



**Ray O'Connell, Interim Mayor**

City of Allentown  
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**TO:** Michael Hanlon  
City Clerk

**FROM:** Ray O'Connell *ROC*  
Interim Mayor

**DATE:** July 9, 2018

**SUBJECT:** Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following appointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Nicholas Miller	Vacant Property Review Board Blighted Property Review Committee	01/07/2020

Mr. Miller's resume form is attached for your review. He is replacing Mr. Thiel on this board. Mr. Thiel did not want to serve another term.

ROC/kal

Attachments

**REQUEST FOR APPOINTMENT**DATE 6/25/2018AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Planning Commission, Vacant Property, Arts CommissionNAME: Nicholas MillerHOME ADDRESS: 110 S Saint Elmo St. Allentown, PA 18104

BUSINESS ADDRESS: \_\_\_\_\_

TELEPHONE NO. (RESIDENCE) 484-866-2368 BUSINESS \_\_\_\_\_EMAIL: Nicholas.p.miller @ ibm.com

PRESENTLY EMPLOYED

BY: IBMJOB TITLE: Management ConsultantEMPLOYMENT (Prior): JP Morgan Chase - Operations Analyst  
Price Waterhouse Coopers - Valuation Analyst

EDUCATION:

HIGH SCHOOL GRADUATE: X YES \_\_\_\_\_ NOCOLLEGE OR UNIVERSITY GRADUATE X YES \_\_\_\_\_ NODEGREE/FIELD OF STUDY FinancePennsylvania State University

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: \_\_\_\_\_

Community Bike Works - Committee memberBoard of Directors - Penn State LV alumniLehigh Valley Launch Box - Advisory Board MemberVarricchio - Miller Educational Foundation - Founder/PresidentGreater Lehigh Valley - Chamber of Commerce - Ambassador

**PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES  
HELD:**

President - Penn State Business Society  
Vice President - Student Government Association

**DO YOU LIVE IN THE CITY OF ALLENTOWN:** X YES        NO

**HAVE YOU EVER BEEN ARRESTED?**

No

**IF SO, WHY?**

N/A

**DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN  
ALLENTOWN? PLEASE EXPLAIN:**

Buying property in city limits of Allentown

**ARE YOU A REGISTERED VOTER:** X YES        NO

**WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE  
WHAT VALUE YOU WILL BRING TO THE BOARD:**

As a lifelong Allentownian, I would like to serve  
the city that has given so much to my family and  
myself. With a background in finance and project  
management, I believe I could best contribute to the  
Planning Commission.

**DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER  
OF AN AUTHORITY, BOARD OR COMMISSION:**        YES X NO

**IF YES,  
EXPLAIN:**

**IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE  
HOW MANY TERMS YOU HAVE SERVED \_\_\_\_\_ AND THE YEAR YOU  
WERE FIRST APPOINTED \_\_\_\_\_.**

**NOTE: This information will be used for making appointments to authorities, boards and  
commission and in the event you are appointed/reappointed, it may be used as a  
news release to identify you to the community.**

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date

**Please forward this request for appointment, along with a resume to:**

**Mayor's Office  
City Hall  
435 Hamilton Street  
Allentown, PA 18101**

# NICHOLAS P. MILLER

nmiller9394@gmail.com ♦ 484.866.2368 ♦ 110 South Saint Elmo Street Allentown, Pennsylvania 18104

## EDUCATION

**The Pennsylvania State University - Smeal College of Business**  
Bachelor of Science in Finance

**University Park, PA**  
Graduation Date: May 2017 GPA: 3.61

## EXPERIENCE

### IBM

*Management Consultant*

**Philadelphia, PA**

*June 2017-Present*

- Executed and maintained project management processes and disciplines in project plan, quality management, and communications management during \$100+ million SAP implementation for Fortune 100 company
- Created project plan in Microsoft Project and tracked key performance metrics using Excel, producing a daily standup presentation for the project leadership team with project status updates

### JP Morgan Chase & Co.

**New York, NY**

*Operations Summer Analyst*

*June 2016-August 2016*

- Applied advanced Excel techniques to summarize incidents and errors in an executive dashboard that expedited the Controls team annual report processing by 50%
- Created Standard Operating Procedures for group key functions, cutting down procedure time for onboarding employees and progressing parallel global strategy between New York and India offices
- Built SharePoint database to manage 450 regulatory management policies, reducing incidents of non-compliance by 15%

### PricewaterhouseCoopers, LLP

**New York, NY**

*Winter Valuation Analyst*

*January 2016-March 2016*

- Valued corporate and sovereign bonds with a DCF model using a Bloomberg terminal, providing the valuation management team with client facing pitch book deliverable
- Analyzed client portfolios leveraging PwC's corporate debt valuation model to provide audit team required third-party valuations on portfolios valued up to \$17 billion dollars

### MacSa Investment Bank

**Tunis, Tunisia**

*International Intern*

*May 2015-June 2015*

- Analyzed financial statements and calculated financial ratios, which were used by research team to complete quarterly reports
- Assisted finance team working on local dairy company's IPO to the Tunisian stock market, resulting in a \$300 million company valuation on Tunisian stock market

## ENTREPRENEURSHIP

### Varricchio-Miller Educational Foundation, LLC

**Allentown, PA**

*Founder*

*April 2016-Present*

- Founded a charity to provide financial assistance for students in Nairobi, Kenya with educational opportunities, and to promote study abroad experiences for Penn State students, funding 2 students' short term study abroad trips (March 2017)
- Sponsored 47 scholarships and led recipients on an educational trip in Nairobi, Kenya (April 2016)

### TeraDrones, LLC

**Allentown, PA**

*President, Founder*

*June 2015-Present*

- Created and designed travel cases for professional film drones, formed an LLC, and hired three employees, generating \$40,000 in revenue during first fiscal year
- Negotiated contracts in person with factory management in Shanghai, China and developed supply chain strategies

## LEADERSHIP

### Lehigh Valley LaunchBox

**Lehigh Valley, PA**

*Advisory Board Member*

*January 2018-Present*

- Board member for community facing small-business incubator, with more than 30 active portfolio projects

### Business Society

**Lehigh Valley, PA**

*President*

*August 2013-December 2014*

- Cultivated a business atmosphere for meetings, while promoting discussions on current business events and issues
- Spearheaded club attendance to Columbia University Leadership Conference in New York City

### Student Government Association

**Lehigh Valley, PA**

*Vice-President*

*August 2013-November 2014*

- Facilitated club meetings to proactively manage sponsored activities, programs, and student forums
- Chartered and advised student clubs and organizations on leadership skills and school guidelines

## SKILLS AND INTERESTS

- Advanced in Excel, PowerPoint, Outlook, SharePoint
- Strong Public Speaking skills
- Backpacked 40 countries in Middle East, Africa, Asia, and Europe
- ROTC Leadership Training Course: Top 10% of class, Gauntlet Award recipient.
- Collegiate Ethics Bowl Debate Competition: Team Leader (2015)
- Licensed Realtor – Berkshire Hathaway HomeServices – Regency