Allentown
All Inspiring

City of Allentown
435 Hamilton St.
Allentown, PA 18101

MEMO

To: Ray O'Connell, Mayor
President and Members of City Council

From: Seth O'Neill, Finance Director

Date: December 1, 2021

Re: Budget Memo #6 – Public Works, Pension, IT Salary Corrections

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The following changes have been made to the 2022 Proposed Budget:

Information Technology

Corrects the amount budgeted for the Infrastructure Manager position from $94,744 to $104,468; an increase of $9,724. This salary was originally incorrectly entered.

Revised pages 149 and 150 are attached for your reference.

Pension

An error was made when manually entering the pension amounts into Eden. As a result, funds will be adjusted as follows:

General Fund	Increased	$56,572
Liquid Fuels	Decreased	$11,036
Trexler Fund	Decreased	$ 4,518
Risk Management	Decreased	$ 1,104
Solid Waste Fund	Decreased	$14,899
Storm Water Fund	Decreased	$13,060
Golf Fund	Decreased	$ 1,931
Federal Grants (HUD)	Decreased	$ 2,612
Rental Unit Licensing	Decreased	$ 7,413

Public Works

Liquid Fuels Fund – Remove the paving machine lease payment from account 004-03-4741-0001-72. This expense is already budgeted in Account 004-03-4741-0001-30. A revised page 292 is attached for your reference.

Storm Water Fund – Reduce the Uniform account 086-03-0815-0001-56 to $465. A saving of $528 due to removing uniforms for Supervisors. A revised page 384 is attached for your reference. A revised page 384 is attached for your reference.

Also, reduce the Uniform account 086-03-0815-0002-56 to $12,813. A saving of $264 due to removing Supervisor uniforms. A revised page 387 is attached for your reference.

Solid Waste Fund – Reduce the Uniform account 085-03-8005-0001-56 to $7,558. A savings of $390 due to eliminating uniforms for Supervisors. A revised page 362 is attached for your reference.

Also, reduce the Uniform account 085-03-8005-0003-56 to $7,377. A savings of $88 due to the removal of Supervisory uniforms. A revised page 370 is attached for your reference.

ARPA Fund

Provides for the transfer of $1,450,000 from the ARPA Fund Interfund Transfer Account 019-01-0609-0001-88 to the General Fund for revenue replacement/Public Safety expenses. The General Fund shows the revenue side of this transaction in the proposed budget.

cc: Jeff Glazier
Matthew Kloiber
Michael Hanlon
Karen El-Chaar
Craig Messinger
Chief Charles Roca
Chief Efrain Agosto
Mike Moore
Leonard Lightner
Audrey Danek
Mayor-Elect Tuerk
Casandra Magliane
Barbara Wagenhurst
Matthew Leibert
FOP President
IAFF President
SEIU President
MESA President
The Morning Call
Meloney Sallie-Dosunmu
Jessica Baraket

CITY OF ALLENTOWN
PERSONNEL SUMMARY

FUND	**000**	**GENERAL**
DEPT	**07**	**MANAGING DIRECTOR**
BUREAU	**0604**	**MANAGEMENT SYSTEMS**
PROGRAM	**0001**	**SYSTEMS MANAGEMENT**

		2017	2018	2019	2020	2021		2021		2022	
		Actual				Final Budget		Actual & Estimated		Proposed Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
21N	Chief Information Officer	1.0	1.0	1.0	1.0	1.0	104,364	1.0	104,364	1.0	104,988
18N	Application Manager	-	-	1.0	1.0	1.0	98,800	1.0	98,800	1.0	102,232
18N	Infrastructure Manager	-	-	1.0	1.0	1.0	103,506	1.0	103,506	1.0	104,468
17N	Network Manager	-	-	1.0	1.0	1.0	97,240	1.0	97,240	1.0	66,950
16N	TIS Operations Manager	1.0	1.0	-	-	-	-	-	-	-	-
16N	Systems Enginner	-	-	1.0	1.0	-	-	-	-	-	-
16N	Database Administrator	1.0	1.0	-	-	-	-	-	-	-	-
16N	IT Support Manager	-	-	1.0	1.0	1.0	78,416	1.0	78,416	1.0	79,404
15N	Network Admin2	-	-	1.0	1.0	-	-	-	-	-	-
15N	Systems Administrator III	-	-	-	2.0	2.0	145,496	2.0	145,496	2.0	147,836
14N	Sr GIS Coordinator	1.0	1.0	1.0	1.0	1.0	84,838	1.0	84,838	1.0	86,892
14N	Sr Systems Analyst	2.0	2.0	3.0	2.0	2.0	143,416	2.0	143,416	2.0	153,088
14N	Application Developer	1.0	1.0	1.0	1.0	1.0	81,380	1.0	81,380	1.0	82,186
12N	Systems Administrator I	-	-	-	1.0	1.0	60,892	1.0	60,892	1.0	65,156
12N	Systems Analyst	1.0	1.0	1.0	1.0	1.0	60,892	1.0	60,892	1.0	64,870
12N	IT Service Coordinator	1.0	1.0	1.0	1.0	1.0	72,410	1.0	72,410	1.0	74,256
12N	Database Analyst	-	-	1.0	1.0	1.0	72,670	1.0	72,670	1.0	74,646
10N	GIS Analyst	1.0	1.0	1.0	1.0	1.0	67,470	1.0	67,470	1.0	69,134
10N	Application Support Analyst	2.0	2.0	-	-	-	-	-	-	-	-
06N	HelpDesk Analyst	-	-	2.0	2.0	2.0	108,732	2.0	108,732	2.0	111,124
06N	Desktop Support Spec	2.0	2.0	-	-	-	-	-	-	-	-
	Total Positions	**14.0**	**14.0**	**18.0**	**20.0**	**18.0**	**1,380,522**	**18.0**	**1,380,522**	**18.0**	**1,387,230**

CITY OF ALLENTOWN
PROGRAM BUDGET

000 **GENERAL**
07 **MANAGEMENT SYSTEMS**
0604 **MANAGEMENT DIRECTOR & INFORMATION SVCS**
0001 **SYSTEMS MANAGEMENT**

Account Number		*2021 Budget*	*2021 Adj. Budget*	*2021 A&E*	*2022 Prop. Budget*
0001-02	PERMANENT WAGES	1,380,522	1,380,522	1,380,522	1,387,230
0001-08	LONGEVITY	9,715	9,715	9,715	9,221
0001-12	FICA	106,353	106,353	106,353	106,085
0001-14	PENSION	137,942	137,942	137,942	155,358
0001-16	INSURANCE - EMPLOYEE GRP	461,916	461,916	461,916	458,028
0001-22	TELEPHONE	271,200	272,843	271,200	271,200
0001-26	PRINTING	100	100	100	100
0001-32	PUBLICATIONS & MEMBERSHIP	100	100	100	100
0001-34	TRAINING & PROF. DEVELOP	25,000	40,000	35,000	34,500
0001-42	REPAIRS & MAINTENANCE	1,086,950	1,086,950	1,086,950	1,151,350
0001-46	OTHER CONTRACT SERVICES	486,000	500,247	486,000	586,000
0001-50	OTHER SERVICES & CHARGES	50,000	15,000	15,000	25,000
0001-54	REPAIR & MAINT SUPPLIES	0	0	0	5,000
0001-68	OPERATING MATERIALS & SUPP	67,000	76,147	67,000	67,000
0001-72	EQUIPMENT	46,000	46,654	46,000	21,000
Total	**SYSTEMS MANAGEMENT**	**4,128,798**	**4,134,489**	**4,103,798**	**4,277,172**

CITY OF ALLENTOWN
PROGRAM BUDGET

004 **LIQUID FUELS**
03 **PUBLIC WORKS**
4741 **LIQUID FUELS FUND**
0001 **MAINTENANCE/RESURFACING**

Account Number		2021 Budget	2021 Adj. Budget	2021 A&E	2022 Prop. Budget
0001-02	PERMANENT WAGES	1,529,231	1,529,231	1,529,231	1,585,803
0001-06	PREMIUM PAY	117,500	117,500	117,500	117,500
0001-08	LONGEVITY	19,285	19,285	19,285	19,709
0001-11	SHIFT DIFFERENTIAL	13,414	13,414	13,414	13,414
0001-12	FICA	127,545	127,545	127,545	132,837
0001-14	PENSION	229,903	229,903	229,903	258,930
0001-16	INSURANCE - EMPLOYEE GRP	769,860	769,860	769,860	763,380
0001-30	RENTALS	10,000	10,000	10,000	50,000
0001-46	OTHER CONTRACT SERVICES	0	107,065	107,065	0
0001-54	REPAIR & MAINT SUPPLIES	250,000	250,000	250,000	250,000
0001-66	CHEMICALS	256,000	256,000	256,000	268,000
0001-72	EQUIPMENT	410,095	438,295	438,295	242,000
0001-76	CONSTRUCTION CONTRACTS	50,000	21,800	12,000	50,000
0001-88	INTERFUND TRANSFERS	67,724	67,724	67,724	65,816
Total	**MAINTENANCE/RESURFACING**	**3,850,557**	**3,957,622**	**3,947,822**	**3,817,389**

CITY OF ALLENTOWN
PROGRAM BUDGET

086 STORMWATER
03 PUBLIC WORKS
0815 STORMWATER
0001 REGULATORY COMPLIANCE

Account Number		2021 Budget	2021 Adj. Budget	2021 A&E	2022 Prop. Budget
0001-02	PERMANENT WAGES	586,298	634,754	634,754	706,909
0001-06	PREMIUM PAY	9,500	9,500	9,500	0
0001-08	LONGEVITY	5,323	5,323	5,323	5,652
0001-11	SHIFT DIFFERENTIAL	950	950	950	0
0001-12	FICA	44,709	44,709	44,709	54,511
0001-14	PENSION	59,775	59,775	59,775	72,500
0001-15	Employee - Health Insurance Opt Out	0	865	866	1,508
0001-16	INSURANCE - EMPLOYEE GRP	200,164	200,164	200,164	213,746
0001-26	PRINTING	0	0	0	600
0001-28	MILEAGE REIMBURSEMENT	50	50	50	100
0001-32	PUBLICATIONS & MEMBERSHIP	480	480	480	480
0001-34	TRAINING & PROF. DEVELOP	4,205	4,205	2,705	4,780
0001-42	REPAIRS & MAINTENANCE	500	500	500	500
0001-44	LEGAL SERVICES	65,000	65,000	45,000	105,000
0001-46	OTHER CONTRACT SERVICES	341,280	342,672	182,780	359,000
0001-50	OTHER SERVICES & CHARGES	8,165	8,165	8,165	8,065
0001-54	REPAIR & MAINT SUPPLIES	45,000	46,280	15,000	45,000
0001-56	UNIFORMS	1,075	1,159	1,075	465
0001-66	CHEMICALS	800	800	800	800
0001-68	OPERATING MATERIALS & SUPP	50,970	50,970	50,970	49,500
0001-72	EQUIPMENT	58,095	58,095	58,095	41,400
0001-76	CONSTRUCTION CONTRACTS	0	354,721	354,721	0
0001-86	GENERAL CITY CHARGES	378,414	378,414	378,414	397,335
0001-88	INTERFUND TRANSFERS	166,800	2,166,800	166,800	197,744
0001-90	REFUNDS	224,436	223,571	154,436	225,000
Total	**REGULATORY COMPLIANCE**	**2,251,989**	**4,657,922**	**2,376,032**	**2,490,595**

CITY OF ALLENTOWN
PROGRAM BUDGET

086 STORMWATER
03 PUBLIC WORKS
0815 STORMWATER
0002 STORMWATER MAINTENANCE

Account Number		2021 Budget	2021 Adj. Budget	2021 A&E	2022 Prop. Budget
0002-02	PERMANENT WAGES	1,472,828	1,467,342	1,472,828	1,594,794
0002-04	TEMPORARY WAGES	25,000	25,000	25,000	35,000
0002-06	PREMIUM PAY	123,850	123,798	123,850	123,850
0002-08	LONGEVITY	18,149	18,122	18,149	18,068
0002-11	SHIFT DIFFERENTIAL	12,385	12,384	12,385	12,385
0002-12	FICA	120,905	120,479	120,905	136,483
0002-14	PENSION	200,016	200,016	200,016	233,900
0002-16	INSURANCE - EMPLOYEE GRP	669,778	669,778	669,778	689,587
0002-26	PRINTING	120	120	120	120
0002-28	MILEAGE REIMBURSEMENT	50	50	50	75
0002-30	RENTALS	184,115	184,115	159,115	224,115
0002-32	PUBLICATIONS & MEMBERSHIP	1,180	1,180	1,180	1,080
0002-34	TRAINING & PROF. DEVELOP	17,040	17,040	7,125	19,540
0002-42	REPAIRS & MAINTENANCE	23,000	23,000	23,000	15,000
0002-46	OTHER CONTRACT SERVICES	24,260	24,260	24,260	27,094
0002-54	REPAIR & MAINT SUPPLIES	77,250	77,250	65,050	70,050
0002-56	UNIFORMS	11,373	11,373	11,373	12,813
0002-62	FUELS, OILS & LUBRICANTS	50,000	90,000	50,000	51,500
0002-64	PIPE & FITTINGS	73,000	73,000	64,000	73,000
0002-66	CHEMICALS	4,740	4,740	4,740	4,740
0002-68	OPERATING MATERIALS & SUPP	31,350	31,350	28,350	31,350
0002-72	EQUIPMENT	267,500	267,500	267,500	405,500
0002-76	CONSTRUCTION CONTRACTS	700,000	700,000	700,000	550,000
Total	**STORMWATER MAINTENANCE**	**4,107,889**	**4,141,897**	**4,048,774**	**4,330,044**

CITY OF ALLENTOWN
PROGRAM BUDGET

085 SOLID WASTE
03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE
0001 COLLECTION/DISPOSAL/RECYCLING

Account Number	2021 Budget	2021 Adj. Budget	2021 A&E	2022 Prop. Budget
0001-02 PERMANENT WAGES	1,104,994	1,104,994	1,104,994	1,225,176
0001-04 TEMPORARY WAGES	107,558	107,558	107,558	93,669
0001-06 PREMIUM PAY	65,500	65,500	55,500	65,500
0001-08 LONGEVITY	14,437	14,437	14,437	14,940
0001-11 SHIFT DIFFERENTIAL	6,550	6,550	6,550	6,550
0001-12 FICA	97,288	97,288	97,288	107,546
0001-14 PENSION	153,269	153,269	153,269	168,305
0001-16 INSURANCE - EMPLOYEE GRP	513,240	513,240	513,240	496,197
0001-20 ELECTRIC POWER	12,000	12,000	11,500	12,000
0001-22 TELEPHONE	852	872	872	872
0001-24 POSTAGE & SHIPPING	24,000	13,000	14,000	24,000
0001-26 PRINTING	5,575	5,575	4,075	5,707
0001-28 MILEAGE REIMBURSEMENT	2,050	2,050	2,050	2,050
0001-30 RENTALS	64,533	59,533	64,533	119,533
0001-32 PUBLICATIONS & MEMBERSHIP	3,430	3,430	2,930	3,430
0001-34 TRAINING & PROF. DEVELOP	6,250	6,230	5,230	8,700
0001-42 REPAIRS & MAINTENANCE	33,500	34,148	33,500	44,000
0001-46 OTHER CONTRACT SERVICES	10,207,425	10,199,325	10,199,325	10,256,323
0001-50 OTHER SERVICES & CHARGES	46,000	31,000	43,000	46,000
0001-54 REPAIR & MAINT SUPPLIES	38,600	33,600	68,600	86,600
0001-56 UNIFORMS	7,828	7,828	7,828	7,558
0001-62 FUELS, OILS & LUBRICANTS	90,000	129,000	90,000	92,400
0001-66 CHEMICALS	1,200	1,200	1,200	1,200
0001-68 OPERATING MATERIALS & SUPP	26,295	8,295	21,295	26,295
0001-72 EQUIPMENT	116,147	129,917	116,147	235,749
0001-76 CONSTRUCTION CONTRACTS	50,000	0	0	55,000
0001-86 GENERAL CITY CHARGES	1,063,668	1,063,668	1,063,668	1,116,851
0001-88 INTERFUND TRANSFERS	195,954	195,954	195,954	225,595
0001-90 REFUNDS	45,000	90,000	45,000	75,000
Total COLLECTION/DISPOSAL/RECYCLING	**14,103,143**	**14,089,461**	**14,043,543**	**14,622,746**

CITY OF ALLENTOWN
PROGRAM BUDGET

085 SOLID WASTE
03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE
0003 STREET CLEANING

Account Number		*2021 Budget*	*2021 Adj. Budget*	*2021 A&E*	*2022 Prop. Budget*
0003-02	PERMANENT WAGES	714,917	714,917	714,917	741,946
0003-06	PREMIUM PAY	56,000	56,000	56,000	56,000
0003-08	LONGEVITY	4,514	4,514	4,514	7,367
0003-11	SHIFT DIFFERENTIAL	5,600	5,600	5,600	5,600
0003-12	FICA	60,786	60,786	60,786	62,035
0003-14	PENSION	114,952	114,952	114,952	129,465
0003-16	INSURANCE - EMPLOYEE GRP	384,930	384,930	384,930	381,690
0003-26	PRINTING	6,200	6,200	5,200	6,200
0003-30	RENTALS	25,000	25,000	0	25,000
0003-32	PUBLICATIONS & MEMBERSHIP	580	580	580	580
0003-42	REPAIRS & MAINTENANCE	6,400	6,400	6,400	6,400
0003-46	OTHER CONTRACT SERVICES	29,620	29,620	29,620	30,880
0003-50	OTHER SERVICES & CHARGES	200	200	200	200
0003-54	REPAIR & MAINT SUPPLIES	12,225	12,225	12,225	12,225
0003-56	UNIFORMS	7,367	7,367	7,367	7,377
0003-68	OPERATING MATERIALS & SUPP	2,960	2,960	2,000	2,960
0003-72	EQUIPMENT	0	0	0	317,000
Total	**STREET CLEANING**	**1,432,251**	**1,432,251**	**1,405,291**	**1,792,925**