

RECEIVED

JUN 13 2018

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Casandra Magliane
BUREAU: Department of Finance	BUREAU: Public Works - Communications

TRANSFER DETAIL

Date of Request: 12-Jun-18	Fund: General	Transfer Amount: 36,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0808-0002-30 RENTALS	36,000.00	90,400.00	42,000.00	6,000.00
			-	-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0808-0002-72 EQUIPMENT	36,000.00	432,508.00	413,031.15	449,031.15
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Funds being transferred to cover pending requisition (18-002326) and costs associated with the repair/replacement of mobile handset

Reason Funds are Available for Transfer:

Funds for mobile handset repair/replacement were budgeted in the (30) account but should be in the (72) per standard account definitions

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00	
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00	
Department Head:	<i>[Signature]</i>	Date: 6/12/18
Director of Finance:	<i>[Signature]</i>	Date: 6/15/2018
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 6/17/18
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Roger MacLean, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 28-JUNE-18
Julio Guridy, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Courtney Robinson, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: June 29th/18
Ed Zucal, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

expstat.rpt
06/12/2018 10:15AM
Periods: 1 through 14

Expenditure Status Report

Page: 1

CITY OF ALLENTOWN
1/1/2018 through 12/31/2018

000 GENERAL

03 PUBLIC WORKS

0808 COMMUNICATIONS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0002 TECHNICAL SERVICES						
0002-02 PERMANENT WAGES	164,752.00	69,372.26	69,372.26	0.00	95,379.74	42.11
0002-06 PREMIUM PAY	9,910.78	1,833.66	1,833.66	0.00	8,077.12	18.50
0002-08 LONGEVITY	3,690.00	1,497.88	1,497.88	0.00	2,192.12	40.59
0002-11 SHIFT DIFFERENTIAL	995.86	47.52	47.52	0.00	948.34	4.77
0002-12 FICA	13,727.00	5,519.18	5,519.18	0.00	8,207.82	40.21
0002-14 PENSION	19,527.00	8,135.00	8,135.00	0.00	11,392.00	41.66
0002-16 INSURANCE - EMPLOYEE GRP	69,639.00	29,015.00	29,015.00	0.00	40,624.00	41.66
0002-20 ELECTRIC POWER	23,600.00	5,017.51	5,017.51	0.00	18,582.49	21.26
0002-24 POSTAGE & SHIPPING	350.00	179.19	179.19	20.00	150.81	56.91
0002-26 PRINTING	22.00	0.00	0.00	0.00	22.00	0.00
0002-30 RENTALS	90,400.00	9,000.00	9,000.00	39,000.00	42,400.00	53.10
0002-34 TRAINING & PROF. DEVELOP	8,100.00	0.00	0.00	0.00	8,100.00	0.00
0002-42 REPAIRS & MAINTENANCE	11,500.00	1,743.78	1,743.78	6,393.40	3,362.82	70.76
0002-46 OTHER CONTRACT SERVICES	13,610.00	706.08	706.08	808.92	12,095.00	11.13
0002-54 REPAIR & MAINT SUPPLIES	50,000.00	35,205.09	35,205.09	7,956.50	6,838.41	86.32
0002-56 UNIFORMS	1,755.00	178.49	178.49	0.00	1,576.51	10.17
0002-62 FUELS, OILS & LUBRICANTS	9,000.00	3,407.03	3,407.03	0.00	5,592.97	37.86
0002-68 OPERATING MATERIALS & SUPP	39,910.00	9,796.88	9,796.88	9,070.56	21,042.56	47.27
0002-72 EQUIPMENT	432,508.00	0.00	0.00	19,476.85	413,031.15	4.50
Total GENERAL	962,996.64	180,654.55	180,654.55	82,726.23	699,615.86	27.35
Grand Total	962,996.64	180,654.55	180,654.55	82,726.23	699,615.86	27.35

Requisition Master Report
CITY OF ALLENTOWN

Document #: 62787 Date: 06/11/2018 Year: 2018
Requisition #: 18-002326
Description: CHANGE ORDER FOR 175-098247 FLASH UPGRADE TO EXISTING RADIOS
Requestor: ACHE, ROBERT
Requested for: ACHE, ROBERT
Apprvl Queue: r_comtech Group: acher Combine: N
Current Aprv: WETHERHOLD, DENNIS Lvl: 1 Prev:
PO Type: reg Confirming: N PO #:
Blanket exp: \$Limit - PO: Tran:
Contact: ACHE, ROBERT Phone: (610) 437-7673
Text Code: Restock: N
Department: 18 Order Placement:

Requisition Service

Type	Item Code	Amount
a		19,476.85

Tax cd: Comm cd: 1099 box: FA? N
HARRIS CORP
FLASH UPGRADE TO EXISTING RADIOS NEEDED
FOR THE RADIO PROJECT.

Account(s)	Project Account(s)	Acct %	Amount
E 000-03-0808-0002-72		100.00	19,476.85

RFQ: N Encumber: Y
Vendor: 00002402 HARRIS CORPORATION
Selected: N
Order from: harris RF COMMUNICATIONS DIVISION PO BOX 200 LYNCHBURG, VA 24501-2000
Pay to: pay PO BOX 7247 LB-8058 PHILADELPHIA, PA 19170-8058
FOB Point: DESTINATION
Desired: 06/18/2018 Required: 06/18/2018
Bill to: ap ACCOUNTS PAYABLE ROOM 110 435 HAMILTON STREET ALLENTOWN, PA 18101
Ship to: 080801 CITY OF ALLENTOWN 1304 FAIRVIEW STREET ALLENTOWN, PA 18102-4619
Ship-via:
Instructs:

Total: 19,476.85