



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, April 4, 2018

6:00 PM

Council Chambers

Roll Call

Present: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-2229](#)

R42

Authorization for Contract with the following vendors for road materials per the bids in the estimated amount of \$1,419,241.50: ABE Materials, Asphalt Maintenance Solutions, Inc., Cooperburg Materials, Feguson Waterworks, New Enterprise Stone & Lime Co., Sealmaster.

Attachments: [R42 Request for Council Approval - Bid No. 2017-01-2018 Streets Materials- All Vendors Resolution #29622](#)

Mr. Brent Hartzell stated that he will defer the technical aspects to Public Works, but will have Ms. Baraket explain the procedure and how we got here.

Ms. Jessica Baraket stated that this was done for street materials for the 2018 Streets and Alleys Program and miscellaneous projects for Parks and Recreation. The bid notification was sent to 59 vendors and we had eight responses received. The total amount awarded to each vendor as indicated on the agenda item of the amount that is going to each vendor.

Mr. Roger MacLean stated so we have 58.

Ms. Jessica Baraket stated that it was sent to 58 vendors. We received eight responses.

Mr. Craig Messinger stated that this is basically the bid that goes out yearly to get our materials for our streets program. This is all the asphalt, oils, crack seals and everything that we will utilize doing our road maintenance.

Mr. Roger MacLean asked if this money was budgeted for these projects.

Mr. Craig Messinger stated yes.

Mr. Daryl Hendricks asked is this related to the repairs on the streets that were opened by UGI.

Mr. Craig Messinger stated that this is money just utilized by city forces. This is not for any UGI milling overlays that we would do for them. That is all their own money. They will pay the actual asphalt company or whoever is supplying the materials directly.

Mr. Daryl Hendricks asked is the \$1.4 million average annually.

Mr. Craig Messinger stated pretty much.

Mr. Julio Guridy asked Mr. Messinger is he going to provide Council with the roads that they will pave with this.

Mr. Craig Messinger stated that there is a final list for it. He stated that he is not sure if it is online yet, but it will be online for what streets that all the materials are for. We have a couple of streets left over from last year.

Mr. Roger MacLean asked if there were any questions from the public.

Mr. Glenn Hunsicker, Allentown asked if Mr. Messinger to break this down. Is it for the 18th of January for all this stuff.

Mr. Craig Messinger stated that it goes by the year of the contract. There is usually overlaps during the winter months.

Mr. Glenn Hunsicker asked what are the dates. Can we have transparency on this.

Mr. Craig Messinger stated that this is part of the bid package that went out.

Mr. Mike Hanlon stated that once the contracts are put together by the Solicitor's office, I assume they are put online.

Mr. Craig Messinger stated yes. He stated that he can assure that every line item is detailed out.

Ms. Jessica Baraket stated that each one is outlined how much is going to each vendor and is outlined and all part of one bid. It is an annual bid so we award the bid on an annual basis.

Mr. Brent Hartzell stated that it is essentially April to March.

Mr. Roger MacLean thanked Mr. Hunsicker and asked if there were any other questions from the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29622

[15-2231](#)

R43

Authorization for Engagement of Professional Services with McMahon Consulting in the amount of \$2,775 for Grant Application services related to traffic calming and safety along the South Jefferson Street corridor.

Attachments: [R43 Request for Council Approval - McMahon2](#)
[Resolution #29623](#)

Ms. Jessica Baraket stated that it is for a one year contract for an Engagement of Professional Services in the amount of \$2,775.00.

Mr. Craig Messinger stated that this is actually for a grant that we are going out for a multimodal grant for the Jefferson corridor. We did apply for it last year. We did not receive the grant for it, but we are encouraged to apply for it again. There was some work that was done along the corridor that needed to be changed. Some of it needed to be modified. We went out and got a quote for this. This was to modify what was originally put out last year. We were encouraged to apply for it again.

Mr. Roger MacLean asked if there was anything from Council.

Mr. Daryl Hendricks stated that as this is my area of responsibility when I was still on the department, I am very familiar with this. He asked is this the area from Wyoming Street up to S. 12th Street.

Mr. Craig Messinger stated that this project is from the south end of the 15th Street Bridge all the way up to Lehigh Street. This is a safety enhancement project. One of the major parts of it is redoing the intersection on Wyoming and Jefferson, get rid of the two lanes, and put the left turn designated lanes in and providing bike lanes and traffic calming through the whole area.

Mr. Daryl Hendricks asked is this money for a study to be done or actual materials.

Mr. Craig Messinger stated that this is for the work. The design and construction. The other project you are talking about on the other side on 15th Street where it starts from Elm to the other side of the bridge up is starting this year. You are going to start seeing that work done. You will

see all new intersections, all new poles left-hand turn lanes, mill overlay and crosswalks.

Mr. Ed Zucal asked if the city is paying that company \$2,775 to apply for the grant and do the paperwork.

Mr. Craig Messinger stated to apply for it and for the change in the design and actual scope of the final project. We applied to this before and there was some work that was done in-house and through other projects and that had to come out of the scope of it.

Mr. Ed Zucal asked if the city had anyone in Engineering with the capabilities of applying for this grant.

Mr. Craig Messinger stated that at this time with the workload and what we have we do not. While we do have a grant coordinator that was discussed right from the beginning. This is a million dollar project and we want to put our best foot forward too.

Mr. Julio Guridy asked how much is the grant for.

Mr. Craig Messinger stated that the total project is one million and the total project is for \$700,000.

Mr. Roger MacLean asked if there were any other questions from Council or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29623

[15-2235](#)

R44

Authorization for Engagement of Professional Services with Wexcon, Inc. in the amount of \$16,000 for drain valve repair at Mack pool.

Attachments: [R44 Request for Council Approval -Mack Pool Drain Valve Resolution #29624](#)

Ms. Jessica Baraket stated that this is for drain valve repair that is needed in order for the pool to operate. The quote was sent to five vendors and two responses were received back with the lowest vendor being Wexcon.

Mr. Roger MacLean asked Ms. Taylor if she had anything to add. We are not going to have Change Orders with flashbacks to Cedar Beach.

Ms. Lindsay Taylor stated no flashbacks. Just a simple fix. The valve is 20 feet down and built from the 60s and impossible for us to do it without

going through this degree.

Ms. Candida Affa asked if the city ever used them before.

Mr. Rick Holtzman stated that this valve is to drain the pool each year. It is actually broken in the open position. The stem of the valve broke off last year during the closing. It is used every year.

Mr. Roger MacLean stated that Ms. Affa's question was if we ever used this company before.

Mr. Rick Holtzman stated that he has not, but they are in the Valley. He stated maybe Public Works used them. It is a pipe utility company. He stated that it is only a couple of people that specializes in pipe work like that.

Mr. Courtney Robinson stated that they should do their due diligence when it comes to the swimming pool. He asked for a rough idea of the timeline. When are they going to do the work and will it interfere with the opening date at all.

Ms. Lindsay Taylor stated that they are ready to go and are awaiting the word from this evening to start right away and we will be ready to open the pool in mid-June as we would normally do.

Mr. Courtney Robinson stated that as best as you can tell this seems to be the only problem that would cause any opening for Mack Pool.

Ms. Lindsay Taylor stated correct. It is the valve. The valve is broken.

Mr. Roger MacLean asked if there were any other questions from Council or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29624

[15-2232](#)

R45

Authorization for Contract with the following Vendors at the unit prices identified in the bid, for an estimated budget of \$114,023.32 related to agricultural chemicals at the golf course: Andre & Son, Inc., Hodges Rash, Genesis Turfgrass, Inc., Site One Landscape Supply, Fisher and Son Co., Inc.

Attachments: [R45 Request for Council Approval - Turf Chemicals- Bid No. 2017-22-All Vendors Resolution #29625](#)

Ms. Jessica Baraket stated that this was also done as a bid. The bid notification was sent to 32 vendors and we received six responses for this bid. One of those bids was rejected for the vendor failing to submit the required documentation that was required in the bid. The individual amounts of who it is awarded to and broken down to individuals by line item who was the lowest price on each line. It is broken out for you on the agenda item.

Mr. Roger MacLean asked if that can be researched online if someone wanted to see it.

Ms. Jessica Baraket stated yes.

Mr. Roger MacLean asked Ms. Taylor if there was anything additional.

Ms. Lindsay Taylor stated no.

Mr. Roger MacLean asked if there were any questions from Council.

Mr. Daryl Hendricks asked is this an average amount that we use yearly.

Ms. Lindsay Taylor stated yes.

Mr. Roger MacLean asked if there were any other questions from Council or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29625

[15-2234](#)

R46

Authorization for Engagement of Professional Services with Fine Golf Design, Inc. in the amount of \$3,500 for an evaluation and assessment for maintenance at the golf course.

Attachments: [R46 Request for Council Approval -Fine Golf Design](#)
[Resolution #29626](#)

Ms. Lindsay Taylor stated that the Golf Course is looking better than ever. The last time it was renovated or rebuilt was approximately the late 1990s. There are bunkers, cart-ways, teasing greens. We need to take a look at and plan for future maintenance. There are irrigation issues. We are going to be preparing to put together a Master Plan for the golf course to build a Capital Program and plan for these improvements. This will be the first step in that process.

Mr. Roger MacLean stated that he takes it from the name of the company

that this is what they do, Golf Courses.

Ms. Lindsay Taylor stated yes.

Mr. Roger MacLean asked if there were any questions from Council or the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29626

15-2233

R47

Authorization for Engagement of Professional Services with Keycodes Inspection Agency in the amount of \$630 for third party review of plans for the Cedar pool house.

Attachments: [R47 Request for Council Approval- Cedar Pool House Third Party Review Resolution #29627](#)

Mr. Roger MacLean stated what exactly are they going to do.

Ms. Lindsay Taylor stated that this is for ADA improvements in the pool house. It has always been expected to be our responsibility to make the showers, bathrooms and sinks fully accessible. We have been doing that piecemeal and now we are at the point with plumbing and light where we need to put plans together to make those improvements. After this season we should be completing the work in-house so the third party review is for those designs.

Mr. Roger MacLean asked if there were any questions from Council.

Mr. Julio Guridy asked if any of the reviews done in the last year or the year before.

Ms. Lindsay Taylor stated that the pool house interior, the bathrooms and the showers were not part of the pool project.

Mr. Courtney Robinson asked Ms. Taylor to explain why it was necessary to go to a third party to have these plans taken a look at.

Ms. Lindsay Taylor stated that is a city requirement for all projects. We have construction projects like this with an independent third party that reviews it and makes sure that there done to specs and quality and what we need to go out to bid.

Mr. Courtney Robinson asked how did we come to explain to use Keycodes. What was the bidding process for this particular contract.

Ms. Lindsay Taylor stated that she believes that they are appointed by the city.

Ms. Jessica Baraket stated that there is actually no requirement for the procurement of this due to the dollar amount being \$630. They are free to use a vendor that they used in the past and the ones that they have done contracts in the past and done business with the low dollar amount. It is not subject to that.

Mr. Courtney Robinson asked if the city has an existing relationship with Keycodes.

Mr. Rick Holtzman stated that he can tell them firsthand that they shopped around for third party reviews. This was the best price we could find in the area. This is the second time we are using them and they were more reasonable than anyone else.

Mr. Roger MacLean asked if there were any other questions from Council or the public.

Mr. Glenn Hunsicker asked about the value of the original drawings that this review is being done on.

Mr. Rick Holtzman stated that they were roughly \$6,000.

Mr. Glenn Hunsicker asked the cost for this particular project at Cedar Beach pool.

Mr. Rick Holtzman stated that at this point we purchased materials and it is roughly \$30,000.

Mr. Glenn Hunsicker asked if that came before Council.

Mr. Rick Holtzman stated that it was all purchased under our vendor through a supply house. That is toilets, urinals, petitions, and sinks. It fell under Co-Stars Purchasing Agreement.

Mr. Roger MacLean stated that they are doing the work in-house. It doesn't have to go out.

Mr. Rick Holtzman stated that one of our architects designed it and we are going through some changes. We are at the point that we are trying to find a third party reviewer. It is ready to go now.

Mr. Roger MacLean asked if there were any other questions from the public.

Yes: 7 - Candida Affa, Roger MacLean, Courtney Robinson, Cynthia Mota, Daryl Hendricks, Julio Guridy, and Ed Zucal

Enactment No: 29627

ADJOURNED: 6:25 PM