



CITY OF ALLENTOWN

No. 175

RESOLUTION

R - 2017

Introduced by the Administration on October 18, 2017

Authorization for Contract with AG Stellar Construction Co., Inc. Emergency boarding up services for commercial and residential properties for the City of Allentown – revenue generating contract - \$25,001 – option for an additional year

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated September 26, 2017:

1. Name of Contractor/Consultant: A.G. Stellar Construction Co., Inc.
2. Project or Contract Reference: Bid 2017-15 Emergency Boarding Up of Residential & Commercial Properties
3. Description of Service(s) to be provided: Emergency boarding up services for commercial and residential properties for the City of Allentown

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: BID No. 2017-15- Emergency Board of Commercial and Residential Properties

TO: City Council, City Clerk, and Council Solicitor

FROM: Leonard Lightner, Department Head

DATE: September 26, 2017

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X The contract was required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

This is a revenue generating contract. Account No. 000-6170.

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

N/A

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

A.G. Stellar Construction Co., Inc.
Rt. 309 & Lowhill Road, P.O. Box 52
Schnecksville, PA 18078

- Term of contract or estimated completion date, subject to standard extensions:

November 7, 2017 through November 7, 2018

- Description of project or scope of services to be provided:

Perform emergency boarding up services for commercial and residential properties for the City of Allentown.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$25,001.00 to be paid to the City

- Number of renewal term options and duration of each renewal, if any:

The contract may be renewed for one (1) additional one (1) year term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

50,002.00 (Revenue for two years)

- Reasons for recommendation of Administration and Council approval of contract:

Emergency boarding up of services for commercial and residential properties is needed in order to maintain a positive appearance within the City.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Leonard Lightner, Department Head

Copies To: Mayor
Director of Finance

Purchasing
Controller

Attachment: proposed resolution