

Introduced by the Administration on June 20, 2018

Authorization for Engagement of Professional Services with Michael Baker, International in the amount of \$150,000 for consulting, planning and engineering services related to the completion of a master plan for land known as the Auburn Cross Trail Park – property owned by the City and the Allentown Commercial and Industrial Authority (ACIDA). The purpose is to complete the Act 2 Land Recycling Process for the property. It was competitive bid and there were 5 bids.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of RFP dated May 10, 2018:

1. Name of Contractor/Consultant: Michael Baker International, Inc.
2. Project or Contract Reference: RFP No. 2017-32
3. Description of Service(s) to be provided: The City seeks professional consulting, planning and engineering services related to the completion of a master plan for land that is owned by the City and the Allentown Commercial and Industrial Authority (ACIDA) and is unofficially known as Auburn Cross Trail Park. It is a goal of the City to complete the Act 2 Land Recycling Process for the property.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2017-32

TO: City Council, City Clerk, and Council Solicitor

FROM: Lindsay Taylor, Department Head

DATE: May 11, 2018

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

- X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Capital Funds-001-08-2208-1560-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

Navarro & Wright Consulting Engineers, 151 Reno Avenue, New Cumberland, PA
Langan, One West Broad Street, Suite 200, Bethlehem, PA
Simone Collins Landscape Architecture, 119 E. Lafayette Street, Norristown
Johnson Mirmiran & Thompson, Inc. 7535 Windsor Drive, Suite 204B, Allentown, PA

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Michael Baker International, 2 City Center, 645 W. Hamilton Street, Suite 206, Allentown

- Term of contract or estimated completion date, subject to standard extensions:

The term shall commence upon full execution of the Contract and shall cease on December 31, 2018.

- Description of project or scope of services to be provided:

The City seeks professional consulting, planning and engineering services related to the completion of a master plan for land that is owned by the City and the Allentown Commercial and Industrial Authority (ACIDA) and is unofficially known as Auburn Cross Trail Park. It is a goal of the City to complete the Act 2 Land Recycling Process for the property.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$150,000.00

- Number of renewal term options and duration of each renewal, if any:

Upon mutual, written consent the Contract term may be extended for one (1) additional one (1) year term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

- Reasons for recommendation of Administration and Council approval of contract:

The City would like to complete a master plan for land that is owned by the City and the Allentown Commercial and Industrial Authority (ACIDA) and is unofficially known as Auburn Cross Trail Park. It is a goal of the City to complete the Act 2 Land Recycling Process for the property.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Lindsay Taylor, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution