

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 25 - 2018

INTRODUCED BY

JUNE 6, 2018

AN ORDINANCE

Amending the 2018 Liquid Fuels Fund budget to accommodate the reclassification of two (2) part-time Maintenance Worker II positions to two (2) full-time Maintenance Worker II positions in the Department of Public Works.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 324 of the Liquid Fuels Fund budget be amended by deleting the temporary wages for two part-time Maintenance Worker II (8M) positions and adding two full-time Maintenance Worker II (8M) positions budgeted at annual salary of Forty-Four Thousand Forty-Five (\$44,045) Dollars.

SECTION TWO: That City Council authorizes the transfer of funds into Permanent Wages and FICA accounts as follows:

FROM

**Public Works
Liquid Fuels Fund
Maintenance/Resurfacing**

004-03-4741-0001-04	Temporary Wages	\$ 45,590
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TO

004-03-4741-0001-02	Permanent Wages	\$ 42,350
004-03-4741-0001-12	FICA	<u>3,240</u>
	Total	\$ 45,590

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

LEGISLATIVE TEMPLATE

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Public Works, Bureau of Streets

- **Summary and Facts of the Bill**

Bill would facilitate a small reorganization of Public Works positions and improve day to day operations at the Streets Bureau

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

The purpose of this bill is to create (2) full-time MW2 positions in Public Works in Liquid Fuels.

As opposed to the PT positions, the full-time MW2 positions will provide full year-round assistance and will not be limited to 25 hours per week. The MW2's primary function include performing a wide variety of duties involved in the construction, surfacing and repair of city streets, roadways, alleys and other surfaces, and snow maintenance throughout the city.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

Per wage scale in the current budget book, an MW2 at the middle step of the bargaining scale (8M-D) is budgeted at \$44,045. We estimate the jobs will be fill sometime in July. The funds necessary for each position is figured at \$22,795 for salary and FICA.

Funds currently budgeted for three positions is \$52,533.00, leaving \$6,943 remaining in the Temporary Wage account.

With the start of the 2018 budget process, we noted our PALF allotment at \$3,057,432; the final amount to be given to the City came in at \$3,220,385.79; \$162,953.79 more than our earliest projection.

Benefits and pay increases will be budgeted as per any bargaining position, adhering to finance guidelines in accordance with active CBA in subsequent budget years.

- **Funding Sources – Please include the following in your explanation:**

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Once approved, transfers will need to be made as follows:

* \$42,350 transferred from 004-03-4741-0001-04 to 004-03-4741-0001-02

* \$3,240 transferred from 004-03-4741-0001-04 to 004-03-4741-0001-12

Priority status/Deadlines, if any

As soon as council approves changes

- **Why should Council unanimously support this bill?**

By implementing this change, it will allow the Streets Bureau to have additional personnel that can work on a year round basis.