

**RECEIVED**

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**FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO:	Brent A. Hartzell, Director	FROM:	Lindsay Taylor
BUREAU:	Department of Finance	BUREAU:	Parks

**TRANSFER DETAIL**

Date of Request:	1-Dec-16	Fund: General	Transfer Amount:	15,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-08-0709-0001-04	15,000.00	79,367.92	29,682.22	14,682.22
Temp Wages	✓	✓		-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-08-0709-0001-06	15,000.00	100,000.00	(6,218.52)	8,781.48
Premium Pay	✓			-
				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Increase in number of special events.

**Reason Funds are Available for Transfer:**

Less qualified candidates were available to hire for the summer.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head:	Date: 12/11/16
Director of Finance:	Date: 12/5/2016
Managing Director (if amount is greater than \$5,000):	Date: 12/14/16
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Ray O'Connell, President:	[X] Approved [ ] Disapproved	Date: 12/21/16
Daryl Hendricks, Vice President:	[X] Approved [ ] Disapproved	Date: 12/22/16
Candida Affa, Councilperson:	[X] Approved [ ] Disapproved	Date:
Jeff Glazier, Councilperson:	[ ] Approved [ ] Disapproved	Date: 12/21/16
Julio Guridy, Councilperson:	[X] Approved [ ] Disapproved	Date: 12/21/16
Roger MacLean, Councilperson:	[X] Approved [ ] Disapproved	Date: 12/21/16
Cynthia Mota, Councilperson:	[ ] Approved [ ] Disapproved	Date: 12/21/16