



CITY OF ALLENTOWN

No. 31

**RESOLUTION**

**R - 2018**

***Introduced by the Administration on March 7, 2018***

---

**Authorization for Engagement of Professional Services with Turfgrass Disease Solutions in the amount of \$2,400 for Consulting and Testing for the 2018 Golf Season**

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated January 19, 2018:

1. Name of Contractor/Consultant: Turfgrass Disease Solutions
2. Project or Contract Reference: Turf Grass Soil Testing 30-001599
3. Description of Service(s) to be provided: Consulting and Testing

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Turf Grass Soil Testing- 30-001599

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Lindsay Taylor, Department Head

**DATE:** January 19, 2018

---

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

- X      The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Golf Course- 091-08-9001-0001-46

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Turfgrass Disease Solutions

38 Bertolet School Rd  
Spring City PA, 19475

- Term of contract or estimated completion date, subject to standard extensions:

The contract is through the golfing season. March1, 2018 through November 30, 2018.

- Description of project or scope of services to be provided:

Turfgrass consultation and soil testing.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$2,400

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Provide a quality turf at the Golf Course that provides excellent playability.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

---

By: Lindsay Taylor, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution