

REQUEST FOR APPOINTMENT

DATE 1/12/18

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: ENVIRONMENTAL ADVISORY COUNCIL

NAME: ELIZABETH HUNT

HOME ADDRESS: 2830 W HIGHLAND ST ALLENTOWN 18104

BUSINESS ADDRESS: 3535 HIGHPOINT BLVD SUITE 600 BETHLEHEM 18017

TELEPHONE NO. (RESIDENCE) 610 428 2963 BUSINESS "

EMAIL: LIZ.HUNT@SUPREMELENDING.COM

PRESENTLY EMPLOYED BY SUPREME LENDING

JOB TITLE: SENIOR LOAN OFFICER

EMPLOYMENT: (PRIOR) THE MORTGAGE COMPANY, TRIDENT MTG

EDUCATION:

HIGH SCHOOL GRADUATE: ✓ YES ✓ NO
COLLEGE OR UNIVERSITY GRADUATE ✓ YES ✓ NO
DEGREE/FIELD OF STUDY FINE ART

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

GREATER LEHIGH VALLEY CHAMBER OF COMMERCE -

- LGBT BUSINESS COUNCIL BOARD MEMBER (2014-PRESENT)

- PUBLIC POLICY COUNCIL MEMBER (AS OF 2018)

- DEVELOPMENT COMMITTEE CHAIR (2017-PRESENT)

PAST ORGANIZATIONAL MEMBERSHIPS AND OFFICES: LGBT BUSINESS COUNCIL -
EVENT COMMITTEE CHAIR (2014-2017)

EMMAUS MAIN STREET BOARD MEMBER (2016-2017)

DO YOU LIVE IN THE CITY OF ALLENTOWN ☒ YES ☐ NO

HAVE YOU EVER BEEN ARRESTED? YES

IF SO, WHY? DUI - 2010, I BELIEVE THE ARD PROGRAM WAS APPLIED TO THIS

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN?
PLEASE EXPLAIN: YES, I OWN MY HOME AND WORK WITH SEVERAL REAL ESTATE OFFICES THROUGHOUT THE CITY

ARE YOU A REGISTERED VOTER: ☒ YES ☐ NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD: I HAVE A PASSION FOR NATURE AND PARKS IN URBAN SPACE AS WELL AS ENERGY CONSERVATION. MY BACKGROUND IN MARKETING, EVENT PLANNING, AND TECHNOLOGY CAN ADD THE BOARD IN COMMUNITY AWARENESS & HELP THE COUNCIL'S EFFORTS IN IMPLEMENTATION.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: ☐ YES ☒ NO

IF YES, EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED _____ AND THE
YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and
commission and in the event you are appointed/reappointed, it may be used as a news
release to identify you to the community.



Signature



Date

Please forward this request for appointment, along with a resume to:

City Clerk's Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Elizabeth Hunt

2830 W Highland Street Allentown, PA 18104
p. 610.428.2963 email. lizz612@yahoo.com

Objective

To preserve the reputation of your company while aiding in enthusiasm, innovation, & creativity.
To continuously further my education by experience.
To maintain a work ethic and reliability I have strived to perfect.

Experience

December 2016 - Present

Supreme Lending

Bethlehem, PA

Senior Loan Officer

Originate purchase and refinance transactions while aiding and assisting in the growth of business by maintaining and gaining referral partner's trust. The move to Supreme Lending was an entire branch transition from Residential Home Funding.

October 2015 - December 2016

Residential Home Funding

Bethlehem, PA

Licensed Loan Originator

July 2014 - October 2015

American Neighborhood Mortgage Company DBA The Mortgage Company

Loan Partner

- Originate purchase and refinance transactions using loan products such as Conventional, FHA, USDA, VA and PHFA. Assist in maintaining current relationships and promote growth of new business through superior customer service and knowledge of both investor and government guidelines for Regional Manager with production of over \$50,000,000 annual volume.

May 2010 - July 2014

Trident Mortgage Company

Allentown, PA

Licensed Loan Officer Assistant

- Originate purchase and refinance transactions. Promote growth of new business for Regional Manager with production of over \$50,000,000 annual volume. Transitioned with manager as he acquired partial branch ownership of The Mortgage Company.

September 2009 - May 2010

401! Creative

Allentown, PA

Copywriter / Social Media Manager

• Designed and sent monthly email blasts, managed company social networking sites, and wrote content for a variety of websites and clients.

August 2007 - July 2009

Lehigh Valley Style / Innovative Designs and Publishing

3245 Freemansburg Avenue / Easton, PA 18045

Traffic Coordinator / Operations Assistant

- Lehigh Valley Style is a monthly regional lifestyle magazine distributed throughout the Lehigh Valley with an average monthly readership of 100,000.
- Initial job entailed assisting sales reps with account management and gaining client approval prior to print for each ad placed within the magazine.
- In 2009 also took on trafficking advertisements and advertisement approvals for two monthly sister publications, Berks County Living and Fluid Power Journal
- Contributing Photography credits beginning in November/ December 2007 for both product photography and the event photographer
- Contributed editorially including writing a 'Local Legends' article in the March 2008 issue of Lehigh Valley Style. Created, Implemented, and maintained a new regularly occurring department. 'Staff Style' showcasing staff selections on various topics and products.

Fall 2004 / Summer 2005

Daily Collegian Newspaper

State College, PA

Opinion Columnist

- Wrote a weekly opinion column during the Fall 2004 semester and during the Summer 2005 semester. (Articles may be submitted upon request or viewed on the web at www.collegian.psu.edu under archives)

Community

2014 - Present

Greater Lehigh Valley Chamber of Commerce

LGBT Business Council

Board Member / Co-Chair Development Committee / Public Policy Representative

2016 - 2017

Emmaus Main Street Partners

Board Member / Chair Marketing Committee

Education

2001 - 2005

Pennsylvania State University

State College, PA

- **B.A., Integrated Arts**

2008 - 2010

Northampton Community College

Bethlehem, PA

- Studying web design, graphic design, and photo editing utilizing Adobe InDesign, Adobe Illustrator, Adobe Photo Shop, and Adobe Dreamweaver.

