



CITY OF ALLENTOWN

No. _____

RESOLUTION

R97 - 2023

Introduced by the Administration on June 13, 2023

Authorization for Contract with Construction Master Services, LLC in the amount of \$199,810.00 to reconstruct the sidewalks, ADA Ramps, diamond plate drains, Flagpole foundations, and curb as needed along Penn St. (adjacent to City Hall). The Contract term shall commence upon full execution and shall cease September 30, 2023. Upon written notification, this contract can be extended for up to an additional one (1) year beyond the contract expiration period, 2 bids received, one was rejected.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Construction Master Services, LLC
2. Project or Contract Reference: Bid No. 2023-23 City Hall Penn Street Improvements – Phase 1
3. Description of Service(s): Reconstruct the sidewalk, ADA Ramps, diamond plate drains, Flagpole foundations, and curb as needed along Penn St. (adjacent to City Hall).

NOW, THEREFORE, BE IT RESOLVED, on this the 7th day of June, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2023-23 City Hall Penn Street Improvements – Phase 1

TO: City Council, City Clerk, and Council Solicitor

FROM: Mark Shahda, Department Head

DATE: May 24, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Construction Master Services, LLC: 150 Grings Hills Road, Sinking Springs, PA 19608

Contract Consideration: \$199,810.00

Funding Source: 001-03-1731-2112-76

- Description of project or scope of services to be provided:

On April 17, 2023, the City advertised to secure a Contractor to reconstruct the sidewalk, ADA Ramps, diamond plate drains, Flagpole foundations, and curb as needed along Penn St. (adjacent to City Hall). The Contract term shall commence upon full execution and shall cease September 30, 2023. Upon written notification, this contract can be extended for up to an additional one (1) year beyond the contract expiration period. On May 15, 2023, there was a public opening held, two (2)

bids were received, however, one (1) bid had to be rejected. At this time the City is recommending awarding to Construction Master Services, LLC.

- Contract Term:

The contract term shall commence upon full execution and shall cease September 30, 2023.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extend for up to an additional one (1) year beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mark Shahda, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution