



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Minutes - Final

City Council

Wednesday, May 18, 2022

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Present: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Mr. Charles Smith stated that Courtesy of the Floor is an opportunity to make comments. It is not an opportunity to question Council or question the administration. This is an opportunity to state what's on your mind for the consideration of Council.

Ms. Paulette Kish, 1028 E. Chew Street, stated that she has been a resident of Allentown for 72 years, living on the eastside of Allentown. It which was a wonderful area. She was a Health and Physical Education teacher at Dieruff High School and they used to park by Irving Park for classes in the spring summer and fall. The issues are the loitering at Andre Reed Park, the construction of the park itself and the State Hospital construction. Right now, the eastside of Allentown is going down and looking like a war zone with the State Hospital. She is a paying taxpayer and everyone she knows under these circumstances are looking to leave because the eastside of Allentown is being neglected.

Mr. Laudenslager, 721 W. Cumberland Street, stated that he is addressing the Lights in the Parkway traffic planning. He stated that last year the city had 15th and S. Jefferson Street backed up in both directions. Where do people supposed to park since parking was restricted.

Contract Approvals

[15-5056](#)

R75

Authorization for Contract with Kleinfelder, Inc. for an estimated \$35,000 per contract year, to provide on-call independent consulting engineering services, competitively bid, one proposal..

Sponsors: Administration

Attachments: [R75 Kleinfelder](#)
[Resolution #30433](#)

Mr. Leonard Lightner stated R75 was done as RFP 2022-14. It was advertised on Public Purchase. It was accessed by 34 vendors with one response. The evaluation committee made of five people evaluated the proposal and it was scored based on the RFP requirements. After all the evaluations were computed, the committee is recommending an award to Kleinfelder, Inc. The cost of the contract is \$35,000. We have successfully done business with this vendor before.

Ms. Cynthia Mota asked if there were any questions from the dais.

Mr. Ed Zucal stated that it is an on-call contract for an estimated \$35,000. Suppose we use them one time? How much of that \$35,000 do we get back?

Mr. Leonard Lightner stated that the reason it is estimated right now because we are working in collaboration with the surrounding municipalities. This is an Engineer that we have on standby with us to help with the 537 Plan. The 537 Plan is the Plan working throughout the Lehigh Valley which is our I&I and right now LCA and the surrounding municipalities are working on the 537 Plan. We have a portion of that and want to work on a retainer. Our Engineer working on a retainer can move that 537 Plan forward. If we don't use all of those funds, those funds will go back to the General Fund. We will stay at that \$35,000.

Ms. Cynthia Mota asked if there were any other questions from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30433

[15-5057](#)

R76

Authorization for a change order, with Potocnie Enterprise, Inc., d/b/a Overhead Door Company of Allentown for the estimated amount of \$15,000 as a result of a more than normal usage of their services, for call-outs, equipment replacement and other items, contract expires in August.

Sponsors: Administration

Attachments: [R76 Overhead Doors](#)
[Resolution #30435](#)

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30435

[15-5058](#)

R77

Authorization for Contract with Wyoming Electric & Signal, Inc. in the amount of \$551,247.00 to the Contractor would provide traffic signal improvements to the existing downtown Traffic Signal Improvement Modification Project, Phase 1A. This project was competitively bid, two (2) responses were received.

Sponsors: Administration

Attachments: [R77 Wyoming Electric Resolution #30436](#)

Ms. Cynthia Mota asked if there were any questions from the dais.

Mr. Daryl Hendricks asked Mr. Lightner and Ms. Shahda if the city ever used this company before and if it was successful.

Mr. Mark Shahda stated that the city has.

Ms. Cynthia Mota asked if there were any questions from the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30436

[15-5059](#)

R78

Authorization for Contract with Mercury Associates, Inc. in the amount of \$64,930.00 to quantify the cost of insourcing the City's fleet maintenance operations versus the continuation of outsourcing the operations, and the appurtenant cost benefit of either option. This was competitively bid, two (2) proposals were received.

Sponsors: Administration

Attachments: [R78 Mercury Resolution #30437](#)

Ms. Cynthia Mota asked if there were any questions.

Mr. Joshua Siegel commended Mr. Zucal for working on this project and making sure we get a good cost assessment to determine if this is feasible. Once this is awarded and they continue to do the work, what is

the estimated time for them to complete the project? Do you have a rough idea on how long it will take for them to make that estimate?

Mr. Leonard Lightner stated that this one was 14 weeks.

Mr. Joshua Siegel stated that roughly in time for budget season.

Mr. Leonard Lightner stated yes, that is the plan to have it in time so they can prepare for budget.

Mr. Joshua Siegel stated that makes him happy.

Ms. Cynthia Mota asked if there were any other questions from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30437

Minutes of Previous Meeting

[15-5066](#) May 4, 2022 City Council Meeting Minutes

Attachments: [May 4, 2022 City Council Meeting Minutes](#)

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Communications: Proclamation for Olivia Sullivan for Jordan Park Cleanup on Earth Day

Mr. Daryl Hendricks stated that this does not minimize what you have done in any shape. You have set a great example. He stated that he is disappointed that we don't have anybody in our city who can step up and take on this opportunity. He truly hopes that in the future some young people will do that. You set a great example for them and your parents are to be commended because they have set a great example from what you have done.

Ms. Candida Affa stated that she would like to say that she always like to acknowledge the parents. When we have a young lady like this that her resume is unbelievable. It goes back to good parenting and you have to be very proud. She stated that she likes to always applaud the parents because this child does not grow up to be who she is.

Ms. Cynthia Mota stated that she emailed this picture to the Clerk, Mr. Hanlon. She stated that Olivia Sullivan will get it soon.

Old Business: NONE

REPORTS

Special Council Meetings: Council is scheduling three special council meetings relating to ARPA funding. On May 25 at 6 PM, Council will discuss and present categories they find important for ARPA funding and take public testimony on these and any additional areas. On June 7 and June 9th at 5:30 PM Council will discuss and take testimony on specific allocations for the categories. We ask vested interest to contact the Clerk to give testimony or provide documents; the office will also be reaching out to specific vested interests that have been before us and those suggested by the Administration to provide testimony. The plan is to have a workable proposal ready by June 15th that has been driven with participation with a broad swath of the community as possible. We are open for other suggestions as well; feel free to send you comments to the Council President, Vice-President, and City Clerk.

Controller's Report

Mr. Jeffrey Glazier gave a brief Report on Accounts Payable for April 2 - 29. The Controller's office reviewed 312 computer checks, 13 manual checks and the total count of documents was 496. Of those documents, 13 had issues for about two percent. They did 26 wires and 13 of those wires had issues with 50 percent. The city pays for parking on the deck for employees and gets billed per employee. On one of the most recent invoices, they noticed that two employees were no longer using the deck. They might have been on Family Leave. The Controller's office pointed that out and determined that it had gone on four months prior. They overpaid the Parking Authority \$600 for parking that the city was not using. Another issue of interest, if an employee is going away on a conference or for training, depending on the situation they may get an advance to help them with expenses. Those advances should generally come only two to three weeks in advance the conference. The city had two travel advances that were issued. One was issued nine weeks in advance, one was issued 10 weeks in advance and the risk here is that somebody may get sick or the conference may get cancelled and then you have to recoup the money. Those checks were voided and they will be reissued in a more timely manner. They had some issues with wires where 13 had to either be returned or rejected because either the description of the wire was incorrect or the date of the invoice on the wire was incorrect. This is important for an audit trail. You need the correct information.

Mayor's Report

Mr. Leonard Lightner stated that the Mayor provided a written copy. The city itself continues to make improvements in delivering the city's best products that we can. They had the Allentown Police Department's Commendation Ceremony. The mayor would like to thank Ms. Mota, Mr. Zucal, Mr. Hendricks and Mr. Siegel for attending

today. The Lenape Trail rededication on Friday, May 14. The mayor was joined by members of the Delaware Nation raising the flag in front of city hall. The following Saturday, the city rededicated the Lenape Trail to the Lehigh Valley with the help of the museum and the Indian culture and PBS39. The Transportation improvement plan is taking place with the Lehigh Valley Planning Commission. They are in the comment period right now and the mayor is requesting and asking Council for the opportunity to provide comments you should. If you want to provide comments, provide to Mark Shahda or Irene Woodward. This is where the money in from the Transportation Improvement Plan (TIP). The comments end on May 31st. At the last Council meeting, the mayor had mentioned that our team have interviewed candidates for the position of Public Works Director. They are very excited to report that they have made a selection to bring a person forward for Confirmation. It is their hope to bring this person to Council on June 1st at the City Council meeting. Last week, the following Council recommendations were issued and a Press Release went out detailing the availability of the ARPA funds and the administration's desire to make the funds flexible. The administration received good coverage. The Tilghman Street Bridge Party takes place on May 26th from 12:00 Noon - 2:00 PM. The Executive Charter School is the organization that is hosting this party.

[15-5082](#) Controller Reports

Attachments: [Accounts Payable Check Review 4.2 to 4.29](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

[15-4923](#) Bill 13
The Zoning Map is hereby amended to change the land area shown on the map entitled "Exhibit A", having Tax Parcel I.D. Nos. 640636238192, 640636345357, 640636348459, 640636444722, 640636447004, 640636432866, 640636431821, 640636339796, 640636338629, 640636625261, 640636415274, 640636115157, 640636108387, 64063529480, and 640635181690, to be within the R-MH Medium High Density Residential District.

Sponsors: Administration

Attachments: [Bill 13 Amending the Zoning Map from RM to RMH - 42U9602](#)
[42V3129-Exhibit A to Ordinance](#)
[S. 6th Street and West Cumberland Street Rezoning Request Petition](#)
[County of Lehigh Letter and Receipt for Filing of Bill 13 \(Municipal Ordinance\)](#)
[20220407 Allentown Rezoning S 6th W Cumberland](#)
[Staff Report ReZone S 6th and W Cumberland Apr12 Updated w CPC Action](#)
[S. 6th Street and West Cumberland Street Rezoning Request Petition](#)
[The Morning Call Ad 7198876](#)
[PUBLIC HEARING-REZONING- Bill 13 S 6th and West Cumberland Rezoning to R-MH 5](#)
[PUBLIC HEARING-REZONING- Bill 13 S 6th and West Cumberland Rezoning to R-MH 7](#)
[PUBLIC HEARING-REZONING- Bill 13 S 6th and West Cumberland Rezoning to R-MH 9](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 1](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 2](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 3](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 4](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 8](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 10](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 11](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 12](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 13](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH 14](#)
[PUBLIC HEARING-REZONING-Bill 13 S 6th and West Cumberland Rezoning to R-MH](#)

Ms. Cynthia Mota stated that Council had a Public Hearing on Bill 13.

Mr. Ed Zucal stated that Council had a Public Hearing. There was a testimony and from the citizens side.

Ms. Cynthia Mota thanked Mr. Zucal and asked if there were any questions from the dais or the public.

Mr. Laudenslager stated that anything north of Cumberland Street are very small properties. The area between Cumberland and Rye Street is also very small. Majority of the units are on the southeast corner of Sixth and

Cumberland. How many more units that this is going to address? That is an issue that needs to be resolved.

Attorney Joseph Fitzpatrick stated that this is not a land development plan before you. In the process they are asking for permission to come forward with a land development plan. Neighbor concerns, traffic concerns. The Planning Commission and City Council and Public Works concerns would be addressed. We can't even present a proposal. We don't have a land development before you. We have a request to modify zoning. They still have to go through all the phases. This is the first baby step.

Ms. Cynthia Mota thanked Attorney Fitzpatrick and asked if there were any other questions from the dais.

Mr. Daryl Hendricks stated before he gives his vote, he has concerns, but some have been alleviated by knowing that it has to go through Planning and more steps before this. It is difficult because we also need additional housing in the city. We have a lot more people moving in here. He would vote yes and hopefully they will get everything approved in a respectful manner and something that we can live with.

Mr. Ed Zucal stated that he will vote because this is just a first step. Anything that goes beyond this can also be voted down. As a preliminary start, he does not see any problems with this.

Ms. Cynthia Mota stated that she will vote yes because this is just the beginning. There are more steps that need to happen. She is hoping that in the need it can be affordable for our citizens.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

[15-5029](#)

Bill 28

Providing for the vacation of Pine Street to the centerline of North Front Street to its East Terminus: Petitioner: Lehigh River Development Corp. II, LLC

Sponsors: Administration

Attachments: [Bill 28 Pine Street - Street Vacation](#)

[Pine Street Vacation Report](#)

[Staff Report - Pine Street vacation](#)

[ACPC Action - Pine Street](#)

[Letter from Mike Hanlon regarding Pine Street from N. Front Street to the East](#)

[Pine Street Labels](#)

Ms. Cynthia Mota asked if there were any questions or any explanations.

Mr. Ed Zucal stated that it was before Public Works tonight and it was sent favorably to Council.

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

[15-5036](#)

Bill 29

Amending the Codified Ordinances, Part Two, General Legislation/Fees; Article Seven, Billing for Emergency Medical Services; Section 270-53 (B) Ambulance Service, by increasing the Special Event stand-by per hour fee (includes 2 Paramedics and 1 ambulance) from \$100 to \$160; and establishing a Special Event stand-by (per hour) for 1 Paramedic and 1 ambulance) at \$96 to recoup the cost of the services provided. .

Sponsors: Administration

Attachments: [Bill 29 EMS Standby Fees](#)

Mr. Daryl Hendricks stated that it was before his committee and it was moved forward with a favorable recommendation unanimously.

Ms. Cynthia Mota asked if there were any questions form the dais or the public

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

[15-5037](#)

Bill 30

Amending the 2022 Capital Fund Budget to provide for a transfer of Thirty Thousand Two Hundred Ninety-Two Dollars and Eighty-Nine Cents (\$30,292.89) as a transfer of funds from Capital Project 1228 – Paper Recycling Transfer Facility to the Recycling and Solid Waste Fund, closing the Paper Recycling Transfer Facility Capital Project and re-purposing the funds by placing them in accounts to cover costs for crack sealing, seal coating, line painting and paving at the Drop Off Center and Yard Waste Site; to provide additional costs (\$8,000 price increase) for the conveyor on the cardboard baler being purchased this year and to provide for the purchase of rolling carts for the drop off center to alleviate lifting and making it safer for the employees.

Sponsors: Administration

Attachments: [Bill 30 Capital Project](#)

Mr. Ed Zucal stated that this was before the Public Works Committee and it was sent forward with a vote of 3 - 0.

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

[15-5067](#)

Bill 35 Request to vote on this tonight and eliminate the 14 day period between introduction and final passage.

Amending the Codified Ordinance, Part One, Administrative Legislation, Chapter 80 Personnel Policies, Section 4, Recruitment Procedures changing the age for hiring temporary/seasonal from 16 to 15.

Attachments: [Bill 35 Seasonal Employees to 15](#)

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

Mr. Charles Smith suggested that Council revisit Bill 35. He does not believe it went to committee. The purpose of the initial vote was to eliminate the 14 day period between introduction and final passage and then there was to be a second piece to vote on the substance.

Ms. Cynthia Mota apologized.

A motion was made by Cynthia Mota, seconded by Candida Affa, to eliminate the 14 day period between introduction and final passage for Bill 35.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

CONSENT AGENDA

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

[15-5063](#)

R79

Zaleeae K. Sierra, Council of Youth, Term Expiration: 08/20/2023

Attachments: [R79 Appointment Zaleeae K. Sierra - Council of Youth](#)

[Zaleeae K. Sierra, Council of Youth, 08-20-2023](#)

[Resolution #30438](#)

Enactment No: 30438

[15-5064](#)

R80

Shavon Smith, Council of Youth, Term Expiration: 08/20/2023

Attachments: [R80 Appointment Shavon Smith - Council of Youth](#)
[Shavon Smith, Council of Youth, 08-20-2023](#)
[Resolution #30439](#)

Enactment No: 30439

[15-5065](#)

R81

Travon S. Atkins, Council of Youth, Term Expiration: 08/20/2023

Attachments: [R81 Appointment Travon S. Atkins - Council of Youth](#)
[Travon S. Atkins, Council of Youth 08-20-2023](#)
[Resolution #30440](#)

Enactment No: 30440

[15-5060](#)

R82

Certificates of Appropriateness for work in the following addresses in Historic Districts: 38 N. 15th Street, 1118 W. Chew Street, 43 N. 17th Street, 430.5 N. 10th Street, 1446 W. Linden Street, 318 N. 8th Street, 1448 W. Linden Street

Attachments: [R82 Resolution for Certificates of Appropriateness - 7 projects](#)
[HARB Final Reviews 7 Projs May 2022](#)
[318 N 8th Final Review](#)
[430.5 N 10th Final Review](#)
[1118 Chew Final Review](#)
[1448 W Linden Final Review](#)
[1446 W Linden Final Review](#)
[43 N 17th Final Review](#)
[38 N 15th Final Review](#)
[Resolution #30441](#)

Enactment No: 30441

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-5044](#)

R83

Approves one transfer: (1) \$26,231.18 in the Street Department to Cover the Cost of paving Lova Lane and S. Poplar Street within the Twins Devonshire Development.

Attachments: [R83 Transfer Funds](#)
[Paving Lova Lane and S. Poplar Street](#)
[Resolution #30442](#)

Ms. Cynthia Mota asked if there were any comments from the

administration.

Mr. Leonard Lightner stated that this is for the paving that the street is being dedicated back to the city. The city does not do the paving until everything is done. We are waiting for UGI to finalize their utilities. Once that is done, we will do the street paving.

Ms. Cynthia Mota asked if there were any comments from the dais or the public.

Yes: 7 - Candida Affa, Cynthia Mota, Daryl Hendricks, Ed Zucal, Ce-Ce Gerlach, Joshua Siegel, and Natalie Santos

Enactment No: 30442

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

[15-5054](#)

Bill 32 Refer to Public Safety
Amending the 2022 General Fund Budget to provide for a supplemental appropriation of Fifteen Thousand (\$15,000.00) Dollars from the Commonwealth of Pennsylvania Office of The State Fire Commissioner Grant, to the Allentown Fire Department for the purchase of high-quality Thermal Imaging Cameras and Accessories.

Sponsors: Administration

Attachments: [Bill 32 OFSC GRANT](#)

REFERRED TO THE PUBLIC SAFETY COMMITTEE

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

[15-5055](#)

Bill 33 Refer to Public Safety
Amending the Codified Ordinances, Part Two, General Legislation/Fees; Article Seven, Billing for Emergency Medical Services; Section 270-52 Policy by clarifying some confusing language and applying more consistent application of EMS billing practices.

Attachments: [Bill 33 EMS PAYMENT POLICY](#)

REFERRED TO THE PUBLIC SAFETY COMMITTEE

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

[15-5062](#)

Bill 34 Refer to Public Works
Amending the 2022 Capital Fund Budget to provide for a transfer of Fifty Thousand (\$50,000) from Capital Project 1912 – Traffic Signal Modernization to Capital Project 20000 – Traffic Signal Adaptive System

to provide the additional funds needed to complete the Downtown Traffic Signal Adaptive System project installation and the construction inspection.

Attachments: [Bill 34 CAPITAL PROJECT 2000 TRANSFER](#)

REFERRED TO THE PUBLIC WORKS COMMITTEE

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

[15-5068](#)

Bill 36 Refer to Public Safety
Amending the Part Two General Legislation, Chapter 388 Moving Permits by repealing it in its entirety.

Attachments: [Bill 36 MOVING PERMIT REPEAL](#)

REFERRED TO THE PUBLIC SAFETY COMMITTEE

Ms. Cynthia Mota asked if there were any questions from the dais or the public.

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS: NONE

GOOD AND WELFARE: NONE

ADJOURNED: 7:19 pm

[15-4437](#)

Council Rules
Home Rule Charter
Contract Procedures

Attachments: [HOMERULE June 2021](#)
[Council Rules March 2021 Edition](#)
[Contract Procedures](#)