



pennsylvania
DEPARTMENT OF EDUCATION

March 3, 2017

Maria Quigney
City of Allentown
435 Hamilton Street
Allentown, PA 18101

Renee Haines
Allentown Public Library
1210 Hamilton Street
Allentown, PA 18102-4371

Dear Maria Quigney and Renee Haines:

Congratulations! The 2016 Keystone Recreation, Park and Conservation Fund grant proposal submitted jointly by the City of Allentown and Allentown Public Library has been selected for funding. You and your staff should be commended for preparing an excellent application.

The City of Allentown will receive \$500,000 to make minor renovations and replace the HVAC system with an energy efficient natural gas system for the Allentown Public Library.

The contract is being prepared and will be mailed to you shortly. The grant payment schedule will be outlined in the contract and payment will be on a reimbursement basis as explained in the guidelines provided with the original application and on our website at www.education.state.pa.us. The contract will also have language that refers to the assurance that was signed by the municipality that work will begin within 90 days of April 1, 2017, with the project completed within 18 months.

Please be aware that the bidding process may not begin and financial commitments must not be made until you receive official notification from my office that the contract and the bid specification have been approved. The Office of Commonwealth Libraries must approve the final bid specification documents for the project. When these are ready, please submit them to Ed Lupico, Library Development Advisor. If you have any questions about this process, Ed Lupico can be reached at 717-783-5747 or by email, elupico@pa.gov.

I wish you much success in your project to improve your library and services for your community.

Sincerely,

Glenn R. Miller
Deputy Secretary