



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2016-06 - Stevens Park Renovation Project

TO: City Council, City Clerk, and Council Solicitor

FROM: Lindsay Taylor, Department Head

DATE: 8/1/2016

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes
no
- Identify contract funding sources (general fund, grants, loans, etc. & account number):

CDBG-700-01-7204-0208-76- \$169,221.00
Capital Fund: 001-08-1670-1210-76- \$210,000.00

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Semmel Excavating, Inc., 5000 Springside Court, Allentown, PA

- Term of contract or estimated completion date, subject to standard extensions:

Contract shall be effective upon the issuance of a Notice to Proceed. All work shall be completed no later than December 31, 2016.

- Description of project or scope of services to be provided:

The purpose of this solicitation is to obtain a Contractor to assist in the redevelopment of Stevens Park. A copy of the bid tabulation is attached.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$ 379,221.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

The City would like to redevelop Stevens Park for the citizens of Allentown

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Lindsay Taylor, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution