



CITY OF ALLENTOWN

No: 29677

RESOLUTION

R - 2018

Introduced by the Administration on July 18, 2018

Authorities, Boards, Commissions Appointments

Resolved by the Council of the City of Allentown, That

City Council does hereby give advice and consent to the following reappointments to the Vacant Property Review Board/Blighted Property Review Committee and the Property Rehabilitation and Maintenance Code Board of Appeals submitted to this Council by Mayor Ray O'Connell.

VACANT PROPERTY REVIEW BOARD/BLIGHTED PROPERTY REVIEW COMMITTEE

Nicholas Miller

110 S. Saint Elmo Street

Allentown, PA 18104

Term Expiration: 01/07/2020

PROPERTY REHABILITATION AND MAINTENANCE CODE BOARD OF APPEALS

Eileen Moser

2016 West Linden Street

Apartment E

Allentown, PA 18104

Term Expiration: 08/05/2021

City Council does hereby give advice and consent to the following appointment to the Environmental Advisory Council.

ENVIRONMENTAL ADVISORY COUNCIL

Anthony K. Hespeth (Keith) – Council's Appointment

1215 S. Bradford Street

Allentown, PA 18103

Term Expiration: 01/01/2020

Allentown City Council hereby approves the following reappointments to the Vacant Property Review Board/Blighted Property Review Committee and the Property Rehabilitation and Maintenance Code Board of Appeals and appointment to the Environmental Advisory Council.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy	X	
Daryl Hendricks	X	
Cynthia Mota	X	
Courtney Robinson	X	
Ed Zucal	X	
Roger MacLean, Pres.	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 29677 was adopted by the City Council of Allentown on the 18th day of June, 2018, and is on file in the City Clerk's Office.



 City Clerk



Ray O'Connell, Interim Mayor
City of Allentown
435 Hamilton St, 5th Floor
Allentown, PA 18101-1699
Office 610.437.7546
Fax 610.437.8730
Ray.OConnell@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ray O'Connell *ROC*
Interim Mayor

DATE: July 9, 2018

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following appointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Nicholas Miller	Vacant Property Review Board Blighted Property Review Committee	01/07/2020

Mr. Miller's resume form is attached for your review. He is replacing Mr. Thiel on this board. Mr. Thiel did not want to serve another term.

ROC/kal

Attachments

REQUEST FOR APPOINTMENTDATE 6/25/2018AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT
TO: Planning Commission, Vacant Property, Arts CommissionNAME: Nicholas MillerHOME
ADDRESS: 110 S Saint Elmo St. Allentown, PA 18104BUSINESS
ADDRESS: _____TELEPHONE NO. (RESIDENCE) 484-866-2368 BUSINESS _____EMAIL: Nicholas.p.miller@ibm.comPRESENTLY EMPLOYED
BY: IBMJOB
TITLE: Management ConsultantEMPLOYMENT
(Prior): JP Morgan Chase - Operations Analyst
PricewaterhouseCoopers - Valuation AnalystEDUCATION:
HIGH SCHOOL GRADUATE: X YES _____ NO
COLLEGE OR UNIVERSITY GRADUATE X YES _____ NO
DEGREE/FIELD OF STUDY Finance
Pennsylvania State UniversityCURRENT MEMBERSHIP IN ORGANIZATIONS AND
OFFICES: _____Community Bike Works - Committee member
Board of Directors - Penn State LV alumni
Lehigh Valley Launch Box - Advisory Board Member
Varricchio-Miller Educational Foundation - Founder/President
Greater Lehigh Valley - Chamber of Commerce - Ambassador

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD:

President - Penn State Business Society
Vice President - Student Government Association

DO YOU LIVE IN THE CITY OF ALLENTOWN: X YES NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

N/A

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

Buying property in city limits of Allentown

ARE YOU A REGISTERED VOTER: X YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

As a lifelong Allentownian, I would like to serve
the city that has given so much to my family and
myself. With a background in finance and project
management, I believe I could best contribute to the
Planning Commission.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES X NO

IF YES, EXPLAIN:

**IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU
WERE FIRST APPOINTED _____.**

**NOTE: This information will be used for making appointments to authorities, boards and
commission and in the event you are appointed/reappointed, it may be used as a
news release to identify you to the community.**



Signature



Date

Please forward this request for appointment, along with a resume to:

**Mayor's Office
City Hall
435 Hamilton Street
Allentown, PA 18101**

NICHOLAS P. MILLER

nmiller9394@gmail.com ♦ 484.866.2368 ♦ 110 South Saint Elmo Street Allentown, Pennsylvania 18104

EDUCATION

The Pennsylvania State University - Smeal College of Business
Bachelor of Science in Finance

University Park, PA
Graduation Date: May 2017 GPA: 3.61

EXPERIENCE

IBM

Philadelphia, PA

Management Consultant

June 2017-Present

- Executed and maintained project management processes and disciplines in project plan, quality management, and communications management during \$100+ million SAP implementation for Fortune 100 company
- Created project plan in Microsoft Project and tracked key performance metrics using Excel, producing a daily standup presentation for the project leadership team with project status updates

JP Morgan Chase & Co.

New York, NY

Operations Summer Analyst

June 2016-August 2016

- Applied advanced Excel techniques to summarize incidents and errors in an executive dashboard that expedited the Controls team annual report processing by 50%
- Created Standard Operating Procedures for group key functions, cutting down procedure time for onboarding employees and progressing parallel global strategy between New York and India offices
- Built SharePoint database to manage 450 regulatory management policies, reducing incidents of non-compliance by 15%

PricewaterhouseCoopers, LLP

New York, NY

Winter Valuation Analyst

January 2016-March 2016

- Valued corporate and sovereign bonds with a DCF model using a Bloomberg terminal, providing the valuation management team with client facing pitch book deliverable
- Analyzed client portfolios leveraging PwC's corporate debt valuation model to provide audit team required third-party valuations on portfolios valued up to \$17 billion dollars

MacSa Investment Bank

Tunis, Tunisia

International Intern

May 2015-June 2015

- Analyzed financial statements and calculated financial ratios, which were used by research team to complete quarterly reports
- Assisted finance team working on local dairy company's IPO to the Tunisian stock market, resulting in a \$300 million company valuation on Tunisian stock market

ENTREPRENEURSHIP

Varricchio-Miller Educational Foundation, LLC

Allentown, PA

Founder

April 2016-Present

- Founded a charity to provide financial assistance for students in Nairobi, Kenya with educational opportunities, and to promote study abroad experiences for Penn State students, funding 2 students' short term study abroad trips (March 2017)
- Sponsored 47 scholarships and led recipients on an educational trip in Nairobi, Kenya (April 2016)

TeraDrones, LLC

Allentown, PA

President, Founder

June 2015-Present

- Created and designed travel cases for professional film drones, formed an LLC, and hired three employees, generating \$40,000 in revenue during first fiscal year
- Negotiated contracts in person with factory management in Shanghai, China and developed supply chain strategies

LEADERSHIP

Lehigh Valley LaunchBox

Lehigh Valley, PA

Advisory Board Member

January 2018-Present

- Board member for community facing small-business incubator, with more than 30 active portfolio projects

Business Society

Lehigh Valley, PA

President

August 2013-December 2014

- Cultivated a business atmosphere for meetings, while promoting discussions on current business events and issues
- Spearheaded club attendance to Columbia University Leadership Conference in New York City

Student Government Association

Lehigh Valley, PA

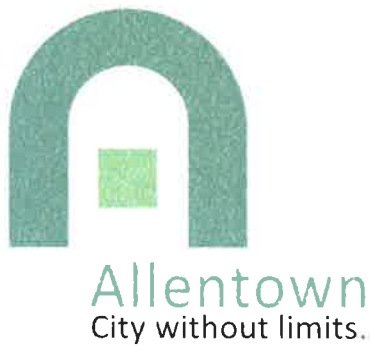
Vice-President

August 2013-November 2014

- Facilitated club meetings to proactively manage sponsored activities, programs, and student forums
- Chartered and advised student clubs and organizations on leadership skills and school guidelines


SKILLS AND INTERESTS

- Advanced in Excel, PowerPoint, Outlook, SharePoint
- Strong Public Speaking skills
- Backpacked 40 countries in Middle East, Africa, Asia, and Europe
- ROTC Leadership Training Course: Top 10% of class, Gauntlet Award recipient.
- Collegiate Ethics Bowl Debate Competition: Team Leader (2015)
- Licensed Realtor – Berkshire Hathaway HomeServices – Regency



Ray O'Connell, Interim Mayor
City of Allentown
435 Hamilton St, 5th Floor
Allentown, PA 18101-1699
Office 610.437.7546
Fax 610.437.8730
Ray.OConnell@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ray O'Connell 
Interim Mayor

DATE: July 3, 2018

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following reappointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Eileen Moser	Property Rehabilitation and Maint Code Board of Appeals	08/05/2021

Ms. Moser is an alternate member of this board. David Paulus resigned from board. She will be moving from the alternate spot to become a regular member of this board.

ROC/kal

Attachments

REQUEST FOR APPOINTMENT

DATE 1-11-18

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Housing Board of Appeals - Code

NAME: Eileen Mosen

HOME

ADDRESS: 2016 West Linden St Apts Allentown, Pa 18104

BUSINESS

ADDRESS: 2016-F West Linden St Allentown, Pa 18104

TELEPHONE NO. (RESIDENCE) (610) 821-4434 **BUSINESS** (610) 432-1096

EMAIL: eppy1955@gmail.com or HamiltonLinda@Kansoncorp.com

PRESENTLY EMPLOYED

BY: Hamilton / Linden Gardens - The Kanson Corp

JOB

TITLE: property manager

EMPLOYMENT

(Prior): Lafayette Towers + Society Hill /

DePaul Realty - Congress Apts + St. Mt. Apts

EDUCATION:

HIGH SCHOOL GRADUATE:

X **YES**

 NO

COLLEGE OR UNIVERSITY GRADUATE

 YES

X **NO**

DEGREE/FIELD OF STUDY

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

on Board of Appeals for Code
when it was active.

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: Treasure - Ladies Aux - Emerald Fire Co

DO YOU LIVE IN THE CITY OF ALLENTOWN: ☒ YES ☐ NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

I have been the property manager at Hamilton and Linden Gardens since 1998. I have always tried my best to keep the property up to code and to make sure our residents show respect to our property and to the community of Allentown.

ARE YOU A REGISTERED VOTER: ☒ YES ☐ NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I think my experience as a property manager gives me a greater understanding on how things need to be handled in order to assure the safety of the people residing in the City of Allentown.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: ☐ YES ☒ NO

IF YES,
EXPLAIN:

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED 2008.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

**IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED 1 AND THE YEAR YOU
WERE FIRST APPOINTED 2009.**

**NOTE: This information will be used for making appointments to authorities, boards and
commission and in the event you are appointed/reappointed, it may be used as a
news release to identify you to the community.**



Signature

2-6-18

Date

Please forward this request for appointment, along with a resume to:

**Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101**

REQUESTFORAPPOINTMENT

DATE 18MAY2018

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENTTO:

Environmental Advisory Council (EAC) & The Redevelopment Authority of the City of Allentown (RACA)

NAME: Anthony K. Hespeth (Keith)

HOME ADDRESS: 1215 S. Bradford Street Allentown, PA 18103

BUSINESS ADDRESS: 1215 S. Bradford Street Allentown, PA 18103

TELEPHONE NO. (RESIDENCE) 484-794-5090 **BUSINESS** same

EMAIL: mrkeithhespeth@gmail.com

PRESENTLY EMPLOYED BY: Celere Talent

JOB TITLE: Sr. Manager

EMPLOYMENT: (PRIOR) B. Braun Medical

EDUCATON:

HIGH SCHOOL GRADUATE: GED **YES** NO **COLLEGE OR**
UNIVERSITY GRADUATE X **YES** NO **DEGREE/FIELD OF STUDY:**

- 1995 Temple University – BS Environmental Engineering Technology
- 2010 LCCC – AS Business Administration
- 2013 Moravian College – BA Organization Management

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

- None

PAST ORGANIZATIONAL MEMBERSHIPS AND OFFICES:

- Parliamentarian Temple Student Government (TSG)
- Speaker General Assembly Temple Student Govenment (TSG)

DO YOU LIVE IN THE CITY OF ALLENTOWN? X **YES** NO

HAVE YOU EVER BEEN ARRESTED? X **YES** NO
IF SO, WHY? N/A

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN.

My wife and I own a home on the Southside of Allentown at 1215 S. Bradford Street, and we operate a fledgling Property Development Company (fix and flips) called Charmed Home Solutions, LLC. We are registered with the state of PA and Incorporated in the State of NV. We do not have any significant holdings and are not currently engaged in any projects.

ARE YOU A REGISTERED VOTER: X **YES** NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD?

For most of my adult life I've been employed as an engineer or an engineering technician. With so many years of experience in one field, and retirement not being an option at this stage in my life, I am considering a new career in public service. I have always been interested in politics and current events, both locally and at the national level. I believe that volunteering on boards and commissions will give me an insider view of city politics, thus preparing me for a position on the Allentown City Council and to run for Congress someday representing the new PA 7th Congressional District. In the meantime, I believe that I will be beneficial to community to volunteer my time advocating for something in which I so faithfully believe.

I believe that it is every person's duty support and defend the communities in which they live, County, State and Nation. To the board, I bring my life long experience as an Engineer and an Engineering Technologist. I bring will bring my passion for my neighborhood, my City, my District and my State. I believe that as long as one person in one District in the Commonwealth of Pennsylvania does not have clean drinking water, then that is a problem of each person in the State and in our Nation. I welcome the opportunity to work together with the City Council and the Mayor to advance environmental causes in our City. These are some of the reasons I want to serve on the EAC of Allentown. In addition, with a Degree in Environmental Engineering Technology, the technical aspects of which I do not use in my current profession, I can make a difference by using them in a voluntary capacity.

I am also wish to serve on the Redevelopment Authority of the City of Allentown (RACA). I believe that the EAC and the RACA go hand in hand. So many of redevelopment opportunities also have environmental impact components. I believe the city should work hard to reclaim blighted properties that are an environmental detriment to our communities, and redeveloping our urban areas is paramount to growing the character and strength of our City. Restoring these properties not only redevelops the City, but gives us the opportunity to develop our youth by creating work opportunities, rescue our women and children be creating safe havens from domestic abuse, and just to make an already great City the best City it can be.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: _____ YES X NO

IF YES, EXPLAIN: N/A

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED N/A AND THE YEAR YOU WERE FIRST APPOINTED N/A .

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.



Digitally signed by anthony.hespeth@sanofi.com
DN: cn=anthony.hespeth@sanofi.com
Date: 2018.05.18 16:07:46 -0400

18 May 2018

Signature

Date

Please forward this request for appointment, along with a resume to: City Clerk's Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Anthony Hespeth

Professional Summary

Experienced manager; production supervisor and metrology laboratory administrator with extensive manufacturing background that includes metrology engineering, manufacturing technical support, quality assurance, process control, and premarket certification EMC testing. Ability to lead, motivate, plan, and control various aspects of production and production support activities.. Experienced precision measurement equipment laboratory associate (PMEL); radio frequency and microwave, analog and digital, physical and dimensional measurements.

Metrology Skill Set

Thunder Scientific	Data Loggers	QVSI Sprint CNC-250	ISO 13485:2016
Fluke 5500/5700	Micrometers/Calipers	X Class Pin Gages	ISO 10012 & ISO/IEC 17025
RTDs/Thermocouples	Weights/Scales	Pressure transmitters	ANSI/NCLS Z540.3 – 2006
Timers/Oscilloscopes	Blue Mountain RAM	Multi-meters	21 CFR 820.72

Professional Experience

2017 – Present **Celere Talent** **Spokane, WA**

Sr. Manager

Provides instrument engineering support on the project under the direction of Project Engineer. The Instrument Engineer must be knowledgeable of industry accepted practices for instrumentation and calibration programs and provides guidance around our site wide compliance systems in regards to Metrology

Accomplishments

- Aligned policies and procedures in Technical Services to meet regulatory, global, and site quality requirements.
- Developed metrology subject matter expert for new systems on the flu manufacturing project team.
- Accomplished in addressing issues in large scale biotech or pharmaceutical industries addressed by Metrology

2011 – 2017 **B. Braun Medical** **Allentown, PA**

Engineer, Metrology

Responsible for all activities of calibration technicians. Apply knowledge of measurement science, mathematics, physics and electronics to calibrate inspection, measurement and test equipment (IM&TE). Maintain the calibration system including administering, controlling, and trending of metrology specific Key Performance Indicators (KPI).

Accomplishments

- Implemented RAM Optical/OGP Smart Scope calibration and PM program; \$14K/yr cost savings
- Lead Calibrated instrument reassessment; twenty percent reduction in calibration work load
- Implemented x-class pin gage calibration program to realize \$20K/yr cost savings

2008 – 2011 **B. Braun Medical** **Allentown, PA**

Associate Engineer of Metrology

Provide Engineering support toward the design, development, installation, startup, validation, and maintenance of metrology systems, processes, and equipment. Provide engineering skills and technical support to the metrology program. Perform calibrations on inspection, measuring, and test equipment (IM&TE) using applicable procedures..

Accomplishments

- Implemented of Blue Mountain Regulatory Asset Manager and development of calibration SOPs
- Implemented Tinius Olsen in-house calibration project to realize over \$16K/yr cost savings
- Implemented Sprint Tester in-house calibration and repair program; \$20K/year cost savings

Anthony Hespeth

2006 – 2008

B. Braun Medical

Allentown, PA

Sr. QA Technician, Calibration

Perform calibrations on inspection, measuring, and test equipment (IM&TE) using applicable procedures and metrology standards. Maintained and updated calibration procedures and created measurement data templates used in calibration management system. Lead and trained calibration technicians on new procedures for calibrated instruments. Instrumental in implementing Blue Mountain Regulatory Asset Manager (CMS).

1/2006 – 8/2 006

B. Braun Medical

Allentown, PA

Quality Control Inspector

Responsible for In process inspections of plastic molded parts in the Pharmacy Business Unit using micrometers, calipers, depth gages pin gauges, and optical measuring instruments; Deltronic optical comparator and RAM Optical Sprint-100. Maintained accurate device history records; Generate nonconforming lot reports.

2002 – 2004

Laird Technologies Delaware

Water Gap, PA

EMC Technician

Pre-Market EMC testing of various commercial and industrial equipment and appliances. Radio frequency shielding effectiveness testing of MRI Suites. Provided customers with detailed reports outlining construction deficiencies and corrective actions. Facilitated off site calibration of laboratory equipment.

Accomplishments:

- Developed Fabric shielding application for use with Magnetic Resonance Imaging (MRI) Suites
- Initiated certification process for shielded coaxial cables, attenuators, and directional couplers

1999 – 2001

Agere Systems

Reading, PA

Production Supervisor

First line supervisor responsible for planning, leading, and controlling all aspects of the manufacturing process including assembly, test, and component aging in a piece part intensive microelectronic environment

Accomplishments:

- Successfully launched microelectronic transceiver product line to support Cisco router technology
- Implemented lean manufacturing and visual inventory systems; just-in-time piece part deliveries
- Lead, organized, and motivated culturally diverse manufacturing workforce in IEBW Union shop

1999 – 1999

Lucent Technologies

Reading, PA

Process Analyst

Investigated and resolved manufacturing and processing difficulties related to chemical vapor deposition Assignment encompasses equipment and procedures such as, but not limited to, diffusion, oxidation and annealing furnaces, vapor deposition systems, chemical cleaning/etching facilities and related mechanical and visual inspections.

1997 – 1999

DBA Environmental

Pottstown, PA

Field Technologist

Field determination of soil and asphalt compaction requirements using nuclear instrumentation per DOT standards. Performed field sampling and testing of soil and aggregate materials on building pad construction projects. Filed detailed reports documenting pass or fail criteria. Destructive testing of concrete cylinders and mortar cube samples using precision stress measuring instrumentation.

Anthony Hespeth

1989 – 1991

Recticon Corporation

Pottstown, PA

Electronic Maintenance Technician

Electronic and electromechanical maintenance of high speed automated wafer-processing equipment. Physical calibrations of wafer flatness, thickness and surface resistance gages. Ensured economical operation within established limits by monitoring meters, gauges, and other instruments and computerized controls.

1986 – 1989

CACI Inc-Fed.

Virginia Beach, VA

Electronic Calibration Technician

Repair, calibration, and modification of test, measurement, and diagnostic equipment (TMDE), including precision measurement equipment laboratory (PMEL) standards and automatic test equipment. Utilized TMDE to perform voltage, current, power, impedance, frequency, microwave, temperature, physical-dimensional measurements.

1984 – 1986

United States Navy.

USS Bainbridge, CGN-25

Electronic Technician – PMEL – METCAL

Assessed measurement reliability and readiness for Navy test equipment that supported operational systems. Also provide technical support to calibration laboratories and Systems Command. Developed calibration procedures for test equipment, provided technical requirements for calibration facilities, performed metrology training, and produced specifications for calibration standards.

Competencies

Problem Solving	Team Building	Conflict Resolution	Structured Interviewer
Statistical Analysis	Planning & Developing	Training/Teaching	Idea Generation
Process Control	Economic Analysis	Leading & Coaching	Creative Thinker

Leadership Development

B. Braun Medical Allentown, PA *Certificates of Completion and* († American Management Association)

Influence Without Authority (1.8 CUE)†	Coaching: A Strategic Tool for Effective Leadership (1.8 CUE)†
Ken Blanchard's Situational Leadership II (1.2 CUE)†	John C. Maxwell's Five Levels of Leadership
The People Code (1.2 CUE)†	Management Skills for New Managers (1.8 CUE)†

Education

Moravian College	Bethlehem, PA	May 2013
∞ B.A. Organization Management: GPA: 3.9		
Leigh Carbon Community College	Schnecksville, PA	May 2011
∞ A.A.S Business Administration: GPA: 4.0		
Temple University	Philadelphia, PA	May 1995
∞ B.S. Engineering Technology: GPA 3.0		

Specialized Training

Lowery AFB: Denver, CO August 1983
Electronic Technician Class C (PMEL): Advanced analog, digital and microwave measurements.

Naval Training Center: North Chicago, IL March 1983
Electronic Technician Class A: Circuit theory analog and digital; Troubleshooting radio and radar.

Naval Training Center: Orlando, FL August 1982
Basic Electronics and Electricity: Basic electrical and circuit theory and troubleshooting techniques.

