

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 71 - 2022

SEPTEMBER 7, 2022

AN ORDINANCE

Amending the Part One: Administrative Legislation, Chapter 19 Civil Service Rules by updating the policies in Sections 19-5 and 19-6.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That Section 19-5 Qualifications and 19-6 Recruitment be updated as follows:

§ 19-5 Qualifications.

The Board shall establish the qualifications for police officer positions to be filled without competition that shall include at a minimum:

- A. The applicant must hold current certification as a police officer by the Commonwealth of Pennsylvania under the Municipal Police Officer Education and Training Program pursuant to 53 P.S. § 740, as amended, ~~or must be certified by another state whose certification is recognized by the Commonwealth of Pennsylvania or have successfully completed Act 120 qualification training and be able to obtain~~ be able to obtain Pennsylvania municipal police officer certification out of state applicants must contact Commonwealth of Pennsylvania Municipal Police Officers' Education and Training Program and obtain full waiver form, complete assessment test, and obtain MPO certification prior to application.

§ 19-6 Recruitment.

~~At the request of the Chief of Police, the Police Civil Service Board shall conduct a recruitment to fill a requested number of police officer positions without competition. Upon the close of an appropriate period of recruitment, those applicants who meet the minimum qualifications for the position will be certified to the Chief of Police in ranked in alphabetical order. In the event that the Mayor determines that there exist conditions affecting public safety which require the appointment of certified police officers without competition, the Mayor shall request in writing that the Board, in accordance with these Rules, conduct recruitment for the purpose of filling the requested number of police officer positions. The process for the appointment of certified police officers without competition in these Rules shall be in addition to, and not in lieu of, the process for the appointment of police officers in accordance with the civil service examination and grading requirements in these Rules.~~

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SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

Legislative Template

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Civil Service/ Police /Human Resources

- **Summary and Facts of the Bill**

The Police Department/Human Resources would like to update the Civil Service Rules Governing Appointment of Police Officers Without Competition. In order to do so, there needs to be amendments made to the original ordinance #14929 (often referred to as Bill 66) that originally approved the noncompetitive hiring. Once the ordinance is amended, the proposed rule changes can be presented to the Civil Service Board and Council for approval.

- **Purpose – Please include the following in your explanation:**

- **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish –**

This would allow for the updating of the Civil Service Rules in order to continue improving the process of having qualified applicants.

- **What are the Benefits of doing this/Down-side of doing this**

- **How does this Bill related to the City’s Vision/Mission/Priorities**

- **Financial Impact – Please include the following in your explanation:**

- **Cost (Initial and ongoing)**

No Financial Impact

- **Benefits (initial and ongoing)**

- **Funding Sources – Please include the following in your explanation:**

- **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

NO Cost

- **Priority status/Deadlines, if any**

ASAP

- **Why should Council unanimously support this bill?**

This amendment will allow the updating of the process for hiring already qualified police officers.