



CITY OF ALLENTOWN

No. 35

RESOLUTION

R - 2018

Introduced by the Administration on March 21, 2018

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**Authorization Engagement of Professional Services with McMahon Associates in the amount of \$500  
Preparation of engineering cost estimate that is compliant with the requirements of Pa-DCED  
Multimodal Transportation Fund program**

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**Resolved by the Council of the City of Allentown, That**

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated March 5, 2018:

1. Name of Contractor/Consultant: McMahon Associates
1. Project or Contract Reference: List of cost items and their estimates for pedestrian streetlighting and ADA ramp replacements on Gordon Street (between 6<sup>th</sup> and 7<sup>th</sup> Streets)
2. Description of Service(s) to be provided: Preparation of engineering cost estimate that is compliant with the requirements of Pa-DCED Multimodal Transportation Fund program that features the following:

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Pedestrian street lighting and ADA ramp replacements on Gordon Street (between 6<sup>th</sup> and 7<sup>th</sup> Streets)

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Leonard Lightner, Director-Dep't of CED

**DATE:** March 5, 2018

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On behalf of the Administration and pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following for the referenced contract award.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

- ✓ The engagement of professional services. We have received and reviewed a proposal for professional services in connection with above referenced project. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? ✓ yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

General Fund –000-09-0902-0004-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

None.

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

McMahon Associates, 840 Hamilton Street (#622), Allentown, PA 18101

- Term of contract or estimated completion date, subject to standard extensions:

Must be completed on or before March 30, 2018.

- Description of project or scope of services to be provided:

Preparation of engineering cost estimate that is compliant with the requirements of Pa-DCED Multimodal Transportation Fund program that features the following:

1. Listing of cost items and their estimates – signed by a professional engineer.
  - a. Format: PDF (Portable Document Format)
2. Project areas (see attached map) –
  - b. Gordon Street (bet. 4<sup>th</sup> and 7<sup>th</sup> Streets)
3. Elements –
  - c. Pedestrian Streetlights
    - i. Staggered placement of pedestrian streetlighting along opposite sides on the street
    - ii. 75-foot interval between lights with a street tree in-between lights
    - iii. Single fixture luminaires for all lighting including street corners.
  - d. Street Trees
    - i. Planting of new street trees between pedestrian streetlights
    - ii. Replacement of trees that will be removed due to the project
  - e. ADA Ramps
    - ii. Replacement/reconstruction of ADA ramps for all corners that do not meet the current ADA Standards

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

The City will pay \$500 upon acceptance of the product.

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

The PA DCED requires that the original project cost be revised in view of the reduced grant awarded to the project.

- Time Frame  
ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Leonard Lightner, Department Head

Copies To: Mayor, Director of Finance, Purchasing, Controller  
Attachment: proposed resolution

