18052.

- Term of contract or estimated completion date, subject to standard extensions:
The term shall commence upon full execution and shall cease two (2) years thereafter. The Contract will be subject to review at the end of each twelve (12) month period and subject to cancellation.
- Description of project or scope of services to be provided:

The intent of this bid to secure contractors to provide emergency as needed fencing and guardrail repair services. The awarded vendor will provide routine fencing and/or guardrail repairs at various location throughout the City of Allentown on an as needed basis at a flat rate per hour and at a maximum defined mark-up for parts and materials throughout the duration of the contract period. The awarded vendor must be in the business of repairing and installing either fencing or guardrail and will have adequate manpower to satisfy the City of Allentown's routine requirements.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

The services of this vendor are on an as needed basis and said services will be supplied at the pre-determined prices set forth in the attached Bid Proposal Page.

- Number of renewal term options and duration of each renewal, if any:

The Contract can be renewed for two (2) additional one (1) periods if mutually agreed upon by both parties

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: n/a

- Reasons for recommendation of Administration and Council approval of contract:

The City needs to secure a vendor in order to provide fencing and guardrails services on an as needed basis.

- Time Frame: ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Craig Messinger, Department Head

Copies To: Mayor
Director of Finance

Purchasing
Controller

Attachment: proposed resolution