



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, February 2, 2022

6:30 PM

Council Chambers

Invocation: Moment of Silence

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R17

Authorization Contract with Interboro Packaging estimated awarded sum \$6,974.40; and Medzon Health, estimated awarded sum \$6,306.97 for various departments to purchase Personal Protection Equipment, budgeted at an estimated at \$50,000, two bids, city went with both providers.

Sponsors: Administration

Attachments: [R17 BID 2021-24- PPE supplies](#)

Minutes of Previous Meeting

December 15, 2021 City Council Public Hearing - 1837 Linden Street Minutes

Attachments: [December 15, 2021 City Council Public Hearing - 1837 Linden Street Minutes](#)

Communications

Old Business

REPORTS

Budget and Finance: Chair Siegel, Hendricks, Santos

The Committee met this evening; the next regularly scheduled meeting is on February 9, we will have a short meeting prior to the CD meeting to discuss the RCO at 5:30 PM.

Community and Economic Development: Chair Gerlach, Siegel, Mota

The Committee has not met since the last council meeting; the next committee meeting is scheduled for February 9th at 6 PM (there is a lot of stuff on this agenda).

Human Resources, Administration and Appointments: Chair Santos, Hendricks, Siegel

The Committee met last week and forwarded items on tonight's agenda; there are no future meetings scheduled.

Parks and Recreation: Chair Affa, Gerlach, Santos

The Committee has not met since the last council meeting; there are no future meetings scheduled.

Public Safety: Chair Hendricks, Zucal, Affa

The Committee met this evening; there are no future meetings scheduled.

Public Works: Chair Zucal, Affa, Hendricks

The Committee met this evening; there are not future meetings scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Mota, Zucal, Gerlach

The Committee has not met since the last Council meeting; there are no future meetings scheduled.

Controller's Report

Mayor's Report

Controller's Report

Attachments: [Bank Rec](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 101 HR, Admin Appts - forwarded favorably; Mr. Zucal is proposing amendment to apply legislation to ARPA funding only, needs to comply with new code; make this § 36-14 and notch the current 14 and 15 to 15 and 16 (this will impact the other ethics bill). Amending Article 171, Code of Ethics, by prohibiting leaders, members or officials belonging to non-profit organizations that lobby for and receive city funding or receive funds through the city from receiving remuneration from these funds as well as immediate and extended family of such members or officials.

Sponsors: Mr. Zucal, Affa, Hendricks, Guridy and Mr. Siegel

Attachments: [Bill 101 Ethics Amendment](#)
[Ethics, Code of](#)

Bill 102 HR, Admin, Appts. - forwarded favorably
Amending Title One, General Provisions by adding Article 109, Language Requirements, requiring documents to be available in all languages pursuant to Federal Laws.

Sponsors: Mota, Guridy, Gerlach, Hendricks, Mr. Zucal, Affa, Mr. Siegel and Santos

Attachments: [Bill 102 Language Requirement](#)

Bill 116 HR, Admin and Appts, forwarded favorably

Amendment Contingency: make this § 36-15 and notch the later two sections up one section.

Amending Article 171, Code of Ethics, by prohibiting city employees, officials, and elected officials from engaging in conduct that would lead to future transactions and requiring the reporting of such activity if such person is aware of such activity.

Sponsors: Mr. Zucal and Hendricks

Attachments: [Bill 116 Ethics Amendment](#)
[Ethics, Code of](#)

Bill 118 Public Works, this evening

Providing for the vacation of East Turner Street from the centerline of North Floyd Street to the centerline of North Halstead Street in the Fourteenth Ward of the City of Allentown, East Newton Street from the centerline of North Glynn Street to the centerline of North Grape Street in the Fourteenth Ward of the City of Allentown, East Webster Street from the centerline of North Glynn Street to the centerline of North Hart Street in the Fourteenth Ward of the City of Allentown, East Linden Street from the centerline of North Floyd Street to the centerline of North Hart Street in the Fourteenth Ward of the City of Allentown, East Linden Street from the centerline of North Hart Street to the centerline of North Irving Street in the Fourteenth Ward of the City of Allentown, East Court Street from the centerline of North Folk Street to the centerline of North Hart Street in the Fourteenth Ward of the City of Allentown, North Fenwick Street from the centerline of East Turner Street to the centerline of East Linden Street in the Fourteenth Ward of the City of Allentown, North Folk Street from the centerline of East Turner Street to the centerline of East Court Street in the Fourteenth Ward of the City of Allentown, North Gilmore Street from the centerline of East Turner Street to the centerline of East Court Street in the Fourteenth Ward of the City of

Allentown, North Glynn Street from the centerline of East Turner Street to the centerline of East Court Street in the Fourteenth Ward of the City of Allentown, North Grape Street from the centerline of East Turner Street to the centerline of East Webster Street in the Fourteenth Ward of the City of Allentown, North Grape Street from the centerline of East Linden Street to the centerline of East Court Street in the Fourteenth Ward of the City of Allentown, North Halstead Street from the centerline of East Turner Street to the centerline of East Webster Street in the Fourteenth Ward of the City of Allentown, North Hancock Street from the centerline of East Court Street to the North property line of 113-123 North Hancock Street in the Fourteenth Ward of the City of Allentown, and North Hart Street from the centerline of East Court Street to the North property line of 113-123 North Hancock Street in the Fourteenth Ward of the City of Allentown:

Attachments: [Bill 118 Common Ridge](#)
[Common Ridge Staff Report](#)
[Common Ridge Location Maps](#)
[Staff Report Vacation Common Ridge](#)
[ACPC Action - Common Ridge Streets](#)
[Letter from Lehigh Valley Planning Commission regarding Common Ridge Street](#)
[Letter from Mike Hanlon regarding Common Ridge - Street Vacation](#)
[Common Ridge - Street Vacation Labels](#)
[The Morning Call Ad 7122833](#)

Bill 121 HR, Admin and Appts. - forwarded favorably, change section reference to comply with current code

Amending the Article 140, Personnel Code of the Codified Ordinances (Also referred to as the Personnel Policy); Part One Administrative Code - General and Administrative Provision by adding Section H to Article 143. 13 Holidays and Leave Time, entitled Paid Parental Leave of Absence (Non-Union).

Sponsors: Mr. Siegel and Gerlach

Attachments: [Bill 121 Parental Leave](#)
[Pitt Paid Leave](#)
[Copy of Copy of FMLA Cost Analysis](#)

Bill 125 Public Works, this evening

Providing for the vacation of Howe Street from the centerline of North Eighth Street to its West Terminus in the Fourth Ward of the City of Allentown:

Attachments: [Bill 125 Howe Street - Street Vacation](#)
[acpc action - West Howe Street](#)
[Howe Street Vacation petition Review LVPC 10292021](#)
[Letter from Mike Hanlon regarding West Howe Street from 8th Street West to its](#)
[Staff Report Vacation W Howe Street revNov5](#)
[The Morning Call Ad 7122846](#)

Bill 126 Public Works, this evening

Providing for the relinquishment of easements from the Howe Street vacation Ordinance No. 13814 from the centerline of North Lumber Street to the Eastern property line of 815 Hamilton in the Fourth Ward of the City of Allentown:

Attachments: [Bill 126 Howe Street Ordinance 13814](#)
[acpc action - West Howe Street](#)
[Howe Street Vacation petition Review LVPC 10292021](#)
[Letter from Mike Hanlon regarding West Howe Street from 8th Street West to its](#)
[Staff Report Vacation W Howe Street revNov5](#)
[The Morning Call Ad 7122846](#)

Bill 1 Public Safety, this evening
Amending the 2022 ARPA Fund Budget to provide for a transfer of Forty-Six Thousand Two Hundred Sixteen (\$46,216) Dollars for the upfitting of two (2) new ambulances.

Attachments: [Bill 1 Ambulance uplift](#)

Bill 3 Public Safety, this evening
Amending the 2022 General Fund Budget to provide for a supplemental appropriation of Sixty-Five Thousand (\$65,000) Dollars as a result from a grant from the Commonwealth of Pennsylvania Department of Community & Economic Development (PA DCED) Initiative Program to the Allentown Fire Department, Bureau of Emergency Management Services (EMS) to provide funds which will be utilized to purchase an all-terrain ambulance vehicle.

Attachments: [Bill 3 EMS ALL-TERRAIN VEHICLE GRANT](#)

Bill 4 HR, Admin and Appts, forwarded
Office of the Mayor Reorganization

Sponsors: Administration

Attachments: [Bill 4 Mayor's Office Reorg](#)
[Updated Job Descriptions](#)
[Mayor's Office Job Descriptions](#)

CONSENT AGENDA

R18
Sewage Planning Module noting their is wastewater capacity for the development for the 1010 Hamilton Street Apartments

Attachments: [R18 1010 Apartments Sewage Planning Module](#)
[1010 Hamilton Apartments Planning Module Documents](#)

R19
Sewage Planning Module noting there is wastewater capacity for the development for the Basin Street Development (402 Basin St.)

Attachments: [R19 Basin Street Development Sewage Planning Module](#)
[R19 Basin Street Warehouse - Planning Module](#)

R23

Phillip C. Hart (fulfilling the unexpired term of Ellen Roberts – At Large)

Term Expiration: 01/03/2024

Attachments: [R23 Phillip C. Hart - HARB](#)
[HARB Application - Phillip C Hart](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R216

Authorizes the Administration to Sell a Portion of the City-Owned Real Property located at 821 West Hamilton Street.

Attachments: [R216 Da Vinci \(Portion of 821 West Hamilton Street\)](#)

R20

Authorizes Acceptance by the City of Allentown for Maintenance of the Lighting System on the Tilghman Street Bridge from Pennsylvania Department of Transportation

Attachments: [R20 TILGHMAN STREET LIGHTING AGREEMENT](#)
[PENNDOT LIGHTING MAINTENANCE AGREEMENT](#)

R21

Resolution supports Senator Pat Browne's Senate Bill 313, noting protecting LGBTQ people from discrimination is fundamental to our community.

Sponsors: Hendricks, Affa, Mr. Siegel, Gerlach, Mota and Administration

Attachments: [R21 Supports SB 313](#)
[SB 313](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 5 Refer to CEDC

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

Attachments: [Bill 5 CDBG Account Setup](#)

Bill 6 Refer to CEDC

Amends Chapter 213, Child-Care Facilities, Articles 1 through 5 inclusive of the Codified Ordinances. The bill updates immunization guidelines to reflect current standards, standardizes the ordinance with PA Department of Human Service regulations, modifies language allowing for consistency with updated regulations related to food safety, fire and building codes, swimming pool safety and CPR/First Aid; and provides for the issuance of violation tickets (SWEEP).

Attachments: [Bill 6 Child Care Amd](#)

Bill 7 Refer to CEDC

Amends Chapter 12, Authorities, Boards and Commissions; Article 5, Board of Health, of the Codified Ordinances to clarify the Board of Health duties and responsibilities. This bill clarifies language that established the authority and duties of the Board of Health, eliminating ambiguity. It makes clear the powers originate from commonwealth law. No new powers are being created.

Attachments: [Bill 7 Board of Health Amd](#)

Bill 8 Refer to Parks and Recreation

Amending the 2022 Trexler Fund Budget to provide for a supplemental appropriation of Two Thousand Three Hundred Twenty-Seven Dollars and Fifty-Four Cents (\$2,327.54) from the Springwood Trust portion of the Trexler Fund as the balance of the 2021 contribution per General Trexler's will.

Sponsors: Administration

Attachments: [Bill 8 Springwood Trust Appropriation](#)

Bill 9 Refer to Budget and Finance (good with this)

Amending the 2021 Golf Fund Budget to provide for a supplemental appropriation of One Hundred Twenty-Five Thousand (\$125,000) Dollars from the unappropriated balance of Golf Fund for the first loan payment back to the General Fund.

Attachments: [Bill 9 GOLF LOAN PAYMENT #1](#)

Bill 10 Refer to Budget and Finance
Responsible Contractor Ordinance

Attachments: [Bill 10 RCO](#)

[Code Contracts through H](#)

[ADMINISTRATIVE CODE.REVISED 8.2021](#)

[2020-112-ORD](#)

[Allentown City Council_RCO_Trades](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R22 Refer to CEDC

Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development

Attachments: [R22_CDBG_NEW_ACCTS_RESOLUTION](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules

Home Rule Charter

Contract Procedures

Attachments:

[HOMERULE June 2021](#)

[Council Rules March 2021 Edition](#)

[Contract Procedures](#)