

REQUEST FOR APPOINTMENT

DATE 2/16/2016

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Allentown Parking Authority, Noise Control Hearing Board, Police Civil Service Boards, Boards of Ethics, Disruptive Conduct Board of Appeals,

NAME: Daniel Benitez

HOME ADDRESS: 916 West Tioga Street, Allentown, PA 18103

BUSINESS

ADDRESS: _____

TELEPHONE NO. (RESIDENCE) _____ **BUSINESS** _____

EMAIL: gcute1d@aol.com

PRESENTLY EMPLOYED BY: New Jersey Dept. of Corrections

JOB TITLE: Correctional officer

EMPLOYMENT (Prior): _____

EDUCATION: HIGH SCHOOL GRADUATE: x YES _____ NO

COLLEGE OR UNIVERSITY GRADUATE: x YES _____ NO

DEGREE/FIELD OF STUDY: Criminal justice/political science

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

n/a

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: n/a

DO YOU LIVE IN THE CITY OF ALLENTOWN: ☒ YES ☐ NO

HAVE YOU EVER BEEN ARRESTED? ☐ NO ☐ YES

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN: ☐ YES ☒ NO

ARE YOU A REGISTERED VOTER: ☒ YES ☐ NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD: ☐ I have been a public servant for more than fifteen years. I would bring many years of experience to the board. I have excellent communication and interpersonal skills. I have good morals and values. My educational background and my working experience make me an excellent candidate to the boards. As a public servant, my main goal is to protect the interest of every citizens in Allentown.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: ☐ YES ☒ NO

IF YES,
EXPLAIN:

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED AND THE YEAR YOU WERE FIRST APPOINTED.

NOTE: This information will be used for making appointments to authorities, boards and

commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Daniel Benitez

Signature

2-12-16

Date

Please forward this request for appointment, along with a resume to:

**Mayor's Office
City Hall
435 Hamilton Street
Allentown, PA 18101**

Daniel Benitez

916 West Tioga Street || Allentown, PA 18103

gcute1d@aol.com

(484)632-2191 | (610)-821-1977

SUMMARY OF QUALIFICATIONS

An ambitious and goal-oriented professional who is driven to ensure organizational goals with 10+ years of professional experience in corrections facilities as well as security experience. Management recognized for the ability to manage and direct teams. A strong background in organizational administration with the ability to effectively handle multiple programs simultaneously based on priorities. Works well by providing outstanding organizational leadership and interpersonal skills. Possesses a strong sense of responsibility and an emphasis on providing the skills and knowledge necessary to complete a wide range of tasks – pooled with absolute integrity.

Exceptional Interpersonal and Communication Skills – Team leader with excellent communication skills along with outstanding organizational skills. Additionally, the management experience to prioritize and meet deadlines.

Management Success – Proven ability to supervise the overall operations in developing creative and innovative solutions to meet aggressive challenges; enthusiastic self-starter who is always driven to manage operations.

Work Ethic and Professionalism – Solid professional standards; a professional and management specialist who maintains focus on managing and achieving bottom-line results while ensuring outstanding team performance.

EDUCATION

California Coast University	Santa Ana, CA
Masters of Science in Criminal Justice	2012
Kean University	Union, NJ
Bachelor of Science in Political Science/Criminal Justice	2000
Ashworth Career school	Norcross, GA
Psychology Diploma	2012
Pennfoster Career School	Scranton, PA
Completed 15 lessons /Business Management	2012
Union Hill High School	Union City, NJ
Diploma	1988
Robert Waters Elementary School	1984

PROFESSIONAL EXPERIENCE

Mountainview Youth Correctional Facility	Annandale, NJ
Correctional Officer	2005 – Present

- Reviews work and maintains records of 96 assigned offenders to determine their progress toward goals.
- Provides service in a specialized housing unit, and ensures paperwork is completed in a timely manner.
- Routinely prepares detailed situation history reports, and recommends appropriate program assignments.
- Participates in searches, processes offender property, and provides outstanding counseling to inmates.
- Encourages constructive activities, and maintains discipline and security throughout the correctional facility.

▪ NJ State Corrections (East Jersey State Prison)	Rahway, NJ
▪ Correctional Officer	2001 – 2005

- Trained/mentored subordinate staff. Resolved issues while maintaining security and safety for inmates.
- Enforced rules and regulations over a large number of inmates. Skilled at providing counseling to inmates.
- Completed monthly staff schedule. Kept Shift Commander informed of circumstances affecting security matters, technical issues needing resolution, and/or when a breach of facility security was identified.
- Recognized with a Letter of Commendation from NJ State Correction for preventing an inmate suicide.

**Allied SpectaGuard Security
Security Officer**

**Various Locations - New Jersey
1992 – 2001**

- Responsibilities included: inspecting security, handling out work assignments, and data center security.
- Recognized as Security Officer of the Month for continuously providing outstanding performance.
- Implemented innovative security plans while ensuring that "Safety First" procedures were followed.

TRAINING, CERTIFICATION, AND ACHIEVEMENTS

- | | |
|---|---|
| • Special Operations Group (SST Team) | Special Operations Group(SOG-6-16-15) |
| • Physical Conditioning Instructor | NJ DOC Office of Training (6-1-15) |
| • CPR & BLS Instructor | Heart Association (6-10-15) |
| • Certified Personal Trainer | National Federation of Personal Trainer (3-12-15) |
| • Gang Intelligence Training | Middlesex County Fire Academy |
| • Security Threat Group Training | Middlesex County Fire Academy |
| • Corrections Anti-Gang Enforcement Mythologies | Online Training |
| • Street Gang Intelligence | Online Training |
| • PBA Local 105 Union Representative | MYCF (6-20-15 to Present) |
| • Special 1 Training Police | Bergen County Police and Fire Academy |
| • Certificate for graduating with Honors in- | Certificate for Academic Excellence- |
| • Forensic Science | In Criminology |
| • Several Commendation for a job well done | Certificate for graduating with Honors/ Career |
| • Certified in Crisis Management Intervention | Psychology |
| • Letter of Commendation | (MYCF) 7-30-15 |

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