



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2016-26 Street Light Audit

TO: City Council, City Clerk, and Council Solicitor

FROM: Craig Messinger, Department Head

DATE: August 31, 2016

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

- X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes
no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Capital Fund: 001-03-2008-1501-46

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Troy and Banks, Inc.
2216 Kensington Avenue
Buffalo, NY 14226

- Term of contract or estimated completion date, subject to standard extensions:

One year upon full execution of the Contract.

- Description of project or scope of services to be provided:

The purpose is to secure the services for an independent Street Light Audit in an effort to reduce street light energy costs and to incorporate technological advances in street light functions and controls.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$154,600.00

- Number of renewal term options and duration of each renewal, if any:

This contract may be extended for an additional one (1) year term upon mutual written agreement by both Parties.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

- Reasons for recommendation of Administration and Council approval of contract:

The City would like to become more energy efficient which will in turn be more cost efficient by reducing street light energy costs.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Craig Messinger, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution