



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, July 20, 2022

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor

#### Courtesy and Privilege of the Floor Rules

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### Contract Approvals

R99

Authorization for Contract with LWC Services, Inc for an annual estimated budgeted sum of \$13,892.00 per contract year for Windows and Glass Cleaning services. This was competitively bid and only one (1) bid was received.

Attachments:      [R99 - Windows and Glass Repair](#)

R100

Authorization for Engagement of Professional Services with McMahon Associates in the amount of \$17,200.00 to provide supplementary traffic signal inspection staff of one (1) full time inspector for project management, inspection and documentation services on the Traffic Signal Modifications Management. This is in informal quote and is below

purchasing requirements, two (2) quotes were received, and three (3) vendors declined to participate.

**Attachments:**      [R100 - McMahon](#)

#### R101

Authorization for Contract with Penn Mount Stone, LLC in the amount of \$84,725.00 to provide masonry repair and preservation of the WPA era retaining wall located along Park Drive for the City. This was Competitively bid and only one (1) bid was received.

**Attachments:**      [R101 -Park Drive Wall Repair \(completed\)](#)

#### R102

Authorization for Contract with P. Joseph Lehman, Inc. in the amount of \$357,881.00 to Consultant shall provide professional consulting services relative to the Bogert's Covered Bridge Rehabilitation Project. This was competitively bid, two proposals were received, one was rejected.

**Attachments:**      [R102 - Bogerts Bridge \(completed\)](#)

#### R103

Authorization for an Engagement of Professional Services Michael Baker International in the amount of \$3,995.00 to provide bid assistance and construction oversight for the repairs at Cedar Creek Park Vehicular Bridge. This is an informal quote and is below purchasing requirements, one (1) quote was required and therefore received.

**Attachments:**      [R103 - Michael Baker](#)

### Minutes of Previous Meeting

June 1, 2022 City Council Meeting Minutes

**Attachments:**      [June 1, 2022 City Council Meeting Minutes](#)

June 8, 2022 City Council Special Meeting on ARPA Minutes

**Attachments:**      [June 8, 2022 City Council Special Meeting on ARPA Minutes](#)

June 15, 2022 City Council Meeting Minutes

**Attachments:**      [June 15, 2022 City Council Meeting Minutes](#)

## Communications

### Proclamation for United Way of Greater Lehigh Valley

Council President notes disclosures have been received:

**1. Your name and position with the City of Allentown:**

**Matt Tuerk – Mayor**

**Connor Corpora – Executive Assistant**

**Tatiana Tooley – Human Relations Officer**

**Mark Hartney – Deputy Director, CED**

**2. Individual communicated with including individual's name and his or her position or affiliation with an entity that does or seeks to conduct the service, receive the contract or receive funds:**

**Kevin Easterling – Allentown Digital Inclusion Initiative**

**Angela Siefer – National Digital Inclusion Alliance**

**3. Date of communication: July 5, 2022**

**4. Form of communication In person meeting**

**5. Description of the content of the communication:**

The discussion centered largely around the need for a digital inclusion plan in the City of Allentown. Specifically, with the increased focus on broadband funding in the Infrastructure Investment and Jobs Act and the Digital Equity Act, it is important that the city has a plan in place to ensure that we do not miss out on federal funds. This federal funding will be disbursed by the state, and the city should develop a plan of its own in order to be included in Pennsylvania's plan.

Email from Candida received 6/22: This was prior to the form used above being developed - I would like to disclose my conversation with Sherri Bender about homelessness and Ripple house before legislation was passed several months ago

### Old Business

Request to take from the table Bills 39 and 40 and refer them to a Special Committee.

**Bill 39 Refer to Special Council Meeting 5103**

**Amending the 2022 ARPA Fund Budget to provide for a transfer of One Million Five Hundred Thousand (\$1,500,000) Dollars to Da Vinci Science City, LLC.**

**Bill 40 Refer to Special Council Meeting 5102**

**Amending the 2022 ARPA Fund Budget to provide for a transfer of One Million Five Hundred Thousand (\$1,500,000) Dollars to Coca Cola Park for COVID-19 Safety Improvements.**

Bill 39

Amending the 2022 ARPA Fund Budget to provide for a transfer of One Million Five Hundred Thousand (\$1,500,000) Dollars to Da Vinci Science City, LLC.

**Sponsors:** Administration

**Attachments:** [Bill 39 \\$1.5m ARPA to Da Vinci](#)

**Legislative History**

6/1/22 City Council tabled

Bill 40

Amending the 2022 ARPA Fund Budget to provide for a transfer of One Million Five Hundred Thousand (\$1,500,000) Dollars to Coca Cola Park for COVID-19 Safety Improvements.

**Sponsors:** Administration

**Attachments:** [Bill 40 \\$1.5 M ARPA - COCA COLA PARK](#)

**Legislative History**

6/1/22 City Council tabled

**REPORTS**

**Special Council Meetings:** Council held a special meeting on July 13th to discuss tourism and entertainment as a priority relating to ARPA funding. A future meeting has not yet been scheduled.

**Budget and Finance:** Chair Siegel, Hendricks, Santos

The Committee met on June 22 and forwarded a bill on this evening's agenda. The committee liked the new budget memo format for the monthly reports and the fact, that all things remaining equal, we will be looking at a very favorable cash balance position at the end of the year. The next meeting has not yet been scheduled.

**Community and Economic Development:** Chair Gerlach, Siegel, Mota

The Committee met on July 13th, referred the HARB denial to the full council and took testimony on homelessness. The next meeting is not yet scheduled.

**Human Resources, Administration and Appointments:** Chair Santos, Hendricks, Siegel

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

**Parks and Recreation:** Chair Affa, Gerlach, Santos

The Committee met this evening; there are no future meetings scheduled at this time.

**Public Safety:** Chair Hendricks, Zucal, Affa

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

**Public Works:** Chair Zucal, Affa, Hendricks

The Committee met this evening; there are no future meetings scheduled at this time.

**Rules, Chambers, Intergovernmental Relations and Strategy:** Chair Mota, Zucal, Gerlach

The Committee has not met since the last council meeting; there are no future meetings scheduled.

**Controller's Report (3 minutes)**

**Mayor's Report (3 minutes)**

Controller Reports

**Attachments:**     [Bank Rec 4.30](#)  
                              [Check Review 5.28 - 7.01](#)

## **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

### Bill 41

Amending the 2022 Equipment Fund Budget to provide for a supplemental appropriation of Thirty-Nine Thousand (\$39,000) from the unappropriated balance of the 2022 Equipment Fund to the 2022 Rolling Stock expenses to complete vehicle purchases in 2022.

**Sponsors:**            Administration

**Attachments:**        [Bill 41 Equipment Fund Transfer](#)

### Bill 43

Providing for the vacation of North Peach Street from the centerline of Cedar Street to its North Terminus in the Eighth Ward of the City of Allentown:

**Sponsors:**            Administration

**Attachments:**        [Bill 43 Peach Street](#)  
                              [Peach Street Staff Report](#)  
                              [Letter from Mike Hanlon regarding N. Peach Street from the intersection with W](#)  
                              [ACPC Action - Peach Street](#)  
                              [Staff Report Vacation of Peach Street Staff Report 01.27.22](#)  
                              [Peach Street from Centerline of Cedar Street to its North Terminus](#)  
                              [Letter from Lehigh Valley Planning Commission regarding N Peach Street - Stre](#)

### Bill 44

Amending the 2022 Capital Fund Budget to allocate Sixty-Two Thousand Six Hundred Twenty-Six Dollars and Fifty Cents (\$62,626.50) from the unappropriated balance of the Golf Course Fund to the Golf Grounds Maintenance budget and Golf Capital Projects budget.

**Sponsors:**            Administration

**Attachments:**        [Bill 44 Golf Course](#)

### Bill 45

Amending the 2022 General Fund Budget to appropriate Twelve Thousand (\$12,000) Dollars from the unappropriated General Fund balance to Parks Maintenance General Fund account. Funds are needed to cope with the rising costs of heating oil, fuel, and other petroleum-based lubricants.

**Sponsors:**            Administration

**Attachments:**        [Bill 45 Parks Funds 6-15-22](#)

### Bill 46

Amending the 2022 Trexler Fund and Capital Fund Budgets to provide for a transfer of Fifty Thousand (\$50,000) Dollars from the Trexler Fund to the Capital Fund to provide the

additional funds needed to complete the Valania Park Capital Project.

**Sponsors:** Administration

**Attachments:** [Bill 46 Valania Fund 6-15-22 - FINAL](#)

#### Bill 47

Renaming of the alleyway, Frederick Street which is located at the rear of the Patriots Building "Moonie Trexler Way". The request is from Allentown Patriots.

**Sponsors:** Administration, Affa, Hendricks, Mota, Mr. Siegel and Mr. Zucal

**Attachments:** [Bill 47 Renaming of the Alleyway on Frederick Street to Moonie Trexler Way](#)

[Bill 47 Moonie Trexler Way](#)

## CONSENT AGENDA

### R104

Certificates of Appropriateness for work in the Historic Districts:

- 526 W. Liberty St.

**Attachments:** [R104 HARB Resolution July 20](#)

[526 Liberty St. Final Review](#)

### R105

Jessica Ortiz, Blighted Property Review Committee, 1/5/2025

**Attachments:** [R105 Blighted Property Review Committee - Jessica Ortiz](#)

[Jessica Ortiz, Blighted Property Review Committee, 1-5-2025](#)

### R106

Ricky W. Zongora, Building Code Board of Appeals, 11/4/2026 (Replacing Bryan Geist)

**Attachments:** [R106 Building Code Board of Appeals - Ricky W. Zongora](#)

[Ricky W. Zongora, Building Code Board of Appeals, 11-4-2026](#)

### R107

Barry Cohen, Building Code Board of Appeals, 11/2/2026 (Replacing Benjamin Walbert)

**Attachments:** [R107 Building Code Board of Appeals - Barry Cohen](#)

[Barry Cohen, Building Code Board of Appeals, 11-2-2026](#)

### R108

Leanna Pallero, Council of Youth, 08/20/2023

**Attachments:** [R108 Council of Youth - Leanna Pallero](#)

[Leanna Pallero, Council of Youth, 8-20-2023](#)

### R109

Julie Thomases, Environmental Advisory Council, 1/6/2025

**Attachments:** [R109 Julie Thomases, Environmental Advisory Council, 1/6/2025](#)

[Julie Thomases, Environmental Advisory Council, 1-6-2025](#)

R110

Gabrielle Joseph, Council of Youth, 08/20/2023

**Attachments:**     [R110 Council of Youth - Gabrielle Joseph](#)  
                              [Gabrielle Joseph, Council of Youth, 8-20-2023](#)

R111

Wajiha Saba, Council of Youth, 08/20/2023

**Attachments:**     [R111 Council of Youth - Wajiha Saba](#)  
                              [Wajiha Saba, Council of Youth, 8-20-2023](#)

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R98    CEDC, Chairperson Gerhach, forwarded favorably  
Denial of a Certificate of Appropriateness for the proposed style of windows at 617 N. 6th  
Street

**Attachments:**     [R98 HARB Resolution to DENY - 617 N 6th St](#)  
                              [617 N 6th Final Review](#)

R112

Authorizes Revisions to the Pennsylvania Department of Transportation Multimodal Fund  
Grant Reimbursement Agreement for Highway and Bridge Projects (No. 057444C)

**Attachments:**     [R112 3RD AMENDMENT TO MULTIMODAL GRANT](#)  
                              [PENNDOT DOCUMENTATION CONTRACT NO. 057444](#)

R113

Approves transfer: \$13,217.28 in Finance Administration to Cover Costs of Pre-Printed  
City Envelopes to Ordered Due to Significant Pricing Increases; \$7,072.54 in Mayor's  
Office for Office Furniture in Mayor's Office which was recently renovated.

**Attachments:**     [R113 Transfer Funds](#)  
                              [To cover Costs of Pre-Printed City Envelopes to to Ordered Due to Significant P](#)  
                              [Office Furniture in Mayor's Office](#)

R114

Acknowledging that the City of Allentown would like to file an application for the 2023  
Childhood Obesity Prevention and Environmental Health and Sustainability Grant in the  
amount of \$175,000.00; the maximum amount given to a medium size city.

**Attachments:**     [R114 2023 American Beverage Association Foundation for a Healthy America 7](#)

R115

City of Council of Allentown expresses its opposition to the imposition of restrictions on  
reproductive choice by the governments of the Commonwealth or the United States and  
recommends the city cover travel expenses related to abortion access for City employees  
up to certain amount to be determined through an amendment to the personnel code and  
budget should the need arise.



**Sponsors:** Affa, Gerlach, Mota, Santos and Mr. Siegel

**Attachments:** [R115 Roe](#)

[Impact](#)

[The Disproportionate Harm of Abortion Bans\\_Spotlight on Dobbs v. Jackson W](#)

R116

Authorizes and Approves the Engagement of Charles Smith, Esquire, to Provide Legal Services to Allentown City Council Pursuant to the Allentown Home Rule Charter and Administrative Code for one year of the two one – year renewals.

**Attachments:** [R116 Council Solicitor](#)

### **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 48 Refer to Parks and Recreation

Amending the 2022 Trexler Fund, by transferring supplemental appropriation from the unappropriated balance of the Trexler Fund in the amount of a total of Sixty-Five Thousand (\$65,000) Dollars from the unappropriated balance of the Trexler Capital Budget to the Cedar Creek Bridges capital project, to repair the vehicular bridge at Ott St in Cedar Creek Parkway.

**Sponsors:** Administration

**Attachments:** [Bill 48 Trexler appropriation 7-12-22](#)

Bill 49 Refer to Public Works

Amending the 2022 General Fund, Solid Waste Fund, Stormwater Fund, and Rental Fund by transferring a total of Five Hundred Thousand (\$ 500,000) Dollars to allow for the continued purchase of fuel for the remainder of 2022.

**Attachments:** [Bill 49 FUEL TRANSFER](#)

Bill 50 Refer to Budget and Finance

Amending the 2022 Capital Fund Budget to provide for a total transfer of Five Thousand Five Hundred Ninety-Seven Dollars and Fifteen Cents (\$5,597.15) among Capital Projects with the final outcome being the closure of Capital Project 2028 – Police Academy Road and Parking Lot and Capital Project 2209 Mack Pool. These Capital Projects are complete and have been reconciled by the Finance Department.

**Attachments:** [Bill 50 CAPITAL PROJECT CLOSE OUTS & TRANSFERS](#)

Bill 51 Refer to Rules, Chambers, Intergovernmental Relations and Strategy

Adhering to Part One Administrative Legislation, Chapter 80 Personnel Policies, Section 80-7, Part E (1) by forwarding the recommendations of the Reclassification Committee to City Council.

**Attachments:** [Bill 51 First Reclassification Request 7-20-22](#)

Bill 52 Refer to Rules, Chambers, Intergovernmental Relations and Strategy  
DIRECTING THE LEHIGH COUNTY BOARD OF ELECTIONS TO PLACE A

REFERENDUM QUESTION BEFORE THE CITY OF ALLENTOWN VOTERS ON THE NOVEMBER 8, 2022, BALLOT TO AMEND THE CITY OF ALLENTOWN HOME RULE CHARTER TO ESTABLISH THE SALARY OF THE CONTROLLER EQUAL TO 80% OF THE MAYOR'S SALARY WHICH IS CURRENTLY AT \$95,000. Controller

**Sponsors:** Affa and Mr. Siegel

**Attachments:** [Bill 52 Home Rule Charter Controller's Salary - Question](#)

Bill 53 Refer to Rules, Chambers, Intergovernmental Relations and Strategy Amends the Ethics code by adding provisions on nepotism, patronage, gifting and general procedures.

**Sponsors:** Mr. Zucal, Gerlach, Affa, Hendricks, Mota and Mr. Siegel

**Attachments:** [Bill 53 Ethics Bill](#)

Bill 54 Refer to Budget and Finance

Amending the Administrative Code, § 5-15 City Council action on budget, by changing the definitions of the Mayor's Proposed Budget to comply with current and amended provisions of Home Rule Charter - that the budget shall be submitted on or before 75 days prior to the ensuing fiscal year pursuant to the Charter rather than 60 days (housecleaning measure).

**Sponsors:** Mota and Mr. Zucal

**Attachments:** [Bill 54 Budget Bill](#)

Request to Suspend the Rules and Introduce the Bill and refer it to the City and Lehigh Valley Planning Commissions - the petition was received after the agenda deadline, introducing this would help keep the project on track.

Bill 55

Amending the Zoning Map and Zoning Ordinance of the City of Allentown by (i) rezoning certain parcels to B-5 Urban Commercial District, (ii) adding an additional note (T) to section 1315.03 altering the area and yard requirements for certain parcels zoned B-5, and (iii) providing for a repealer clause, a severability clause, and an effective date.

**Sponsors:** Mr. Siegel and Hendricks

**Attachments:** [Bill 55 W. Allen Street and W](#)

[W Allen Street and W Liberty Street Exhibit A \(Map\)](#)

[Rezoning Petition - W Allen Street and W Liberty Street](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

### **NEW BUSINESS**

### **GOOD AND WELFARE**

### **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council*

*Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Council Rules

Home Rule Charter

Contract Procedures

**Attachments:**

[HOMERULE June 2021](#)

[Council Rules March 2021 Edition](#)

[Contracts \(4\)](#)

[Ethics, Code of \(7\)](#)