



**CITY OF ALLENTOWN**  
**Request for Approval**

CITY OF ALLENTOWN

No. 150

**RESOLUTION**

**R - 2016**

*Introduced by the Administration on September 7, 2016*

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**Authorization for Contract with Artefact, Inc. in the amount of \$16,250 for historic design review services and education and outreach for the Historical Architectural Review Board**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated 8/1/2016:

1. Name of Contractor/Consultant: Artefact, Inc.
2. Project or Contract Reference: C25-13 HARB Consultant and Historic District Outreach consultant
3. Description of Service(s) to be provided: Design review assistance for the Historical Architectural Review Board and education and outreach services to raise awareness of the historic district ordinance in Allentown

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.