



CITY OF ALLENTOWN

No. 55

RESOLUTION

R - 2017

Introduced by the Administration on April 5, 2017

**Authorization for Contract with Hei-Way, LLC
in the estimated budgeted amount of \$2,180.00**

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated March 9, 2017:

1. Name of Contractor/Consultant: Hei-Way LLC
2. Project or Contract Reference: Bid No. 2017-01 Road Materials
3. Description of Service(s) to be provided: to establish a Contractor(s) to furnish and/or deliver and/or apply road materials, as may be required for the City of Allentown.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2017-01-Road Materials

TO: City Council, City Clerk, and Council Solicitor

FROM: Craig Messinger, Department Head

DATE: March 9, 2017

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X This is required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Liquid Fuels Fund- 004-03-4741-0001-54

Capital Fund- 001-03-1748-1501-54

General Fund-000-03-0716-0001-54

Sold Waste Fund- 085-03-8005-0001-54

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

New Enterprise Stone & Lime Co., Inc.- 220 Park Road, Winfield, PA 17889

P&T Products, Inc., 472 Industrial Parkway, Sandusky, OH 44870
Sealmaster, 6853 Ruppsvile Road, Allentown, PA 18106
Asphalt Maintenance Solutions, LLC, P.O. Box 387, Center Valley, PA 18034
Coopersburg Materials, 483 Springfield Street, Coopersburg, PA 18036
ABE Materials, 5137 Lower Mud Run Road, Easton, PA 18040

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Hei-Way, LLC, 290 North Pike Road, Sarver, PA 16055

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall cease on March 31, 2018.

- Description of project or scope of services to be provided:

Purchase of Road Materials as identified in the attached bid tabulation.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Road Materials shall be purchased at the unit prices identified in the attached bid tabulation. The City budgets funds in the Streets Department Budget to cover the costs of the materials. Based on estimated quantities provided during the bidding process, the annual estimated budgeted amount for the streets materials awarded to this vendor is \$2,180.00. The quantities provided in the bid are estimates, and as such, the actual cost of the chemicals may vary throughout the year based on the needs of the department.

- Number of renewal term options and duration of each renewal, if any:

The City may extend the term for up to three (3) months in order to prevent a lapse in coverage.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

unknown

- Reasons for recommendation of Administration and Council approval of contract:

Road materials are essential in order for the Streets Department to maintain City roads.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Craig Messinger, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution