



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, September 7, 2016

7:00 PM

Council Chambers

Invocation: Julio Guridy

Pledge to the Flag

Roll Call

Present: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Excused: 1 - David McGuire

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Mr. Lou Herhsman, 405 N. Gilmore Street, asked about the Financial Plan. He spoke about the Letters to the Editor regarding the parking problems. He asked about the study to keep deer out.

Mr. Ray O'Connell asked when we get to Resolution - R147 we will refer to Budget and Finance. Mr. Hendricks and Ms. Affa will look into that. He stated that study was done and presented to Council.

Mr. Kenneth Heffentrager, 733 N. 11th Street - Allentown Tenants Association and the 10th Ward North, spoke about wasting money on studies. He stated that nobody every brings up the studies on Center City that we waste so much money on. He asked about 726 N. Gordon Street that is ready to collapse. He asked to shutdown N. Bradford Street. The amount of dumping is unbelievable. He asked if the city can team up with Norfolk Southern. We had to call in 726 N. Penn for dumping and 724 is the major contributor of this. he talked about the 400 block of Tilghman and 400 block of James, 400 block of Green, and the 400 Block of Washington, 700 block of Moore, and 700 block of Penn none of them care to clean their neighborhood up.

Ms. Shannon Calluori stated that 726 N. Gordon we are actively working with the bank. We received a structural engineers report.

Mr. Ray O'Connell stated that Council will walk it with Mr. Heffentrager. They are getting a date.

Mr. Julio Guridy stated that we may not have the appropriate members of the city on the walk.

Mr. Michael Hanlon stated that Ms. Calluori asked Mr. Brodhead to go. We have the 20th at 5:30 PM.

Mr. Glenn Hunsicker, 844 N. 11th Street, talked about the Lights in the Parkway Christmas Barn. That has been in jeopardy on who will get the contract. They have been working with Ms. Lindsay Taylor to get this resolved.

Mr. Rob Slodah, 3880 E. Till Road, Center Valley, stated that they have been there over 18 years, participating in the craft barn. It has been a part of the Lights in the Parkway. The agreement has been verbally approved.

Mr. Ray O'Connell asked Ms. Calluori to pass the information to Ms. Taylor. It is also important that we pass it to the Mayor.

Mr. Don Ringer, 2876 Allison Way, thanked the three existing Councilmembers who signed the LCA water bill. He asked them to look at his water rates. We have spent between \$2 - \$23 million for this new pool at Cedar Beach. He asked who has control of the project. He stated that it was a project in back of Stooges and it should have been done in a shorter time. He asked about the Food Trucks.

Mr. Ray O'Connell stated \$1.8 million. The city did most of the project in back of Stooges. It was a big contract. He stated that was asked during CEDC and he agrees with Mr. Ringer that the city should not have a food truck in front of your restaurant.

Mr. Robert Trotner, 1920 Whitehall Street, stated he thinks there are ways to force Mr. Pawlowski out of office and he will be pursuing that. He stated that he doesn't understand why Kenneth Heffentrager have to bring these things to the administration's attention. He asked Council to imagine a system that can handle this.

Mr. Ray O'Connell stated that the city has people out there.

Ms. Shannon Calluori stated that we do have inspectors actively looking for blighted property, trash and high weed issues. We also rely on complaints to make sure that we are targeting properties.

Ms. Candida Affa stated that she is on the Blighted Property Review Board and it is amazing on the hoops we have to go through to get it blighted. We are going to walk around the city in the 10th Ward, but if the people don't

start taking care of their properties along with the landlords.

Mr. Ray O'Connell stated that Ms. Affa is absolutely right and the number are overwhelming.

Mr. Daryl Hendricks stated that he thinks too the problem is they don't have to go look for these, the calls come in.

Mr. Ray O'Connell asked anyone else for courtesy of the floor.

Approval of Minutes:

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

[15-1065](#) August 3, 2016 City Council Meeting Minutes

Attachments: [69 August 3 City Council Meeting Minutes](#)

[15-1067](#) August 17, 2016 Special Meeting Contract Review and Approval Meeting Minutes

Attachments: [71 August 17 Special Meeting Contract Review and Approval Meeting Minutes](#)

[15-1073](#) August 17, 2016 City Council Meeting Minutes

Attachments: [73 August 17 City Council Meeting Minutes](#)

Old Business

Communications

Proclamations:

Eric Gratz – Operations Manager for EMS will accept Proclamation for City of Allentown EMS which is a recipient of the 2015 American Heart Association's Mission: Lifeline® EMS Gold Award for treatment and care of patients suffering severe heart attacks.

Detective Sergeant Bill Williams will accept Proclamation for his heroism and quick response in saving a life while vacationing at Assateague Island National Seashore.

Mr. Eric Gratz stated that he is receiving this Proclamation and has the least amount to do with this. The paramedics that are out there responding to calls are the reason why we achieve this. There are three criterias that we have to meet for this. Jeffrey Baker is a paramedic with 35 years with the city and recently retired.

Mr. Roger MacLean stated that is very appropriate. He knows Jeffrey too,

but I didn't know he retired. I certainly wish him well.

Mr. Ray O'Connell stated that we talked many times and I had a few trips in the ambulance with the paramedics over the years. There is not a more professional group in the city then the Allentown Paramedics.

Detective Sergeant Bill Williams thanked Council. He stated that he thinks he is a reflection of what law enforcement is as a whole. We are called to serve and we answer the call. He stated that he is thankful to be at the right place.

Mr. Julio Guridy thanked Detective Sergeant Bill Williams stated that he read the article and said what an admirable thing to do. He stated that he was proud of Detective Sergeant Bill Williams and his wife and asked his fellow Councilpersons to support him in sponsoring this Proclamation. He wished Detective Sergeant Bill Williams and the entire Police Department the best.

Mr. Daryl Hendricks stated many times he had people come up to him and say aren't you glad you are retired now with all the controversy going on. I tell them, not at all. He stated to Detective Sergeant Bill Williams that you enjoy your job and does it well.

Ms. Cynthia Mota congratulated Detective Sergeant Bill Williams and thanked him for serving. It is extremely important to learn CPR. You were able to save a life.

REPORTS FROM COMMITTEES:**Budget and Finance: Chair Guridy, Hendricks, Mota**

The Committee met August 24th at 6:30 PM – the next meeting is tentatively scheduled for September 28th.

Community and Economic Development: Chair McGuire, Guridy, Mota

The Committee met on August 23 and forwarded Bills 48 and 51 to the full body favorably. The next meeting has not yet been scheduled.

Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire

The Committee met this evening. We have not scheduled the next meeting.

Parks and Recreation: Chair Mota, Affa, O'Connell

The Committee met August 24th at 5:00 PM. We have not scheduled the next meeting.

Public Safety: Chair Hendricks, MacLean, Affa

The Committee met this evening. The next meeting is scheduled for September 14 at 6:30 PM to review the Departments budget priorities (pursuant to council's rules).

Public Works: Chair MacLean, McGuire, O'Connell

The Committee has not met since the last Council meeting; a future meeting is scheduled for September 14th at 5:30 PM to review the Departments budget priorities (pursuant to council's rules).

Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy

The Committee has not met since the last meeting; a future meeting has not yet been scheduled.

City Controller's Report

Mr. Jeff Glazier stated that the Bank Reconciliation Review for the month of March 2016 with the most recent finding is that they identified a certain pay deposit. They identified a special pay deposit for \$31 which was still outstanding. Untimely bank reconciliation in March. Additional personnel has been hired and we hope it translates to timely information to the Controller. The audit report from the two interns on Daycare Permit Fees and Liquid Fuel Process Flow. There were a couple of findings in the Daycare audit. A number of forms have to be filled out.

Mr. Ray O'Connell thanked Mr. Glazier.

[15-1066](#)

August 17, 2016 Public Safety Committee Meeting Minutes

Attachments: [70 August 17 Public Safety Committee Meeting Minutes](#)

[15-1068](#) August 17, 2016 Parks and Recreation Committee Meeting Minutes

Attachments: [72 August 17 Parks and Recreation Committee Meeting Minutes](#)

[15-1079](#) August 23, 2016 Community and Economic Development Committee Meeting Minutes

Attachments: [74 August 23 Community and Economic Development Committee Meeting Minutes](#)

[15-1091](#) August 24, 2016 Parks and Recreation Committee Meeting Minutes

Attachments: [75 August 24 Parks and Recreation Committee Meeting Minutes](#)

[15-1092](#) August 24, 2016 Budget and Finance Committee Meeting Minutes

Attachments: [76 August 24 Budget and Finance Committee Meeting Minutes](#)

APPOINTMENTS:

Ms. Candida Affa asked any comments from my colleagues.

Mr. Ray O'Connell stated that she is very well qualified for the Environmental Advisory Council. I think she just moved into the area.

Ms. Candida Affa asked any comments from the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

[15-1085](#) Marissa Altmann Allentown Environmental Advisory Council 1/02/2018

Attachments: [Marissa Altmann - Allentown Environmental Advisory Council](#)

Enactment No: 29316

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

[15-1028](#) Bill 46
Amending the 2016 General Fund to provide for a supplemental appropriation in the amount of Five Hundred (\$500) Dollars as a result of a donation from the Kitchen Savers and Bath Fitters to be used toward the Police Department's costs associated with National Night Out.

Sponsors: Administration

Attachments: [Bill 46 National Night Out donation](#)
[National Night Out Donation](#)

Mr. Daryl Hendricks stated that it was voted unanimously to the full Council.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 15309

[15-1029](#)

Bill 47

Amending the 2016 General Fund to provide for a supplemental appropriation in the amount of Six Hundred Fifty (\$650) Dollars as a result of a donation from the Allentown Mountainville Lions Club to be used toward the purchase of a protective vest for a new officer in the Police Department.

Sponsors: Administration

Attachments: [Bill 47 Mountainville Lions Club donation](#)
[Memo Lions Club Mountainville](#)

Mr. Daryl Hendricks stated that it was forwarded to full Council with a favorable, 3 - 0.

Mr. Ray O'Connell asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 15310

[15-1030](#)

Bill 48 CEDC, Recommended Favorably

Amending the 2016 General Fund by changing the position title of Construction Codes Supervisor to Building Inspections Supervisor (remaining at 13N) and changing the position title of Codes Coordinator to Building Inspections Assistant Supervisor, upgrading the position from a 10(N) to a 12(N) in the Bureau of Building Standards and Safety.

Sponsors: Administration

Attachments: [Bill 48 Building Standards Reorg 2016B](#)
[Memo BSS Positions](#)
[BS&S Org Chart 8_8_16](#)
[BUILDING INSPECTIONS SUPERVISOR](#)
[BUILDING INSPECTIONS ASSISTANT SUPERVISOR.docx](#)

Mr. Ray O'Connell stated that we had a good conversation. It was recommendation favorably, 3 - 0. He asked any additions from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 15311

[15-1034](#)

Bill 49

Amending the 2016 General Fund to provide for a supplemental appropriation of Two Hundred Forty-Nine Thousand Nine Hundred One (\$249,901) Dollars reflecting receipt of a grant from Department of Justice Body Worn Camera Program (BWC) to the Police Department for the purchase of equipment and the training associated with the use of the cameras.

Sponsors: Administration

Attachments: [Bill 49 Body Worn Camera Grant](#)
[Body Camera Memo](#)

Mr. Daryl Hendricks stated that it was voted unanimously to the full Council.

Mr. Ray O'Connell asked any comments from Council or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 15312

[15-1036](#)

Bill 50

Amending the 2016 Equipment Fund by reallocating Six Hundred Ten Thousand Eight Hundred Twenty-Two Dollars and Forty-Eight Cents (\$610,822.48) unspent 2015 allocated funds for IT (voiceover phone system, archive system, replacement of network switches and other computer equipment) and Police projects (in-car and body camera equipment, and a records management systems).

Sponsors: Administration

Attachments: [Bill 50 Equipment Fund Reallocation](#)
[Memo Equipment Fund](#)
[Bill 50 Info](#)

BILL 50 HAS BEEN TABLED UNTIL SEPTEMBER 21, 2016

[15-1037](#)

Bill 51 CEDC, Recommended Favorably
Amending the 2016 General Fund by adding the position of Lead Program Manager (10N) in the Bureau of Building Standards and Safety as a result of the City being awarded the Lead-Based Paint Hazard Control Program Grant by HUD and the PA Department of Health.

Sponsors: Administration

Attachments: [Bill 51 Lead Program Manager](#)
[Memo Lead Program Manager](#)
[LEAD PROGRAM MANAGER](#)

Mr. Ray O'Connell stated we had a very good discussion with Ms. Calluori and Ms. Kistler. The grant is for \$1.4 million. We need a project manager to expedite and make sure that grant money is utilized. It was recommended favorably. Any comments from my colleagues or the public.

Mr. Roger MacLean asked is this going to be someone that is already of the city's payroll. He asked how long is it funded for.

Ms. Shannon Calluori stated that we are going to post the position for people inside the city as well as outside the city can apply for the position, but it is a new position. This grant is a three year grant.

Mr. Ray O'Connell asked any other comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 15313

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-1063](#)

R145
Sewage Planning Module for Penn Square – Section 6, located in the 16th Ward of the City - bounded on the north by Railroad, Little Lehigh Creek and the Lehigh River; on the south by East Wyoming Street; on the east by Constitution Drive; and on the west by Armour Street

Attachments: [R145 Allentown Community Development Co. Penn Square - Section 6 Sewage Planning Module](#)
[Sewage Planning Module - Penn Square](#)

Mr. Ray O'Connell stated that he had a discussion earlier with Mr. Messinger. There is capacity for the sewage module. He asked any comments or questions from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29317

15-1071

R146

Appoints Director of Finance as liaison with Berkheimer for the purpose of sharing confidential tax information for official purposes

Attachments: [R146 Appoints Finance Director as liaison to Berkheimer](#)

Mr. Ray O'Connell stated that Mr. Hartzell will be the liaison with the city and Berkheimer the Tax Collection Agency. He asked any comments from my colleagues or the public.

Yes: 6 - Ray O'Connell, Julio Guridy, Daryl Hendricks, Cynthia Mota, Candida Affa, and Roger MacLean

Absent: 1 - David McGuire

Enactment No: 29318

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

15-1064

Bill 52 Refer to Human Resources, Administration and Appointments Amending Article 307, Solicitors and Canvassers, of the Codified Ordinances of the City of Allentown by changing the license fee to an application fee, raising the fee from \$25 to \$50 to recoup the costs to process the application, changing the time from going door to door from 9am – 9pm, to 9 am to 7pm, and separating Solicitors from Canvassers.

Attachments: [Bill 52 Solicitors and Canvassers](#)
[Memo - Solicitors](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO HUMAN RESOURCES, ADMINISTRATION AND APPOINTMENTS COMMITTEE

15-1076

Bill 53

Amending Article 951 Park Regulations, Section .08 Vehicles, by deleting the provision that allows biking in Trexler Park only on days of the week

with the letter t in them, in effect, allowing biking at Trexler Park every day.

Sponsors: Hendricks, Mota and Affa

Attachments: [Bill 53 Bicycling in Trexler Park](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO PARKS AND RECREATION

[15-1084](#)

Bill 54

Amending the 2016 General Fund Budget to provide for a supplemental appropriation of Ten Thousand (\$10,000) Dollars as a result of a funding from Lehigh Valley Health Network to provide for Cardio Pulmonary Resuscitation (CPR) materials and equipment.

Attachments: [Bill 54 LVHN Ordinance](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO COMMUNITY AND ECONOMIC DEVELOPMENT
COMMITTEE

[15-1086](#)

Bill 55

Amending Ordinance #15293 by correcting an account number found – the supplemental appropriation and expenditure of \$16,250 as a result of a grant from PA Historical and Museum Commission to provide for residential outreach and review of applications for the Historical Architectural Review Board (HARB) should have been reflected in the General Fund (00) not the Grant Fund (05).

Attachments: [Bill 55 Ordinance Correction for PHMC grant funds](#)

Mr. Ray O'Connell asked any comments from my colleagues or the public.

REFERRED TO BUDGET AND FINANCE COMMITTEE

Mr. Julio Guridy stated with changes an account number, wouldn't that go to the Budget and Finance Committee.

Mr. Michael Hanlon stated that it came from Mr. Kimmerly. It came from HARB Board.

Ms. Shannon Calluori stated that ultimately Community and Economic Development works with the Department of Finance to agree on the account numbers.

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

[15-1077](#)

R147 Refer to Budget and Finance Committee

Request Submission of the Five (5) Year Financial Plan

Sponsors: Hendricks, McGuire, MacLean and Guridy

Attachments: [R147 Submission of the Five \(5\) Year Financial Plan](#)

Mr. Ray O'Connell stated that Council has a Resolution drafted. He asked any comments from my colleagues about the Five Year Plan or the public.

REFERRED TO THE BUDGET AND FINANCE COMMITTEE

NEW BUSINESS: NONE

GOOD AND WELFARE: NONE

ADJOURNED: 8:03 PM

[15-382](#) Council Rules

Attachments: [Council Rules](#)

[15-523](#) Committee Members

Attachments: [Committee Members - 2016](#)