

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 14 - 2018

MARCH 14, 2018

AN ORDINANCE

Amending the 2018 General Fund Budget by transferring Five Hundred Twenty-One Thousand Seven Hundred Twelve (\$521,712) Dollars from the Unappropriated Balance. Three Hundred Sixty-Four Thousand Four Hundred Twenty-Eight (364,428) Dollars from various accounts within the General Fund and Seventy-Five Thousand (\$75,000) from the Solid Waste Fund to provide Nine Hundred Sixty-One Thousand One Hundred Forty (\$961,140) Dollars for the services provided by an outside vendor for the Malware remediation.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That City Council authorizes a transfer from the unappropriated balance of General Fund in the amount of Five Hundred Twenty-One Thousand Seven Hundred Twelve (\$521,712) Dollars as follows:

**Management Systems
Management Director and Information Systems
Systems Management**

000-07-0604-0001-46	Other Contract Services	\$ 521,712
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SECTION TWO: That City Council authorizes a transfer within the General Fund in the amount of Three Hundred Sixty-Four Thousand Four Hundred Twenty-Eight (364,428) Dollars as follows:

FROM

**Non-Departmental
General and Civic**

000-02-0609-0001-41	Arts Expenses	\$ 50,000
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Mayor's Office

000-01-0201-0001-46	Other Contract Services	5,000
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**Community Development
Director's Office**

000-09-0901-0001-40	Civic Expenses	150,000
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000-09-0901-0001-46	Other Contract Services	5,000
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000-09-0901-0007-46	Other Contract Services	10,000
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**Community Development
Building Standards and Safety**

000-09-0903-0001-46	Other Contract Services	50,000
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**Police
Police Operations**

000-04-0802-0001-68	Operating Materials and Supplies	8,800
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000-04-0802-0001-46	Other Contract Services	5,000
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**Public Works
Streets**

000-03-0716-0001-04	Temporary Wages	52,500
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**Finance
Budget and Administration**

000-02-0602-0003-54	Repair and Maintenance Supplies	5,000
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**Fire
Administration and Operation**

000-05-0803-0002-46	Other Contract Services	5,000
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**Fire
EMS**

000-05-0605-0003-72	Equipment	1,200
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000-05-0602-0003-46	Other Contract Services	1,928
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Parks and Recreation

Recreation – Special Events

000-08-0709-0007-34	Training and Professional Development	2,000
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Recreation – Lights In The Parkway

000-08-0709-0008-72	Equipment	10,625
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Recreation – Organized Sports Activities

000-08-0905-0002-34	Training and Professional Development	<u>2,375</u>
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Total	\$364,428
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TO

**Management Systems
Management Director and Information Systems
Systems Management**

000-07-0604-0001-46	Other Contract Services	\$364,428
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SECTION THREE: That City Council authorized a transfer within the Solid Waste Fund as follows:

FROM

**Recycling and Solid Waste
Collection/Disposal/Recycling**

085-03-8005-0001-76	Construction Contracts	\$ 75,000
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TO

**Recycling and Solid Waste
Collection/Disposal/Recycling**

085-03-8005-0001-88	Interfund Transfers	\$ 75,000
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SECTION FOUR: That City Council authorized an increase to the unappropriated balance of the General Fund in the amount of Seventy-Five Thousand (\$75,000) Dollars as a result of the transfer from the Solid Waste Fund.

General Fund Revenue

000-7121	Transfer from Solid Waste	\$ 75,000
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SECTION FIVE: That City Council authorizes a transfer from the unappropriated balance of the General Fund in the amount of Seventy-Five Thousand (\$75,000) Dollars as follows:

Management Systems
Management Director and Information Systems
Systems Management

000-07-0604-0001-46	Other Contract Services	\$ 75,000
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SECTION SIX: That this Ordinance will take effect ten (10) days after final passage.

SECTION SEVEN: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Finance

- **Summary and Facts of the Bill**

Bill would facilitate three transfers to fund the services of a vendor to help with remediating the computer system from the Malware infection. The first transfer takes \$521,712 from the unappropriated balance of the General Fund. Second transfer moves \$364,428 from various line items within the General Fund and the transfer moves \$75,000 from the Solid Waste Fund. All three transfers will go into the Information Technology budget, account 46.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill relate to the City's Vision/Mission/Priorities**

Due to the Malware the City's computer system has become infected with, it has become necessary to bring in an outside vendor to assist the IT staff the remediating the damage and protecting the information contained in the system.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

Below are the items that will be reduced or eliminated to help with this situation:

Amount	Account	Item Being Reduced/Eliminated
521,712	N/A	Unappropriated Balance
50,000	000-02-0609-0001-41	Arts Based Economic Development
5,000	000-01-0201-0001-46	Half of Mayor's budget for Other Contract Services
150,000	000-09-0901-0001-40	Civic Events Contributions per Council Amendment
10,000	000-09-0901-0007-46	Reduction to Marketing
50,000	000-09-0903-0001-46	Reduction to Demolition in Building Standards
5,000	000-09-0901-0001-46	Reduction to Human Relations Dinner - leaves \$3,000 (Event is no longer a sit down dinner)

8,800	000-04-0802-0001-68	Gun Buy-Back Program (No getting results Police was looking for)
5,000	000-04-0802-0001-46	ERT Psychological Training (Funds remain if service is needed)
52,500	000-03-0716-0001-04	Not hiring 3 Part-time MW2 in Streets
5,000	000-02-0602-0003-54	Half of estimated cost for carpet replacement
5,000	000-05-0803-0002-46	\$1,000 from Aerial ladder testing \$2,500 from fleet upgrades and vehicle plymovent repairs \$1,500 from other medical expenses
1,200	000-05-0605-0003-72	Purchase of ipads
1,928	000-05-0602-0003-46	Associated service fees through emsCharts Annual fee of \$19,572 paid; ipad service has not been paid
2,000	000-09-0709-0007-34	Special Events - Training and Professional Development
10,625	000-08-0709-0008-72	Lights In The Parkway - Equipment
2,375	000-08-0905-0002-34	Recreation - Training & Professional Development
75,000	085-03-8005-0001-76	Postpone improvements to Recycling Drop-Off Center
961,140		

- **Funding Sources – Please include the following in your explanation:**
 - If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.

Funds will be provided from the General Fund and Solid Waste Fund.

- **Priority status/Deadlines, if any**

Invoices have already been submitted to the City for the work provided by the vendor to date. Transfer is needed to begin paying them.

- **Why should Council unanimously support this bill?**

Council's support is need so the integrity of the City's computer system can be repaired and preserved.