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Initials:

FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director

FROM:

Michael Hanlon

BUREAU: Department of Finance

BUREAU:

City Council

TRANSFER DETAIL

Date of Request: 5-Jan-18

Fund: *General-2017* Transfer Amount: 7,149.75**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0101-0001-46	<i>7,149.75</i> \$7,150	271,000.00	171,027.44	163,877.69
Other Contract Services				

TO (CREDIT)

000-01-0101-0001-72	7,149.75			7,149.75
Equipment				

Reason Transfer is Required:

Remove and dispose of the existing carpet. Furnish and install Mannington carpet tile. Furnish and install Roppe 4.5" rubber cove base. City of Allentown to move all furniture and equipment.

Reason Funds are Available for Transfer:

Funds are available in the Other Contract Services Account #000-01-0101-0001-46 *we were told to place funds in 46 account because carpet fell under a contract in Building Maintenance - Controller thought this was wrong so now we are transferring it again*

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

Amount is greater than \$5,000.00

Department Head:

Date:

Director of Finance:

Date:

Mayor or Managing Director (if amount is greater than \$5,000):

Date:

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

CITY COUNCIL

Ray O'Connell, President:

☒ Approved ☐ Disapproved

Date: 1-17-18

Daryl Hendricks, Vice President:

☒ Approved ☐ Disapproved

Date: 17-JAN-18

Candida Affa, Councilperson:

☒ Approved ☐ Disapproved

Date: 1/18/18

Julio Guridy, Councilperson:

☒ Approved ☐ Disapproved

Date: 1/18/18

Roger MacLean, Councilperson:

☒ Approved ☐ Disapproved

Date: 1/18/18

Courtney Robinson, Councilperson:

☒ Approved ☐ Disapproved

Date: 1/18/18

David McGuire, Councilperson:

☒ Approved ☐ Disapproved

Date: 1/18/18

Cynthia Mota, Councilperson:

☒ Approved ☐ Disapproved

Date: 1/18/18