



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R98 - 2023**

*Introduced by the Administration on June 7, 2023*

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**Authorization for Contract with Gilboy Ford, Inc. Ross Body & Frame Works, Inc. & Stengel Bros. Inc. in the estimated sum of \$40,000.00 per contract year to provide vehicle suspension, steering, and alignment for City vehicles, multiple bids.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Gilboy Ford, Inc. Ross Body & Frame Works, Inc. & Stengel Bros. Inc.
2. Project or Contract Reference: Bid No. 2023-22 Suspension, Steering, & Alignment
3. Description of Service(s): provide vehicle suspension, steering, and alignment for City vehicles.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 7<sup>th</sup> day of June, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2023-22 Suspension, Steering, & Alignment

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head

**DATE:** May 24, 2023

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X            The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Gilboy Ford, Inc.: 2805 MacArthur Road, Whitehall, PA 18052  
Ross Body & Frame Works, Inc.: 1046 North Gilmore Street, Allentown, PA 18109  
Stengel Bros, Inc.: 1105 Sumner Avenue, Whitehall, PA 18052

Contract Consideration: \$40,000.00  
Funding Source: 000-03-0704-0001-42

- Description of project or scope of services to be provided:

On April 17, 2023, the City advertised for one or more vendors to participate on a Master list to provide vehicle suspension, steering, and alignment. The City has allocated funds in the Budget to cover the costs of the Vehicle Parts, Supplies, Equipment, & Accessories. the annual estimated

budgeted amount for the Parts, Supplies, Equipment, & Accessories is \$40,000.00. The Contract term shall commence upon full execution and shall cease one (1) year thereafter. Upon written notification, this contract can be extended for up to an additional four (4) years beyond the contract expiration period. On May 15, 2023, there was a public opening held, four (4) bids were received and one (1) bid was rejected. Upon review of said bids, each was awarded various parts of the contract, as indicated in the Bid Tabulation.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional four (4) years beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Estimated yearly sum of \$40,000.00 totaling \$200,000.00 if all renewal options are utilized.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution