

CITY OF ALLENTOWN

Introduced by the Administration on August 3, 2022

Approves three transfers: (1) \$47,500.00 from City Council needed to ensure that the correct amount is in the Legal Services Account to Pay for the Legal Services of Smith Law Offices (Council's Solicitor); (2) \$55,000 from Risk Management to provide funding for the CDL certification training to our employees; (3) \$24,000.00 from Fire due to the unprecedented increases in materials, the cost to manufacture the firefighter turn-out gear has had four price increases in the last eight months; (4) \$15,000.00 from Public Safety/Police due to the large number of trainings and required recertification trainings that were rescheduled to this year, the current training budget has been exhausted.

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- \$47,500.00 from City Council needed to ensure that the correct amount is in the Legal Services Account to Pay for the Legal Services of Smith Law Offices (Council's Solicitor) from Account #000-01-0101-0001-46 (Other Contract Services) to Account #000-01-0101-0001-44 (Legal Services);
- \$55,000 from Risk Management to provide funding for the CDL certification training to our employees from Account #081-02-8001-0001-87 (Professional Losses) to Account #081-02-8001-0001-34 (Training & Professional Development);
- \$24,000.00 from Fire due to the unprecedented increases in materials, the cost to manufacture the firefighter turn-out gear has had 4 price increases in the last 8 months from Account #000-05-0803-0002-72 (Equipment), Account #000-05-0803-0002-68 (Operating Materials and Supplies), and Account #000-05-0803-0002-54 (Repair and Maintenance Supplies) to Account #000-05-0803-0002-56 (Uniforms);
- \$15,000.00 from Public Safety/Police due to the large number of trainings and required recertification trainings that were rescheduled to this year, the current training budget has been exhausted from Account #000-04-0802-0001-46 (Other Contract Services) to Account #000-04-0802-00001-34 (Training and Professional Development).

NOW, THER-EFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	Х	
Ce-Ce Gerlach		
Daryl Hendricks	Х	
Natalie Santos	Х	
Joshua Siegel	Х	
Ed Zucal	Х	
Cynthia Y. Mota, President	Х	
TOTAL	6	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30479 was adopted by the City Council of Allentown on the 3rd day of August, 2022, and is on file in the City Clerk's Office.

	Posting Year:	Posting Date:	Posting #	Doc#	
	" Period:	_	Ref#	Initials:	
		I BUDGET TRANSFER RE			
TO: Seth O'Neill, Director		FROM:	Tawanna L. Whitehead		
BUREAU: Department of F		BUREAU:	City Council		
	***	RANSFER DETAIL			
Date of Request 25-Jul-22	Fund	:	Transfer Amount	\$47,500.00	
		FROM (DEBIT)			
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
000-01-0101-0001-46	\$47,500.00	207,500.00	\$163,547.00	116,047.00	
(Other Contract Services				<u>-</u>	
				-	
				-	
				-	
				-	
				_	
				-	
				-	
				-	
		TO (CREDIT)			
000-01-0101-0001-44	\$47,500.00	\$55,416.65	\$35,000.00	82,500.00	
(Legal Services)				-	
				-	
				-	
				-	
				-	
				•	
Reason Transfer is Required:					
Transfer is needed to ensure that the con	rect amount is in the Legal Service	es account to pay for the Legal Se	rvices of Smith Law Offices (Cha	arles "Chruck" Smith - Council's	
Solicitor)			•		
Reason Funds are Available for	Transfor				
Account 46 - Other Contract Services has		- Transfer			
		- Transisi			
		ATIONS WITHIN & BETWE	EN PROGRAMS		
Amount not more the					
Amount is greater th	nan \$5,000.00		alas		
Department Head/Deputy Director:	PHaila		7 Date	::	
Director of Finance/Deputy Director:	usica Do	crah	1125 2 Date	r.	
City Controller (if amount is greater than			7-25 - Date	<u></u>	
Mayor/Managing Director (if amount is gr	0		7 26 22 Date	Þ:	
Referred to City Council in accordance w	ith the provisions of the Administra		Date	K.	
Cumthin Mate. Description		CITY COUNCIL			
Cynthia Mota, President		[] Approved [] Disapproved			
Ed Zucal, Vice President		[] Approved [] Disapproved	_		
Candida Affa, Councilperson		[] Approved [] Disapproved			
Ce-Ce Gerlach, Councilperson		[] Approved [] Disapproved			
Daryl Hendricks, Councilperson		[] Approved [] Disapproved			
Natalie Santos, Councilperson		[] Approved [] Disapproved			
Joshua Siegel, Councilperson		[] Approved [] Disapproved	Date	F.	

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Expenditure Status Report

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CITY OF ALLENTOWN 1/1/2022 through 12/31/2022

0001-46 OTHER CONTRACT SERVICES
Total GENERAL 0101 2 000 0001 LEGISLATION & RECORDKEEPING Account Number CITY COUNCIL NONDEPARTMENTAL **GENERAL Grand Total** Adjusted Appropriation 207,500.00 207,500.00 207,500.00 Expenditures 43,337.00 43,337.00 43,337.00 Year-to-date Expenditures 43,337.00 43,337.00 43,337.00 Year-to-date Encumbrances 616.00 616.00 616.00 163,547.00 163,547.00 163,547.00 Balance Prct Used 21.18 21.18 21.18

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Expenditure Status Report

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CITY OF ALLENTOWN 1/1/2022 through 12/31/2022

0101 000 0001-44 LEGAL SERVICES 0001 LEGISLATION & RECORDKEEPING 2 **Account Number** Total GENERAL CITY COUNCIL NONDEPARTMENTAL GENERAL **Grand Total** Adjusted Appropriation 55,416.65 55,416.65 55,416.65 Expenditures 17,499.99 17,499.99 17,499.99 Year-to-date Expenditures 17,499.99 17,499.99 17,499.99 Encumbrances Year-to-date 2,916.66 2,916.66 2,916.66 35,000.00 35,000.00 Balance 35,000.00 Used 36.84 36.84 36.84 Prct

	Posting Year:	Posting Date:	Posting #	Doc#		
	" Period:		Ref#	Initials:		
T	CITY OF ALL ENTOWN	I BUDGET TRANSFER RE	OUEST CODE			
TO: Seth O'Neill,		FROM:				
BUREAU: Department		BUREAU:		ohn Ferry		
DOTAL DOPARTMENT		RANSFER DETAIL	Risk Management			
		KANSFER DETAIL				
Date of Request 15-Jul	-22 Fund:	RISK FUND	Transfer Amount:	\$55,000.00		
		FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)		
081-02-8001-0001-87	\$55,000.00	1,600,000.00	\$1,172,262.00	1,117,262.00		
PROFESSIONAL LOSSES				-		
				-		
				-		
				-		
				-		
				-		
				-		
		TO (CREDIT)		-		
081-02-8001-0001-34	\$55,000.00	\$9,000.00	\$7.600.0E	00 000 05		
TRAINING & PROF. DEVELO		φ3,000.00	\$7,629.25	62,629.25		
TO MAINTO OF THOM: BEVELO				-		
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Reason Transfer is Required:						
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CITY OF ALLENTOWN 1/1/2022 through 12/31/2022

					0002 WORKERS COMPENSATION
2.845.357.26	107.903.09	1,798,406.24	1,798,406.24	4,751,666.59	Total PROPERTY & CASUALTY
1.172.262.00	0.00	424,738.00	424,738.00	1,597,000.00	0001-87 PROFESSIONAL LOSSES
33 555 00	0.00	33,552,00	33,552.00	67,107.00	0001-86 GENERAL CITY CHARGES
176,665.09	31,368.83	96,583.76	96,583.76	304,617.68	
138,518.62	44,079.84	18,911.19	18,911.19	201,509.65	
123,999.56	17,127.74	98,108.36	98,108.36	239,235.66	_
19,515.72	0.00	2,456.28	2,456.28	21,972.00	
49,498.49	0.00	9,001.51	9,001.51	58,500.00	
6,634.00	0.00	366.00	366.00	7,000.00	_
470.00	0.00	30.00	30.00	500.00	
5,000.00	4,333.50	5,666.50	5,666.50	15,000.00	
226,051,45	10,493.18	106,935.97	106,935.97	343,480.60	
566,673.83	0.00	133,326.17	133,326.17	700,000.00	
2,298.00	0.00	702.00	702.00	3,000.00	
156,166.00	0.00	706,834.00	706,834.00	863,000.00	-
7,629.25	0.00	1,370.75	1,370.75	9,000.00	
67.21	0.00	932.79	932.79	1,000.00	
1,500.00	0.00	0.00	0.00	1,500.00	_
0.00	500.00	0.00	0.00	500.00	
38,166.00	0.00	38,172.00	38,172.00	76,338.00	
729.19	0.00	778.81	778.81	1,508.00	
12,393.00	0.00	12,396.00	12,396.00	24,789.00	
7,748.50	0.00	7,574.50	7,574.50	15,323.00	
350.42	0.00	311.58	311.36	002.00	
3,500.00	0.00	0.00	344.50	663.00 663.00	
85,965.93	0.00	99,038.07	00000	3 500 00	•
05.00	0 00	99 658 07	99,658,07	195.624.00	0001-02 PERMANENT WAGES
					0001 PROPERTY & CASUALTY
Balance	Year-to-date Encumbrances	Year-to-date Expenditures	Expenditures	Adjusted Appropriation	Account Number
					8001 RISK MANAGEMENT
					02 FINANCE
					081 RISK MANAGEMENT

47.07 49.43 50.01 51.65 50.00 100.00 0.00 93.28 15.23 81.90 23.40 19.34

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CITY OF ALLENTOWN 1/1/2022 through 12/31/2022

02 8001 081 FINANCE RISK MANAGEMENT

RISK MANAGEMENT

Grand Total	0003-37 INS - DENTAL, LIFE, DRUG Total EMPLOYEE HEALTH BENEFITS Total RISK MANAGEMENT	10tal WORKERS COMPENSATION 0003 EMPLOYEE HEALTH BENEFITS	0002-86 GENERAL CITY CHARGES	0002-72 EQUIPMENT 0002-80 SELF-INSURED LOSSES	0002-46 OTHER CONTRACT SERVICES	0002-36 INS - PROPERTY & CASUALTY	0002-34 TRAINING & PROF. DEVELOP	0002-32 PUBLICATIONS & MEMBERSHIP	Account Number
28,075,873.59	22,400,000.00 22,400,000.00 28,075,873.59	924,207.00	67,107.00	10,000.00 600.000.00	59,000.00	156,100.00 21,000.00	8,000.00	3,000.00	Adjusted Appropriation
13,998,651.95	12,134,226.61 12,134,226.61 13,998,651.95	66,019.10	33,552.00	0.00 -129.362.90	35,500.00	126,135.00	0.00	195.00	Expenditures
13,998,651.95	12,134,226.61 12,134,226.61 13,998,651.95	66,019.10	33,552.00	0.00 -129.362.90	35,500.00	126,135.00	0.00	195.00	Year-to-date Expenditures
114,875.09	0.00 0.00 114,875.09	6,972.00	0.00	6,972.00 0.00	0.00	0.00	0.00	0.00	Year-to-date Encumbrances
13,962,346.55	10,265,773.39 10,265,773.39 13,962,346.55	851,215.90	33,555.00	3,028.00 729,362,90	23,500.00	29,965.00	8,000.00	2 805 00	Balance
50.27	54.17 54.17 50.27	7.90	50.00	69.72	60.17	80.80	0.00	э э	Prct Used

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Period: Ref # Initials:		1	Posting Year:	Posting Date:	Posting #	Doc#
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM FROM: Efrain Agosto Jr, Fire Chief BUREAU: Pire FROM: Efrain Agosto Jr, Fire Chief BUREAU: Pire FROM: FROM: FROM: From FROM: FROM: From FROM: FROM: From FROM: FROM: FROM: FROM: FROM: FROM: FROM: FROM: \$24,000.00 \$24,000.00 \$31,000.00 \$114.091.80 \$000.000-27 \$14,000.00 \$79,800.00 \$114.091.80 \$000.091.80 \$000.092.90 \$14,000.00 \$79,800.00 \$114.091.80 \$000.091.80 \$000.092.90 \$14,000.00 \$79,800.00 \$114.091.80 \$000.091.80 \$000.092.90 \$						
TO: Seth O'Nell, Director BUREAU: Pere Transfer Amount: BUREAU: Pere The Chief BUREAU: Pere Transfer DETAIL Date of Request 13-Jul-22 Fund: General Transfer Amount: \$24,000.00 ACCOUNT (All 16 slights) ACCOUNT TITLE TRANSFER AMOUNT (8) APPROPRIATION (8) CURRENT ACCOUNT TOTAL AFTER TRANSFER (9) OOO-05-083-0002-72 \$14,000.00 57,880.00 57,880.00 49,102.00 43,102.00 000-05-083-0002-74 5,000.00 57,880.00 49,102.00 43,102.00 000-05-083-0002-54 5,000.00 57,880.00 49,102.00 43,102.00 000-05-0803-0002-54 5,000.00 37,800.00 25,442.00 20,442.00 000-05-0803-0002-55 \$24,000.00 \$23,9,912.00 \$0.00 24,400.00 44,102.00 44,10		ŧ		<u> </u>	1,44,17	in interest
BUREAU: Department of Finance BUREAU: Fire			CITY OF ALLENTOWN	BUDGET TRANSFER I	REQUEST FORM) alternative and register of distribution is greatly as a large gas of
TRANSFER DETAIL Transfer Amount: \$24,000.00 \$24,000	TO:	Seth O'Neill, Dire	ector	FROM:	Efrain Agosto Jr, Fire C	hief
Date of Request 13-Jul-22 Fund: General Transfer Amount: \$24,000.00	BUREAU:	Department of F	inance	BUREAU:	Fire	The second secon
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		CITY OF ALLENTOWN	BUDGET TRANSFER RE	QUEST FORM		
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Date of Requ	iesi 7/112022		: General	Transfer Amount:	\$15,000.00	
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Director of Finan	ce/Deputy Director:	Varnica S	ice L	Date:		
City Controller (i	f amount is greater than	\$5,000):	人	Date:	7-11-21	
Mayor/Managing	Director (if amount is g	reater than \$5,000).		Date:	7.12.22	
Referred to City	Council in accordance w	rith the provisions of the Administra	tive Code, Section 130.04:	Date:		
			CITY COUNCIL			
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Ed Zucal, Vice F			[] Approved [] Disapproved	Date:		
Candida Affa, Co			[] Approved [] Disapproved	Date:		
Ce-Ce Garlach,			Approved [] Disapproved	Date:		
Daryi Hendricks,			[] Approved [] Disapproved	Date:		
Natalie Santos,			[] Approved [] Disapproved	Date:		
Joshua Siegel, (Councilperson		[] Approved [] Disapproved	Date:		

Reason Transfer is Requested:

During the years of 2020 and 2021, many outside training agencies and facilities cancelled scheduled police trainings due to the pandemic. Recertifications and mandatory trainings were either waived or postponed until 2022, or when in person trainings could safely resume. Due to the large number of trainings and required recertification trainings that were re-scheduled to this year, the current training budget has been exhausted with a considerable amount of scheduled trainings yet to be completed this year.

Reason Funds are Available for Transfer:

Partial funding will be transferred from the Crossing Guard contract because of the vendor not fulfilling all the requirements in the contract. (Numerous locations were left uncovered where officers had to fill in) Also, there are funds remaining in the ERT budget that were seated to be used for candidate psychological testing but not needed now, additionally, the amount budgeted for promotional testing was high so remaining funds can be transferred from that account.