



ENCROACHMENT APPLICATION

ORDINANCE #13066

PERMANENT X
TEMPORARY _____
APPLICATION DATE 4/12/18

PERMIT NO. _____
DATE ISSUED _____
FEE PAID _____

INFORMATION TO BE FAXED TO THE ENGINEERING DEPARTMENT AT (610) 437-7614
PLEASE PRINT OR TYPE CLEARLY WITH BLUE OR BLACK INK

ADDRESS OF ENCROACHMENT: 500 Block W. Court Street (North Side Between 6th and Law)

TIME PERIOD APPLIED FOR: Permanent

TYPE OF ENCROACHMENT: Construction of permanent steps

IF DUMPSTER OR SCAFFOLDING: N/A

NAME OF SUPPLIER: N/A PHONE: _____

ADDRESS: _____

NAME OF PROPERTY OWNER: Allentown Symphony Association PHONE: 610-432-7961

ADDRESS: 23 N. 6th St., Allentown, PA 18101

NAME OF APPLICANT: City Center Investment Corp. PHONE: 610-625-5516

ADDRESS: 645 Hamilton St., Suite 600, Allentown, PA 18101

APPLICANTS SIGNATURE: *Robert D. Zuer*

ALL APPLICATION TO BE ACCOMPANIED BY A MEASURE SKETCH BELOW

ROUTING SHEET

BUREAU OF DIVISION	DATE REC'D	DATE REVIEW COMPLETED	DATE APPROVED	*DATE REJECTED
DCR HARB	4/24/18	4/24/18	4/24/18	
ENG. SS	4/23/18	4/23/18	4/23/18 *	
INSP. MOW	4/24/18	4/26/18	4/26/18 **	
TRAFFIC JK	5/1/18	5/1/18	5/1/18	
OTHER				

Upon completion of review by those Bureaus/Divisions/Agencies checked above, return application to the Director of Code Enforcement (Building Standards and Safety – Inspection Division). If rejected Manager of Bureau/Division/Agency is to attach memo explaining reason(s).

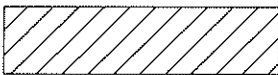
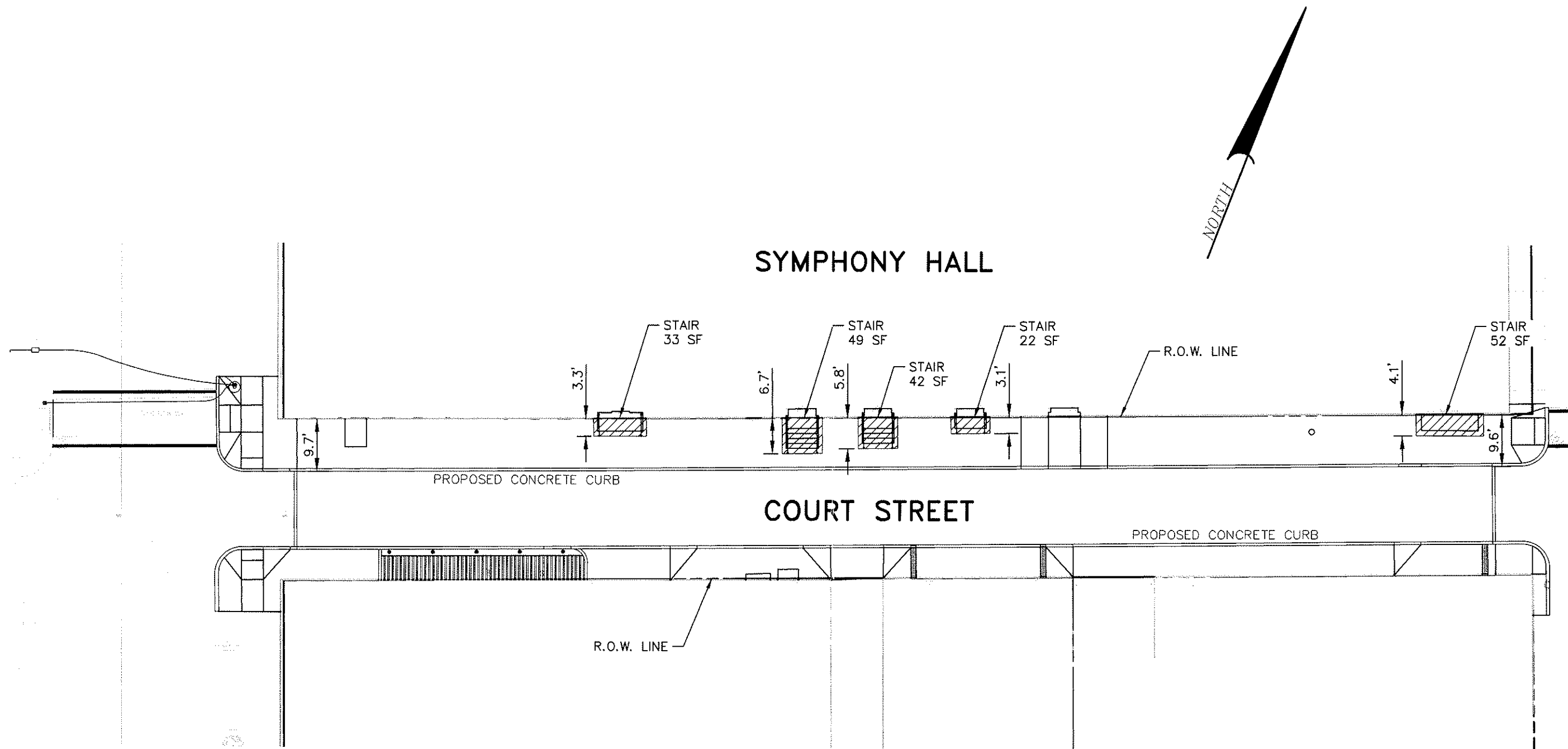
If rejected or not permitted in accordance with the Ordinance, forward to the City Clerk for action by City Council.

✓ Approved Rejected

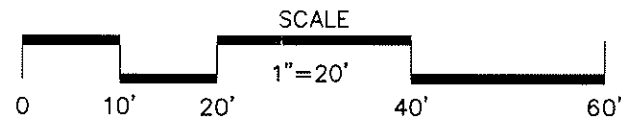
Craig Messinger
Director, Community Development or Designee

5/2/18
Date

* NEED COUNCIL APPROVAL - MORE THAN 1/3 OF PUBLIC RIGHT OF WAY.
** Requires building permits.



PROPOSED TOTAL ENCROACHMENT = 198 SF



PROPOSED STAIR ENCROACHMENTS
FOR
SYMPHONY HALL
COURT STREET
CITY OF ALLENTOWN LEHIGH COUNTY, PA



RETTEW Associates, Inc.
515 W. Front Street, Ste. 508, Allentown, PA 18101
Phone (610) 866-8330 Fax (610) 775-2037
Email: rettew@rettew.com
Website: www.rettew.com

DRAWN BY: MMS
DATE: 04/18/2018
SCALE: 1" = 20'
DWG. NO. 097572012