

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 4 - 2022

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JANUARY 19, 2022

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AN ORDINANCE

Amending the 2022 General Fund by restructuring the Mayor's Office in accordance with the new administration's request.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 23 of the General Fund budget be amended by adding one (1) Chief Operating Officer (21N) at an annual salary of One Hundred Twenty Thousand (\$120,000) Dollars.

SECTION TWO: That page 23 of the General Fund budget be amended by adding one (1) Project Manager (11N) at an annual salary of Sixty-One Thousand Nine Hundred Thirty (\$61,930) Dollars.

SECTION THREE: That page 23 of the General Fund budget be amended by adding one (1) Executive Assistant to the Mayor (11N) at an annual salary of Sixty-Five Thousand One Hundred Two (\$65,102) Dollars and eliminating the position of Executive Secretary to the Mayor (11N) at an annual salary of (Sixty-Four Thousand Seven Hundred Sixty-Six (\$64,766) Dollars.

SECTION FOUR: That page 23 of the General Fund budget be amended by adding one (1) Special Assistant (7N) at an annual salary of Fifty-Two Thousand Sixty-Three (\$52,063) Dollars and eliminating the position of Administrative Assistant (7N) at an annual salary of Fifty-Two Thousand Four Hundred Sixty-Eight (\$52,468) Dollars.

SECTION FIVE: That page 23 of the General Fund budget be amended by changing the salary of the Communications Manager (14N) current budgeted at an annual salary of Seventy-Five Four Hundred (\$75,400) Dollars to Seventy-Two Thousand Five Hundred

Sixty-Six (\$72,566) Dollars. A savings of Two Thousand Eight Hundred Thirty-Four (\$2,834) Dollars.

SECTION SIX: That page 23 of the General Fund budget be amended by adding one (1) Marketing and Social Media Manager (10N) at an annual salary of Fifty-Nine Thousand Three Hundred Five (\$59,305) Dollars. This position currently exists in the Department of Community and Economic Development; therefore, page 197 will be amended to eliminate the position and the annual budgeted salary of Forty-Nine Thousand One Hundred Sixty-Six (\$49,166) Dollars will be transferred to the Mayor's Office.

SECTION SEVEN: That City Council authorizes the transfer of Forty-Nine Thousand One Hundred Sixty-Six (\$49,166) Dollars in the following manner:

**FROM**

**Department of Community and Economic Development  
Business Expansion, Attraction & Retention**

<b>000-09-0901-0007-02</b>	<b>Permanent Wages</b>	<b>\$ 49,166</b>
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**TO**

**Office of the Mayor  
Executive Management**

<b>000-01-0201-0001-02</b>	<b>Permanent Wages</b>	<b>\$ 49,166</b>
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SECTION EIGHT: That City Council authorizes the transfer of One Hundred Eighty-Nine Thousand Five Hundred Seventy-One (\$189,571) Dollars from the unappropriated balance of the General Fund in the following manner:

**Office of the Mayor  
Executive Management**

<b>000-01-0201-0001-02</b>	<b>Permanent Wages</b>	<b>\$ 189,571</b>
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SECTION NINE: That this Ordinance will take effect ten (10) days after final passage.

SECTION TEN: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.