



CITY OF ALLENTOWN

No. 86

RESOLUTION

R - 2023

Introduced by the Administration on May 3, 2023

Authorization for Contract with Buckman's, Inc. for pool chemicals for an estimated sum of \$35,000.00. This was competitively bid, one (1) bid was received.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Buckman's, Inc.
2. Project or Contract Reference: Bid No. 2023-09 – Pool Chemicals
3. Description of Service(s): Supply various pool chemicals.

NOW, THEREFORE, BE IT RESOLVED, on this the 3rd day of May, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2023-09 – Pool Chemicals

TO: City Council, City Clerk, and Council Solicitor

FROM: Mandy Tolino, Department Head

DATE: April 19, 2023

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Buckman's, Inc.: 105 Airport Road, Pottstown, PA 19464

Contract Consideration: Pool Chemicals shall be purchased on an as needed basis at the unit prices identified in bid tabulation. The City has allocated funds in the amount of \$35,000.00 to cover the cost of the pool chemicals for 2023. The total cost allocated for the LVCPC members, which is based on the estimated quantities provided prior to the solicitation process, the annual estimated awarded amount to the vendor \$462,215.50. The quantities provided in the bid are estimates, and as such, the actual cost of the chemicals may vary throughout the year based on the needs of the department.

Funding Source: 000-08-0709-0001-66

- Description of project or scope of services to be provided:

On March 22, 2023, the City advertised a solicitation for Pool Chemicals, the intent of this bid to establish a Contractor(s) to furnish and deliver SODIUM HYPOCHLORITE (BULK LOADS, DRUMS, AND DELDRUMS), CALCIUM CHLORIDE, SODIUM BICARBONATE & ALGAECIDE for

each participating member of the Lehigh Valley Cooperative Purchasing Council (LVCPC). The public opening was held on April 18, 2023, one (1) bid was received.

- Contract Term:

The Contract term shall commence upon full execution and shall cease March 31, 2024.

- List any renewal term options and duration of each renewal, if any:

Upon mutual written agreement, each LVCPC participating member reserves the right to extend the contract period for an additional three (3) one (1) year terms if the vendor agrees to hold the prevailing prices. Additionally, the LVCPC reserves the right to extend this contract for up to three (3) months, in order to prevent a lapse on contract coverage.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Estimated \$150,000.00 if all renewals are utilized.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Mandy Tolino, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution