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April 20, 2018

Timothy Steward, P.E.  
UGI Utilities, Inc.  
2121 City Line Road  
Bethlehem, PA, 18017

**Subject: Walnut Street from 10<sup>th</sup> Street to 15<sup>th</sup> Street Cost Sharing for Handicap Ramps**

Mr. Steward,

Per your request at our meeting on April 19, 2018, this letter will explain the agreement between the City of Allentown and UGI, Inc. regarding the cost sharing for the installation of handicap ramps on Walnut Street from 10<sup>th</sup> Street to 15<sup>th</sup> Street. The cost sharing agreement resulted from discussions whereby the City has committed to providing labor and equipment for paving of Walnut Street for the reach where UGI has replaced gas mains. The payments to the City to perform this work for UGI will be less than UGI's contracting this roadwork out benefitting both UGI rate payers and lowering City infrastructure outlay costs.

UGI has agreed to pay the City of Allentown up to \$100,000.00 toward the installation of the handicap ramps on Walnut Street. The City of Allentown requires the check for these costs be submitted before the work begins. If the cost of the handicap ramp installation is less than the agreed upon \$100,000.00, the City will reimburse UGI the difference in cost. The City will submit to UGI the actual, measured quantities and unit prices for the installation of these handicap ramps upon completion. The check should be made out to the City of Allentown and may be sent to me at the address shown above.

Thank you for working with us on this project. If you have any questions, feel free to contact me.

Very Truly Yours,

Theodore S. Berger  
Construction Operations Manager

xc: Craig Messinger, Director of Public Works  
Mark Geosits, City Engineer  
Mark Shahda, Superintendent of Streets  
Kyle Sergeant, Construction Inspector