

ORDINANCE NO. 15788

FILE OF CITY COUNCIL

BILL NO. 4 - 2022

JANUARY 19, 2022

AN ORDINANCE

Amending the 2022 General Fund by restructuring the Mayor's Office in accordance with the new administration's request.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 23 of the General Fund budget be amended by adding one (1) Chief Operating Officer (21N) at an annual salary of One Hundred Twenty Thousand (\$120,000) Dollars.

SECTION TWO: That page 23 of the General Fund budget be amended by adding one (1) Project Manager (11N) at an annual salary of Sixty-One Thousand Nine Hundred Thirty (\$61,930) Dollars.

SECTION THREE: That page 23 of the General Fund budget be amended by adding one (1) Executive Assistant to the Mayor (11N) at an annual salary of Sixty-Five Thousand One Hundred Two (\$65,102) Dollars and eliminating the position of Executive Secretary to the Mayor (11N) at an annual salary of (Sixty-Four Thousand Seven Hundred Sixty-Six (\$64,766) Dollars.

SECTION FOUR: That page 23 of the General Fund budget be amended by adding one (1) Special Assistant (7N) at an annual salary of Fifty-Two Thousand Sixty-Three (\$52,063) Dollars and eliminating the position of Administrative Assistant (7N) at an annual salary of Fifty-Two Thousand Four Hundred Sixty-Eight (\$52,468) Dollars.

SECTION FIVE: That page 23 of the General Fund budget be amended by changing the salary of the Communications Manager (14N) current budgeted at an annual salary of Seventy-Five Four Hundred (\$75,400) Dollars to Seventy-Two Thousand Five Hundred Sixty-Six (\$72,566) Dollars. A savings of Two Thousand Eight Hundred Thirty-Four (\$2,834) Dollars.

SECTION SIX: That page 23 of the General Fund budget be amended by adding one (1) Marketing and Social Media Manager (10N) at an annual salary of Fifty-Nine Thousand Three Hundred Five (\$59,305) Dollars. This position currently exists in the Department of Community and Economic Development; therefore, page 197 will be amended to eliminate the position and the annual budgeted salary of Forty-Nine Thousand One Hundred Sixty-Six (\$49,166) Dollars will be transferred to the Mayor's Office.

SECTION SEVEN: That City Council authorizes the transfer of Forty-Nine Thousand One Hundred Sixty-Six (\$49,166) Dollars in the following manner:

FROM

**Department of Community and Economic Development
Business Expansion, Attraction & Retention**

000-09-0901-0007-02 Permanent Wages \$ 49,166

TO

**Office of the Mayor
Executive Management**

000-01-0201-0001-02 Permanent Wages \$ 49,166

SECTION EIGHT: That City Council authorizes the transfer of One Hundred Eighty-Nine Thousand Five Hundred Seventy-One (\$189,571) Dollars from the unappropriated balance of the General Fund in the following manner:

**Office of the Mayor
Executive Management**

000-01-0201-0001-02 Permanent Wages \$ 189,571

SECTION NINE: That this Ordinance will take effect ten (10) days after final passage.

SECTION TEN: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Natalie Santos	X	
Joshua Siegel	X	
Ed Zucal		X
Cynthia Y. Mota, Pres.	X	
TOTAL	6	1

I hereby certify that the foregoing Ordinance was passed by City Council on February 2, 2022 and signed by the Mayor on February 4, 2022.



CITY CLERK

LEGISLATIVE TEMPLATE

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Administration and Planning Department

- **Summary and Facts of the Bill**

The request is for City Council's authorization to convey a 1,800 square foot portion of the City-owned property located at 821 West Hamilton Street (the "Parcel") to Da Vinci Science City, LLC ("Da Vinci") to be used by Da Vinci as the entrance way to its Science Center for the encouragement, demonstration, education, exhibition of science, technology, mathematics and similar fields of study and creativity for the young and adult residents of and visitors to the City.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

The Resolution, if approved, will give the City Administration the ability to convey the Parcel to Da Vinci for the Science Center.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The City is using a HUD loan to assist with the design, property acquisition, construction and operation of the Science Center which Da Vinci will repay under a Subrecipient Agreement. The benefit is the increase tax revenue to the City.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Loan from HUD to the City which will be repaid by Da Vinci.

- **Priority status/Deadlines, if any**

The anticipated closing on the HUD loan to the City will occur by December 31, 2021. Construction of the Science Center is anticipated to begin in March, 2022.