

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO.38 - 2017

INTRODUCED BY

JUNE 7, 2017

AN ORDINANCE

Amending the 2017 General Fund budget by adding the position of Plans Examiner (13N) in the Bureau of Building Standards and Safety. The position being budgeted at an annual salary of Sixty-Five Thousand (\$65,000) Dollars. Also provides for the transfer of funds from the money saved while the positions of the Community Development Director and the Business Development Liaison were vacant in the Director's Office to fund the Plans Examiner position in the Bureau of Building Standards and Safety.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 247 be amended by adding the position of Plans Examiner (13N) in the Department of Community and Economic Development, Bureau of Building Standards and Safety with the position being budgeted at an annual salary of Sixty-Five Thousand (\$65,000) Dollars.

SECTION TWO: That City Council authorizes a transfer in the amount of Thirty-Five Thousand (\$35,000) Dollars as follows:

FROM

**Department of Community
and Economic Development
Bureau of the Director's Office**

**000-09-0901-0001-02
000-09-0901-0007-02**

**Permanent Wages
Permanent Wages**

**\$ 24,000
11,000**

Total \$ 35,000

TO

**Department of Community
and Economic Development
Bureau of Building Standards and Safety**

000-09-0903-0001-02

Permanent Wages

\$35,000

SECTION THREE: ~~That this Ordinance will take effect ten (10) days after final passage.~~ That pursuant to Section 218 of the Home Rule Charter this Ordinance will take effect upon approval and 6 council members and after signed by the Mayor.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

LEGISLATIVE TEMPLATE

Instructions:

- E-mail the Bill to Barbara Wagenhurst at Barbara.Wagenhurst@Allentownpa.gov. Absolutely no proposed legislation should be forwarded directly to the City Clerk's Office by a bureau or department. The request will be sent back if the pertinent information is not supplied. Supporting Documents should be included in the e-mail and attached to the bill if necessary. Examples of supplemental information include petitions, maps, reports, rezoning petitions. We will track the bill and fill in the underlined sections.

Template for Bills and Resolutions:

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Community and Economic Development/Building Standards and Safety

- **Summary and Facts of the Bill**

Create a job position in Building Standards and Safety called Plans Examiner.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

At the present time, Bureau of Building Standards and Safety is four (4) weeks behind in examining plans. The One Stop Shop Program is required to produce a 48 hour turn around with plans. Hiring a Plans Examiner will resolve this ongoing issue and help to meet the requirements of the One Stop Shop.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

CED plans to utilize the funds from the unused salary of the Community Development Director and the Business Development Liaison positions while they were vacant to fund the new position of Plans Examiner in the Bureau of Building Standards and Safety for the remaining 12 pay periods in 2017 for a total of \$35,000.

- **Funding Sources – Please include the following in your explanation:**
 - If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.

General Fund account 000-09-0901-0001-02 and 000-09-0901-0007-02

- **Priority status/Deadlines, if any**

As soon as possible

- **Why should Council unanimously support this bill?**

The City is now developing multi-level units taller and faster than it has in the past. This will be a continuing trend as we revitalize Allentown.

- **Committee Action**
- **Public Comments**
- **Body/Text of the Bill**
- **Exhibits**
- **Vote**