



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: City Hall Fiber Testing

TO: City Council, City Clerk, and Council Solicitor

FROM: Matthew Leibert, Department Head

DATE: 7 Sept 16

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

- X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? yes
- Identify contract funding sources (general fund, grants, loans, etc. & account number):

General Fund: 000-01-0201-0002-46

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Diefenderfer Electrical Contractors, 116 South Second St, Allentown, PA 18102

- Term of contract or estimated completion date, subject to standard extensions:

Eight (8) hours – One (1) day engagement

- Description of project or scope of services to be provided:

Test and document existing Fiber Optic network in City Hall.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$1,603.92

- Number of renewal term options and duration of each renewal, if any:

0

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Internal resources not qualified to perform fiber testing

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Matthew Leibert, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution