



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, June 16, 2021

7:00 PM

Council Chambers

Public Comment Provisions during COVID-19: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to Michael.Hanlon@AllentownPa.gov by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

April 21, 2021 City Council Meeting Minutes

Attachments: [April 21, 2021 City Council Meeting Minutes](#)

April 28, 2021 Special Meeting - American Rescue Plan Meeting Minutes

Attachments: [April 28, 2021 Special Meeting - American Rescue Plan Meeting Minutes](#)

May 5, 2021 Contract Approval Meeting Minutes

Attachments: [May 5, 2021 Contract Approval Meeting Minutes](#)

Old Business**Communications:****DaVinci Update**

Da Vinci Presentation

Attachments: [DV Request](#)

REPORTS FROM COMMITTEES:**SPECIAL MEETINGS**

Council will hold a special meeting on July 14th, time to be determined, to discuss issues relating to the contract for fleet maintenance.

Council will hold a special meeting on July 21st, time to be determined, to discuss issues relating to different models relating to service calls and public safety issues.

Budget and Finance: Chair Siegel, Hendricks, Mota

The committee has not met since the last council meeting; the next meeting is scheduled for June 23rd at 6:00 PM to discuss the monthly finance reports and existing minority contracting - MBEs/WBEs provisions and other legislative options. Mr. Siegel will be getting an update from the auditors prior to this meeting, so if there are any questions, please forward them.

CEDC: Chair, Gerlach, Guridy, Affa

The committee met on June 9th; the next meeting is scheduled for July 14th prior to the special meeting on the contract for fleet maintenance.

Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal

The committee has not met since the last council meeting; there are no future meetings scheduled.

Parks and Recreation: Chair Hendricks, Gerlach, Siegel

The committee met on June 9th; the next meeting is not yet scheduled.

Public Safety: Chair Mota, Hendricks, Zucal

The committee met this evening; the next meeting is not yet scheduled.

Public Works: Chair Zucal, Affa, Siegel

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks

The committee met this evening; the next meeting is not yet scheduled.

Controllers Report**Administration Report**

Controller's Info

Attachments: [1st QUARTER 2021 SUMMARY OF PENSION CASH FLOWS](#)
[Accounts Payable Review - June 3 Issued](#)

APPOINTMENTS:

David Jon Stanley, Environmental Advisory Council, 01-01-2023 (Replacing Anthony Hespeth)

Attachments: [David Jon Stanley, Environmental Advisory Council, 01-01-2023](#)

Fred Banuelos, Civil Service Board, 01-21-2025 (Reappointment)

Attachments: [Fred Banuelos, Civil Service Board, 01-21-2025](#)

Kelli Holzman, Planning Commission, 01-01-2022 (Replacing the unexpired term of Attorney Foucek)

Attachments: [Kelli Holzman, Planning Commission, 01-01-2022](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 31 Public Hearing, this evening
Amending the Zoning Ordinance of the City of Allentown by repealing Section 1314.02.C.4 (7) of the Zoning Ordinance with respect to the prohibition of on-site frying of foods in the Traditional Neighborhood Development Overlay District (TNDO) in its entirety, providing for a repealer clause, a severability clause and an effective date.

Sponsors: Guridy and Mota

Attachments: [Bill 31 On Site Frying Repealer](#)
[TNDO District Map](#)
[City PC Staff Report](#)
[Referral Letter](#)
[Letter from the Lehigh Valley Planning Commission regarding Bill 31 Frying in th](#)
[Receipt Lehigh County Law Department](#)
[Legal Ad](#)
[Bill 31 On Site Frying Mailing Labels](#)
[Bill 31 Public Comment West Park](#)
[Bill 31 Public Comment Durante](#)

Bill 46 Parks and Recreation, forwarded favorably
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Fifteen Thousand (\$15,000.00) Dollars from Giant Food Stores for the purchase of Foamstream Equipment as part of the Non-Toxic Neighborhoods Initiative

Sponsors: Administration

Attachments: [Bill 46 Giant Food Store Donation](#)

Bill 47 Parks and Recreation, forwarded favorably

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Two Hundred Fifty (\$250.00) Dollars from Alvin H. Butz, Inc. for the purchase of Summer Welcome Bags as a hiring incentive for seasonal staff hires in the Parks and Recreation Department.

Sponsors: Administration

Attachments: [Bill 47 Alvin Butz Donation](#)

Bill 48 Parks and Recreation, forwarded favorably
Amending the 2021 Trexler Fund Budget to provide for a supplemental appropriation of Three Hundred One Thousand Seven Hundred Sixty-Seven Dollars and Fifty Cents. (\$301,767.50) from the Trexler Trust as the balance of the 2021 contribution per General Trexler's will.

Sponsors: Administration

Attachments: [Bill 48 Trexler Additional Appropriation](#)

Bill 55 Parks and Recreation, forwarded favorably
Amending the 2021 Trexler Fund Budget to provide for a supplemental appropriation of Two Thousand (\$2,000.00) Dollars from the Trexler Trust to support the Romper Day Program.

Attachments: [Bill 55 Romper Day Grant](#)

Bill 57 Parks and Recreation, forwarded favorably
Amendment Needed: to increase borrowing to \$375,000 for a feasibility study on revenue and course improvements and yearly pay back of \$125,000.
An Ordinance of the Council of the City of Allentown authorizing a loan from the unappropriated balance of the General Fund, in the amount of Three Hundred Thousand (\$300,000) Dollars to the City's Golf Fund.

Attachments: [Bill 57 2021 GOLF FUND LOAN](#)

[Golf Course Loan Details](#)

Bill 49
Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of Two Million Three Hundred Forty-One Thousand One Hundred Seventeen (\$2,341,117) Dollars. This was the result of payment from UGI for the construction of ADA handicap ramps, milling and paving streets under the City's Utility Paving Program.

Sponsors: Administration

Attachments: [Bill 49 Utility Paving Program](#)

Bill 50 Budget and Finance, forwarded favorably
Amending the 2021 General Fund budget to add one (1) Accountant position at a Paygrade 13N at an annual salary of Seventy Thousand Dollars (\$70,000) to enable the City to have the resources to design a vision of the accounting, reconciliation and reporting procedures with respect to the American Rescue Plan Act funds that will allow the City to swiftly and accurately comply with Federal Audits.

Sponsors: Administration

Attachments: [Bill 50 Accountant Position](#)
[ACCOUNTANT JOB DESCRIPTION](#)

Bill 51 Public Safety, this evening
Amending the Civil Service Board (CSB) Rules for Police Officers that were adopted pursuant to the provisions of Article 155 of the Codified Ordinances by revising the Part II, Rule 1, Section 4 by revising and adding automatic disqualifiers for the hiring process for Rules Governing Appointment of Police Officers Pursuant to the Competitive Examination Process and also revising the same rules in Part III, Rule I, Section 4 of the Rules Governing Appointment of Police Officers Without Competition.

Sponsors: Administration

Attachments: [Bill 51 Police Civil Service Rule Change](#)

Bill 54 Public Safety, this evening
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Two Thousand Four Hundred (\$2,400) Dollars from Good Shepherd for the purchase of radio transmitter bracelets for Project Lifesaver clients.

Sponsors: Administration

Attachments: [Bill 54 Project Lifesaver](#)

Bill 52 CEDC, forwarded favorably
An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

Sponsors: Administration

Attachments: [Bill 52 CDBG Account Set Up](#)

Bill 56
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Five Hundred Sixty-Two Thousand Dollars (\$562,000) from the Pennsylvania Department of Health, Division of Immunization to assist the City's Health Bureau to accomplish COVID-19 vaccinations, routine vaccines for Children and Act 317 Vaccinations.

Sponsors: Administration

Attachments: [Bill 56 Immunization Grant](#)
[IMMUNIZATION GRANT LINE ITEM DETAIL](#)

Bill 53 Rules, Chambers, Intergovernmental Relations and Strategy, this evening
Charter Amendment on 5 mile radius requirement: All such heads of departments, offices, and agencies, need not be residents of the City at the time of appointment, but shall legally reside within five (5) miles of the City's borders within twelve (12) months of being appointed. The appointment will terminate automatically twelve months after the appointment if the residency requirement has not been met. This provision shall apply to appointments under the requirements of the Charter.

Attachments: [Bill 53 Residency Requirement Ordinance #15666](#)
[Ordinance #15666](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R79 CEDC, forwarded favorably
Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development

Sponsors: Administration

Attachments: [R79 CDBG ACTION PLAN](#)

R88
Resolution of the Pennsylvania Emergency Solutions Grant Authorizing the filing of a proposal for funds with the Department of Community and Economic Development, Commonwealth of Pennsylvania.

Attachments: [R88 ESG - LV RHAB GRANT APPLICATION](#)

R89
Authorizes Submission of a Formal Application to the Pennsylvania Office of the Budget for a Grant of One Million Dollars (\$1,000,000) to support the DaVinci Science Center Downtown Allentown Project.

Attachments: [R89 RACP DAVINCI CENTER DOWNTOWN PROJECT](#)

R90
Sewage Planning Module for 207 North Front Street

Attachments: [R90 207 N. Front Street Urban Residential Multi-Family Development - Sewage Sewer Planning Module - 207 N. Front Street](#)

R91
Confirms commitment of \$375,000 from the General Fund to the Bogerts Bridge Restoration Capital Project.

Attachments: [R91 RACP BOGERTS BRIDGE GRANT FUNDS COMMITMENT](#)

R92
Cancels the July 7, 2021 Council Meeting

Attachments: [R92 Cancels July 7th Council Meeting](#)

R93
Transfer Approvals: \$186,742.94 in Finance for the Fire union contract implementation; \$25,445.25 in Parks Maintenance needed to move money into proper account for the pool/park climber; \$12,000 in Finance for the administration software update to allow for implementation of the TD Bank Payment Processing Center.

Attachments: [R93 Transfers](#)
 [POOL CLIMBER](#)
 [FIRE DEPT PERMANENT WAGES](#)
 [TD BANK](#)

R80 Rules, Chambers, Intergovernmental Relations and Strategy, this evening Amends Council Rules by starting the meetings at 6:30 PM, putting Contract Approvals under the Order of Business, creating a Consent Agenda and ‘codifying’ the practice the body has used to change their rules.

Sponsors: Affa, Guridy, Mota and Mr. Zucal

Attachments: [R80 Council Rules](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 58 Request to vote on
Amending the 2021 Stormwater Fund by transferring Two Million (\$ 2,000,000) Dollars from the unappropriated balance of the Stormwater Fund to the Capital Fund for Stormwater Infrastructure Improvements

Attachments: [Bill 58 Stormwater Infrastructure Improvements](#)

Bill 59 Refer to Parks and Recreation
Amending the 2021 Capital Projects Fund and the 2021 Trexler Fund to provide for a transfer of Three Hundred Ninety-Nine Thousand Three Hundred Twelve Dollars and Thirty Cents (\$399,312.30) from the Trexler Fund Capital Contribution Account to Capital Project 2213 (Valania Park Renovations) and Capital Project 2206 (Jordan Creek Greenway Trail).

Attachments: [Bill 59 TREXLER CAPITAL TRANSFER](#)

Bill 60 Refer to CEDC
Amending the 2021 General Fund budget to create one (1) Project Manager position at a Paygrade 14N at an annual salary of Sixty-Nine Thousand Two Hundred Dollars (\$69,200) to assist the Department of Community and Economic Development as well as other departments with implementation, oversight and management of city-wide projects.

Attachments: [Bill 60 CD PROJECT MANAGER](#)
 [CED Project Manager - 2021 Job Description](#)

Bill 61 Refer to Parks and Recreation
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Ten Thousand (\$10,000.00) Dollars from Stonyfield Organic for the purchase of Foamstream Equipment as part of the Non-Toxic Neighborhoods Initiative.

Attachments: [Bill 61 STONYFIELD ORGANIC DONATION](#)

Bill 62 Refer to CEDC
Amending the 2021 General Fund budget to create One (1) additional position of

Community Health Nurse (11N) in the Allentown Health Bureau (AHB). This position and related expenses will be covered by a One Hundred Thousand (\$100,000) Dollar donation from St. Luke's Physician Group, Inc. to assist the Allentown School District in becoming a Vaccines for Children Provider (VFC).

Attachments: [Bill 62 ST LUKE'S PHYSICIAN GROUP DONATION - VFC](#)

Bill 63 Refer to Allentown and Lehigh Valley Planning Commissions
AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF
ALLENTOWN BY REZONING THE FOLLOWING NINE (9) PARCELS:

Attachments: [Bill 63 Allentown School District Zoning Ordinance \(01599819x9F954\)](#)
 [Exhibit-A-Zoning Map Change \(01599804x9F954\)](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.