



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, July 21, 2021

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R94

Authorization for Contract with Penmar Services, Inc. for an estimated sum of \$90,000 for emergency work related to building demolition and remediation work, bid, one response.

Attachments: [R94 Penmar](#)

R95

Authorization for Contract with Pennoni Associates, Inc. for the estimated sum of \$25,000 to perform structural evaluations for Emergency and non-Emergency call outs as needed, competitively bid, multiple response.

Attachments: [R95 Pennoni](#)

R96

Authorization for Contract with Overhead Door Company for \$49,005 per contract year, for on call and on-site services related to garage door replacement, repair, inspection and maintenance, at various City owned and operated facilities, competitively bid, two proposals.

Attachments: [R96 Overhead Doors](#)

Minutes

May 5, 2021 City Council Meeting Minutes

Attachments: [May 5, 2021 City Council Meeting Minutes](#)

May 19, 2021 City Council Contract Approval Meeting Minutes

Attachments: [May 19, 2021 City Council Contract Approval Meeting Minutes](#)

May 19, 2021 City Council Meeting Minutes

Attachments: [May 19, 2021 City Council Meeting Minutes](#)

June 2, 2021 City Council Contract Approval Meeting Minutes

Attachments: [June 2, 2021 City Council Contract Approval Meeting Minutes](#)

June 2, 2021 City Council Meeting Minutes

Attachments: [June 2, 2021 City Council Meeting Minutes](#)

June 16, 2021 City Council Contract Approval Meeting Minutes

Attachments: [June 16, 2021 City Council Contract Approval Meeting Minutes](#)

June 16, 2021 Bill 31 Public Hearing Meeting Minutes

Attachments: [June 16, 2021 Bill 31 Public Hearing Meeting Minutes](#)

June 16, 2021 City Council Meeting Minutes

Attachments: [June 16, 2021 City Council Meeting Minutes](#)

Communications

City Council held an executive session on July 14 to discuss the hiring of a city council solicitor.

Multiple calls have been received in regard to the truck traffic at Pump Place, all of this issues are currently under review by the Administration.

Old Business

Committee Reports:

REPORTS FROM COMMITTEES:

SPECIAL MEETINGS

Council will have a special meeting on July 28 at 6 PM to review regulations and procedures relating to federal Coronavirus State and Local Fiscal Recovery Funds,

Budget and Finance: Chair Siegel, Hendricks, Mota

The committee has not met since the last council meeting; the next meeting is scheduled for July 28th at 5:30 PM.

CEDC: Chair, Gerlach, Guridy, Affa

The committee met prior to this meeting; the next meeting is not yet scheduled. .

Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal

The committee has not met since the last council meeting; there are no future meetings scheduled.

Parks and Recreation: Chair Hendricks, Gerlach, Siegel

The committee met on July 14; the next meeting is not yet scheduled.

Public Safety: Chair Mota, Hendricks, Zucal

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Public Works: Chair Zucal, Affa, Siegel

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Controllers Report

Administration Report

Controllers Reports

Attachments: [Bank Rec July 1 Report](#)
 [Accounts Payable - July 14 Report](#)
 [Bank Rec - June 21](#)
 [Shred July 19](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 59

Amending the 2021 Capital Projects Fund and the 2021 Trexler Fund to provide for a transfer of Three Hundred Ninety-Nine Thousand Three Hundred Twelve Dollars and Thirty Cents (\$399,312.30) from the Trexler Fund Capital Contribution Account to Capital Project 2213 (Valania Park Renovations) and Capital Project 2206 (Jordan Creek Greenway Trail).

Attachments: [Bill 59 Trexler Transfer](#)

Bill 60

Amending the 2021 General Fund budget to create one (1) Project Manager position at a Paygrade 14N at an annual salary of Sixty-Nine Thousand Two Hundred Dollars (\$69,200) to assist the Department of Community and Economic Development as well as other departments with implementation, oversight and management of city-wide projects.

Attachments: [Bill 60 CD Project Manager](#)
 [CED Project Manager - 2021 Job Description](#)

Bill 61

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Ten Thousand (\$10,000.00) Dollars from Stonyfield Organic for the purchase of Foamstream Equipment as part of the Non-Toxic Neighborhoods Initiative.

Attachments: [Bill 61 STONYFIELD ORGANIC DONATION](#)

Bill 62

Amending the 2021 General Fund budget to create One (1) additional position of Community Health Nurse (11N) in the Allentown Health Bureau (AHB). This position and related expenses will be covered by a One Hundred Thousand (\$100,000) Dollar donation from St. Luke's Physician Group, Inc. to assist the Allentown School District in becoming a Vaccines for Children Provider (VFC).

Attachments: [Bill 62 ST LUKE'S PHYSICIAN GROUP DONATION - VFC](#)

CONSENT AGENDA:

R97

Jennifer Miklus, Commission on Homeless, 07/15/2025 (reappointment)

Attachments: [R97 Reappointment Commission on Homeless - Jennifer Miklus](#)
 [Jennifer Miklus, Commission on Homeless, 07-15-2025](#)

R98

Hope Sabbagh, Commission on Homeless, 07/15/2025 (reappointment)

Attachments: [R98 Reappointment Commission on Homeless - Hope Sabbagh](#)
 [Hope Sabbagh, Commission on Homeless, 07-15-2025](#)

R99

Craig Messinger, Disruptive Conduct Board of Appeals, 06/01/2024

Attachments: [R99 Reappointment Disruptive Conduct Board of Appeals - Craig Messinger](#)
 [Craig Messinger, Disruptive Conduct Board of Appeals, 06-01-2024](#)

R100

Charles Roca, Disruptive Conduct Board of Appeals, 06/01/2024 (replacing Chief Granitz)

Attachments: [R100 Appointment Disruptive Conduct Board of Appeals - Charles Roca](#)
 [Charles Roca, Disruptive Conduct Board of Appeals, 06-01-2024](#)

R101

Leonard Lightner, Disruptive Conduct Board of Appeals, 06/01/2024

Attachments: [R101 Reappointment Disruptive Conduct Board of Appeals - Leonard Lightner](#)
 [Leonard Lightner, Disruptive Conduct Board of Appeals, 06-01-2024](#)

R102

Linda Vega, Human Relations Commission, 12/31/2021 (reappointment)

Attachments: [R102 Reappointment Human Relations Commission - Linda Vega](#)
 [Linda Vega, Human Relations Commission, 12-31-2021](#)

R103

Nancy Wilt, Recreation Commission, 12/31/2021 (reappointment)

Attachments: [R103 Reappointment Recreation Commission - Nancy Wilt](#)
 [Nancy Wilt, Recreation Commission, 12-31-2021](#)

R104

Phoebe Harris, Recreation Commission, 12/31/2021 (reappointment)

Attachments: [R104 Reappointment Recreation Commission - Phoebe Harris](#)
 [Phoebe Harris, Recreation Commission, 12-31-2021](#)

R105

640 Dixon Street - Sewer Planning Module

Attachments: [R105 Lehigh County Humane Society Building Expansion - Sewage Planning M](#)
 [640 Dixon Street - Sewer Planning Module](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R106

Appoints Police Officer Appointment

Sponsors: Administration

Attachments: [R106 Police Officer Appointment](#)

R107

Approves the Submission of an Amendment to the PA DCED Emergency Solutions Grant Application

Sponsors: Administration

Attachments: [R107 PA DCED Emergency Solutions Grant Amendment](#)

R108

Authorizes Electronic Access to PennDOT Systems

Sponsors: Administration

Attachments: [R108 Electronic Access to PennDOT Systems](#)

R109

\$200,000.00 in Risk Management for Excess Insurance Premiums Have Increased in 2021 and Exceeded the Amount Originally Appropriated; \$18,199.74 in Human Resources for Account Not Changed to Deduct from Permanent Wages when HR Clerk Confidential Position Changed to Full Time; \$8,730.59 in Finance for Existing Vehicle Dual Facing Dash Cameras Are In Need of Replacement in the EMS Vehicles.

Attachments: [R109 Account was not Changed to Deduct from Permanent Wages and Existing Existing Vehicle Dual Facing Dash Cameras Are In Need of Replacement in the Account Was Not Changed To Deduct From Permanent Wages City Excess Insurance Premiums Have Increased in 2021 and Exceeded the An](#)

R110 Needs an amendment to increase the request to \$291,500 as a result of a recent analysis

Authorizes Submission of a Formal Application to the Pennsylvania Department of Community & Economic Development for a Grant of Two Hundred Seventy-Five Thousand Dollars (\$275,000.00) to support renovation of four city bridges, three over Cedar Creek and one on Dixon Street.

Attachments: [R110 Bill CEDAR CREEK & DIXON BRIDGES GRANT](#)

R111

SUPPORTS OPPOSITION TO SENATE BILL 597

Attachments: [R111 OPPOSITION TO SB 597](#)

R112

Tiffany Polek, Allentown Neighborhood Improvement Zone Development Authority (NIZ), 01/01/2026 (Reappointment)

Attachments: [R112 Reappointment Allentown Neighborhood Improvement Zone Developmen Tiffany Polek, Allentown Neighborhood Improvement Zone Development Author](#)

R113

Oscar F. Ortiz, Council of Youth, 07/01/2023

Sponsors: Administration

Attachments: [R113 Appointment Council of Youth - Oscar F. Ortiz](#)
[Oscar F. Ortiz, Council of Youth, 07-01-2023](#)

R114

Appoints Joseph McMahon, Water and Sewer (Lease and Operations) Compliance Review Board, 01/01/2023 - Replaces John J. Bartol

Attachments: [R114 Appointment Water and Sewer \(Lease and Operations\) Compliance Review Board](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 64 Refer to Budget and Finance

Amending the 2021 General Fund budget by transferring Four Hundred Forty-Six Thousand Four Hundred Seventy Dollars and Ninety Cents (\$446,470.90) from the unappropriated balance of the General Fund to the Fire, EMS and Human Resource Departments for related COVID-19 expenses. In 2020 the City was awarded a COVID-19 grant from the County of Lehigh in the amount of \$1.9M. The original deadline to spend this grant was December 2020; however, the County has since amended the deadline to allow for spending through 2021. A total of \$446,470.90 of the \$1.9M remains to be spent.

Sponsors: Administration

Attachments: [Bill 64 2020 LC COVID GRANT](#)

Bill 65 Refer to Public Works

Amending the 2021 General Fund by eliminating two (2) Part-Time positions in Building Maintenance and creating one (1) Full-Time position which will allow the Bureau of Building Maintenance to operate more efficiently.

Attachments: [Bill 65 Building Maintenance Reorg](#)

Bill 66 Refer to Parks and Recreation

Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Thirty Thousand (\$130,000) Dollars from the NRPA and Niagara Bottling Company to support the renovations at Valania Park.

Attachments: [Bill 66 NIAGRA - VALANIA PARK GRANT](#)

Bill 67 Refer to Parks and Recreation

Amending the 2021 Golf Fund budget by transferring Seventy-Three Thousand Six Hundred Thirty-Two Dollars and Fifty-Two Cents (\$73,632.52) from the unappropriated balance of the Golf Fund to the Equipment Account for the purchase of a new rough mower.

Sponsors: Administration

Attachments: [Bill 67 Golf Course Mower](#)

Bill 68 Refer to Parks and Recreation

Amending Article 180B, Council of Youth, by modifying the composition of the board by

changing the provision that five members shall be adults and be representative of youth organizations, interests or advocacy to eight and that the Department of Police designate a non-voting designee to the Council.

Sponsors: Gurdy, Hendricks, Mota and Administration

Attachments: [Bill 68 Council of Youth Amendment](#)

Bill 69 Refer to Public Works
Traffic Control Maps

Attachments: [Bill 69 Traffic Control Maps](#)
[Temporary Traffic Regulations Memo](#)

Bill 70 Refer to Parks and Recreation
Amending the 2021 Capital Fund Budget to provide for a transfer of Nine Thousand Three Hundred Fifteen Dollars and Fifty Cents (\$9,315.50) as a transfer of funds from Capital Project 2024 – 15th Street Traffic Signal Improvements to Capital Project 1663 – Martin Luther King, Jr. Trail to provide for additional lighting.

Attachments: [Bill 70 CAPITAL PROJECT 1663 TRANSFER](#)

Bill 71 Refer to Public Safety
Amending the 2021 General Fund by funding the Public Safety Analyst position currently budgeted for One (\$1) Dollar in the Police Department budget.

Attachments: [Bill 71 PUBLIC SAFETY ANALYST FUNDING](#)

Bill 72 Refer to CEDC
Identified Business Enterprises

Sponsors: Gerlach, Gurdy, Mota and Mr. Siegel

Attachments: [Bill 72 Identified Business Enterprises](#)
[Contracting Barriers: A Review of Existing Disparity Studies](#)
[MWOB](#)
[MOB Proposal Notes](#)

Bill 73 Refer to Public Safety
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Eight Thousand Seventy-Five Dollars and Twenty-Nine Cents (\$8,075.29) from the EMS Council State EMSOF Funds to be used to further prepare for medical emergencies and rebuild supplies from COVID-19.

Attachments: [Bill 73 EMS Council Contribution](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules

Home Rule Charter

Contract Procedures

Attachments:

[HOMERULE June 2021](#)

[Council Rules March 2021 Edition](#)

[Contract Procedures](#)