



CITY OF ALLENTOWN

No. 72

**RESOLUTION**

**R - 2017**

***Introduced by the Administration on April 19, 2017***

---

Authorization for Contract with ERI in an estimated amount of \$10,000 for the collection, transportation, dismantling, salvage, sale, reuse and/or recycling of computer and electronic scrap as part of the City's Electronics Recycling Program - sole bidder, one year contract that upon mutual agreement by both parties, may be extended for four (4) additional one (1) year terms.

---

***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated April 7, 2017:

1. Name of Contractor/Consultant: ERI
2. Project or Contract Reference: RFP No.
3. Description of Service(s) to be provided: the collection, transportation, dismantling, salvage, sale, reuse and/or recycling of computer and electronic scrap as part of the City of Allentown, Bureau of Recycling and Solid Waste's Electronics Recycling Program.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2016-45 COLLECTION AND RECYCLING OF COVERED DEVICES AND OTHER E-SCRAP

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Craig Messinger, Department Head

**DATE:** April 7, 2017

---

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X      The contract is required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Solid Waste Fund: 085-03-8005-0001-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

Sole Bidder

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

ERI , Attn: Aaron Blum, 7815 N. Palm Avenue, Suite 140, Fresno, CA 93711

- Term of contract or estimated completion date, subject to standard extensions:

One (1) year upon full execution of the contract.

- Description of project or scope of services to be provided:

Obtain proposals from vendors for the collection, transportation, dismantling, salvage, sale, reuse and/or recycling of computer and electronic scrap as part of the City of Allentown, Bureau of Recycling and Solid Waste's Electronics Recycling Program.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

The estimated budgeted amount in the event that the City has to expend funds to dispose of electronics is \$10,000.00. Historically, in 2016 the City spend \$3,148.00 for the disposal of electronics.

- Number of renewal term options and duration of each renewal, if any:

In accordance with this section, upon mutual agreement by both parties, the contract may be extended for four (4) additional one (1) year terms.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Estimated annual budgeted amount is \$10,000 for each renewal year.

- Reasons for recommendation of Administration and Council approval of contract:

State law prohibits the landfilling of covered electronic devices and requires the manufacturers of these devices to provide recycling at no cost to the customer. The City will work with a contractor that will meet the state requirements for covered device recycling.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

---

By: Craig Messinger, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution