



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, October 4, 2017

7:00 PM

Council Chambers

Invocation: Council President Ray O'Connell

Pledge to the Flag

Roll Call

Present: 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, David McGuire, Julio Guridy, and Cynthia Mota

Excused: 1 - Roger MacLean

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Mr. Lou Hershman, 405 N. Gilmore Street, asked about the Vehicle Policy and if it is finished. He asked Council to have the Controller to finish it. He asked about Earned Income Tax and Act 205. Mr. Hartzell should answer the question. He suggested that they go to the Bond Counsel and asked Ms. Susan Wild her thoughts.

Mr. Ray O'Connell stated that Mr. Glazier touched on it two weeks ago. We talked about this quite a bit. The Auditor General investigated the situation. He asked Mr. Hanlon to get something in writing in regards to Act 205 for residents and non-residents.

Ms. Susan Ellis Wild stated that she does not have an answer right now.

Approval of Minutes: None

Yes: 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, David McGuire, Julio Guridy, and Cynthia Mota

Absent: 1 - Roger MacLean

[15-1906](#)

September 20, 2017 City Council Approval of Contracts Professional Services Meeting Minutes

Attachments: [77 September 20, 2017 City Council Approval of Contracts Professional Services Meeting Minutes](#)

Old Business: NONE

Communications: NONE

REPORTS FROM COMMITTEES:

Committee of the Whole:

Council will meet as a Committee of the Whole on October 18th at 6:45 PM to review Bill 60 which is being introduced this evening.

Budget and Finance: Chair Guridy, Hendricks, Mota

The Committee met on October 2; the next meeting is scheduled for October 25th.

Community and Economic Development: Chair McGuire, Guridy, Mota

The Committee has not met since the last council meeting; a future meeting is scheduled for October 18th at 5 PM.

Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire

The Committee has not met since the last Council meeting; a future meeting is scheduled for October 11th at 4:30 PM.

Parks and Recreation: Chair Mota, Affa, O'Connell

The Committee has not met since the last council meeting; a future meeting has not been scheduled.

Public Safety: Chair Hendricks, MacLean, Affa

The Committee has not met since the last council meeting; a future meeting is scheduled for October 11 at 6 PM.

Public Works: Chair MacLean, McGuire, O'Connell

The Committee has not met since the last council meeting; the next meeting is scheduled for October 11 at 5 PM.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy

The Committee has not met since the last council meeting.

City Controller's Report

Mr. Jeff Glazier stated that he has a couple of audits. The first one is a bank reconciliation from March 2017. Three basic findings: an issued check was not recorded on the books. A check for \$59,000 was issued and paid in the curb and sidewalk bank account, but was not recorded in Eden. There were two checks totaling \$5,300 that were not cleared in Eden. The third finding was there were some checks that were not voided on the bank listing. There were 29 checks totaling \$590,000 that were

voided on the Accounts Payable Cash Sub in Eden. There were five checks totaling \$11,000 that were voided on the Payroll Cash Sub in Eden. Over the past two weeks, my office reviewed the various registered funds. We audited those to see if everything was accurate. These audits are merely a snapshot in time. Revenues and audits were performed on the 19th of September. Fire Administration was performed on the 20th. He released the Fleet Audit two weeks ago. It is on the website. There are 13 sedans that are allowed to go home and no more than 13 sedans are going home at this period of time.

Dr. David McGuire asked about the 13 and unintended language with cars and sedans. He asked if 13 is the number of sedans, and not SUVs. Are there any SUVs that are taken over the city lines without permission?

Mr. Jeff Glazier stated none are SUVs. That was beyond the purview of what we looked at. It is not a matter of the Ordinance. The Ordinance limits sedans, not SUVs.

Mr. Ray O'Connell stated that Mr. MacLean has asked questions along with you. We have to revisit the Ordinance.

Mr. Mike Hanlon stated that there is a draft floating around.

Mr. Jeff Glazier stated that he spent time with the able bodies in the Solicitor's office to determine what the meaning was. I need to audit to a standard. Language has meaning. The Ordinance was written for sedans.

Mr. Julio Guridy asked Mr. Glazier if he checks to see if the audit findings are also corrected.

Mr. Jeff Glazier stated that he speaks with the Finance Director on a regular basis.

APPOINTMENTS: None

ORDINANCES FOR FINAL PASSAGE (To be Voted On): NONE

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-1889](#)

R171

Council appoints Alexander W. Kiskeravage as a Patrolman, in the Department of Police, at a base salary of \$55,379 per annum, contingent upon the candidate passing physical and psychological examinations as stipulated in the Police Civil Service Rules and Regulations and obtaining and maintaining a valid state certification from the Pennsylvania Municipal Police Officers Education and Training Commission.

Attachments: [R171 - Police Officer Appt](#)

Assistant Gail Struss stated that Alexander Kiskeravage is a 23 year old born and raised in Allentown. Currently, living in Northampton. He will bring our number to 212. He is currently employed by our Communication Center. He has been working from May 2016. He has to go through our Police Academy and he is in the Marine Corp.

Mr. Julio Guridy asked if we are hiring officers that have not passed the exam and not on the list.

Assistant Gail Struss stated that it is not a requirement to apply. We will put you through the police academy.

Mr. Daryl Hendricks stated that we are 10 short of our total number. How are we doing on those 10? Do we have others in the pipeline?

Assistant Chief Gail Struss stated that we have at least one more that should be coming to you within the month. We are still going through the current list.

Mr. Daryl Hendricks asked how many were on the list in total.

Assistant Gail Struss stated 90 + that were on the list.

Mr. Julio Guridy stated that at one time we had 1,200 people on the list.

Mr. Daryl Hendricks stated not on the list. Maybe who took the test.

Mr. Ray O'Connell asked if anybody on Council or the public had any comments on R171.

Mr. Daryl Hendricks stated that Mr. Kiskeravage's father is also a public servant.

Assistant Gail Struss stated yes, he is and his brother is also on the police department.

Yes: 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, David McGuire, Julio Guridy, and Cynthia Mota

Absent: 1 - Roger MacLean

Enactment No: 29561

[15-1901](#)

R172

Authorizes submission of a Edward Byrne Memorial Justice Assistance Grant which may be used to provide equipment, supplies, contractual

support, training, technical assistance, and information systems for criminal justice.

Attachments: [R172 - JAG Grant](#)

Assistant Gail Struss stated that this is an annual grant we get from the DOJ. This is a little unusual. The grant requires that we go in front of City Council before we are actually awarded the grant. We believe it is around \$57,000 and some of the money is shared with Lehigh County. It will save our staff, especially our Desk Sergeants a lot of time.

Mr. Julio Guridy stated that it is good software. We use it where I work. You do fingerprints on it and it keeps people honest.

Assistant Chief Gail Struss stated that she would hope that they would not have that problem in the Police Department.

Mr. Daryl Hendricks asked if this grant would fund a drone. We are using cutting edge technology.

Assistant Chief Gail Struss stated that it is what the county is looking at from their share of the money. The county does have something, but I don't want to get into details because I am not exactly sure.

Mr. Ray O'Connell asked if there were any other comments from Council or the public.

Yes: 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, David McGuire, Julio Guridy, and Cynthia Mota

Absent: 1 - Roger MacLean

Enactment No: 29562

[15-1902](#)

R173

Allentown City Council finds that the proposed encroachment for a handicap ramp at 101 S 7th Street will not substantially impact the public-right-of-way and directs the Mayor to enter into an agreement on behalf of the City allowing the encroachment.

Attachments: [R173 101 S 7th Street Encroachment](#)
[101 S 7th Street Application](#)

Mr. Craig Messinger stated that on the encroachment, the property owner at 101 S. 7th Street had requested an encroachment of an ADA ramp for an encroachment of the building. It is on 7th Street. It will be east of 7th Street. We had to bring it to Council because it is more than 1/3 of the right-away. The right-away is 12 feet. They need five feet. This is a formality.

Mr. Ray O'Connell asked Mr. Messinger as the Director of Public Works you don't have a problem with this.

Mr. Craig Messinger stated that he does not have any problems.

Mr. Ray O'Connell asked if there were any comments from the Councilmembers.

Mr. Julio Guridy asked if that is where the old Public Assistance office was.

Mr. Craig Messinger stated yes. It is now IBEW, Local 375.

Mr. Ray O'Connell asked if there were any comments from the public.

Yes: 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, David McGuire, Julio Guridy, and Cynthia Mota

Absent: 1 - Roger MacLean

Enactment No: 29563

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

[15-1899](#)

Bill 58 Refer to Public Safety

Amending the 2017 E-911 Fund Budget by transferring One Million (\$1,000,000) Dollars from the unappropriated balance of the E-911 Fund for the down payment on the radio system upgrade. The 2017 financial impact is the \$1,000,000 down payment to Harris. PEMA is allowing the use of \$1,200,000 of 911 funds toward the purchase of this equipment. \$1,000,000 will be used as the down payment to the vendor, Harris, and the remaining \$200,000 will be paid in 2018 toward the debt service of the loan. Starting in 2019 there will be an annual payment of \$535,308 divided among the 4 funds that use the radio system for the next 5 years.

Attachments: [Bill 58 Radio System Upgrade](#)

Mr. Ray O'Connell stated that Mr. Dennis Wetherhold is here. He stated that we will be referring it to Committee.

Mr. Dennis Wetherhold stated that our current radio system here is 17 years old. The technology as of December will no longer support it. Over the years, we upgraded Police, Fire, and EMS radios to stay with technology. The majority of Public Works, Parks, and all the Public Works workers radios have never been updated. It gets us up to FCC compliance. They all get new radios. The million dollars that's there is 911 money. We had a million dollars that PEMA said to use it or they would take it back. Radio infrastructure is part of what you can use 911 monies for. We found a way to move the upgrade forward.

Mr. Ray O'Connell stated very good job Mr. Wetherhold. We don't see much of you, but you did a very good job. He asked if there were any comments from his colleagues or the public.

REFERRED TO PUBLIC SAFETY

[15-1888](#)

Bill 59 Refer to Parks and Recreation
Amending the 2017 Capital Fund Budget to provide for a supplemental appropriation of Twenty-Five Thousand Dollars (\$25,000) from the Pet Safe Bark for Your Park Project to the City of Allentown to assist with the construction of a dog park.

Attachments: [Bill 59 Pet Safe Grant](#)
[Pet Safe Letter](#)

Mr. Ray O'Connell asked if there were any comments from his colleagues or the public about Bill 59.

REFERRED TO PARKS AND RECREATION

[15-1891](#)

Bill 60 Refer to Committee of the Whole, Oct. 18 6:45 PM
Amending the 2017 Risk Management Fund Budget to provide for a supplemental appropriation of One Hundred Fifty-Six Thousand Eight Hundred Fifty-Eight Dollars and Forty-Nine Cents (\$156,858.49) from the CNA Insurance Company for reimbursement of damage at City Hall as a result of a water leak.

Attachments: [Bill 60 Insurance Reimbursement](#)
[INSURANCE REIMBURSEMENT ITEMIZED LIST.docx.pdf](#)

Mr. Ray O'Connell asked if there were any comments from his colleagues or the public on Bill 60.

Mr. Daryl Hendricks asked how much of our loss does that covered. Do we have a deductible?

Mr. Ray O'Connell stated that he thinks the city has a \$50,000 deductible.

Mr. Craig Messinger stated that there is a \$50,000 deductible.

REFERRED TO COMMITTEE OF THE WHOLE

[15-1900](#)

Bill 61
Amending the 2017 General Fund budget by deleting the position of Legal Administrative Manager (09N) and adding the position of Legal Administrative Assistant (07N) and one Assistant City Solicitor (17N).

Attachments: [Bill 61 Law Reorg](#)

Mr. Ray O'Connell asked if there were any comments from my colleagues or the public on Bill 61.

REFERRED TO HUMAN RESOURCES, ADMINISTRATION AND APPOINTMENTS

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):
None

[15-1904](#) R174 (Contingent upon approval of LVPC.)
Sewage Planning Module - 520 Hamilton Street - notes there is capacity for this project.

Attachments: [R174 Sewage Planning Module - 520 Hamilton Street](#)
[Sewage Planning Module - 520 Hamilton Street \(Part I of II\)](#)
[Sewage Planning Module - 520 Hamilton Street \(Part II of II\)](#)
[Letter from Lehigh Valley Planning Commission regarding Sewage Planning Module 520 Hamilton Street](#)

Mr. Ray O'Connell stated that we put it on the Agenda, and if we did not hear from the Lehigh Valley Planning Commission we would have tabled until the next meeting. We heard from the Lehigh Valley Planning Commission and everything seems to be good. He asked Mr. Messinger if the city can handle the capacity.

Mr. Craig Messinger stated that we can handle the 10,120 gallons.

Mr. Ray O'Connell asked if there were comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, David McGuire, Julio Guridy, and Cynthia Mota

Absent: 1 - Roger MacLean

NEW BUSINESS

Mr. Ray O'Connell stated that you all received a Memo Draft I. It is our Budget Schedule for 2018. We will kick off the Budget on Thursday, November 2nd. The Budget is due to us via the Mayor or his cabinet.

GOOD AND WELFARE

Mr. Daryl Hendricks stated that many times Council is up here to criticize the dealing with the city and the city personnel. He commended Mr. Messinger and his crew in regards to complaints that he has been hearing recently. Mr. Messinger has his people taking care of it immediately.

Mr. Ray O'Connell thanked Mr. Hendricks and stated well said. He asked if it was anything else for Good and Welfare.

ADJOURNED: 7:34 PM