



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, April 7, 2021

7:00 PM

Council Chambers

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**Public Comment Provisions during COVID-19:** The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to [Michael.Hanlon@AllentownPa.gov](mailto:Michael.Hanlon@AllentownPa.gov) by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.

**Invocation:**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Courtesy and Privilege of the Floor Rules**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

**Approval of Minutes:**

January 13, 2021 City Council Meeting Minutes

**Attachments:**      [January 13, 2021 City Council Meeting Minutes](#)

January 13, 2021 City Council Meeting 2 Minutes

**Attachments:**      [January 31, 2021 City Council Meeting 2 Minutes](#)

**Old Business****Communications**

**Citations - Roberto Clemente**

**Proclamation - Health Week**

**REPORTS FROM COMMITTEES:**

**Public Hearing: April 21, 6:45 PM - Liquor licenses transfer for Zandy's at 813 Saint John Street.**

**Special Meetings:**

**April 28, 5 PM – to review the American Rescue Plan regarding federal procedures related to funding; and criterion and processes the City might use in ascertaining expenditure priorities.**

**May 12, 5:30 PM – to review and discuss the CAHOOTS presentation.**

**Budget and Finance: Chair Siegel, Hendricks, Mota**

**The committee met on March 24 at 5:30 PM and forwarded items on tonight's agenda; the next meeting is scheduled for April 28 at 5:45 PM.**

**CEDC: Chair, Gerlach, Guridy, Affa**

**The committee met on March 24; the next meeting is scheduled for April 14 at 6 PM to take testimony on the shelterless community and review items on tonight's agenda.**

**Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal**

**The committee met this evening; there are no future meetings scheduled.**

**Parks and Recreation: Chair Hendricks, Gerlach, Siegel**

**The committee has not met since the last council meeting; the next meeting is scheduled for April 21st prior to the council meeting, time to be determined.**

**Public Safety: Chair Mota, Hendricks, Zucal**

**The committee met this evening; the next meeting is scheduled for April 21st prior to the council meeting, time to be determined.**

**Public Works: Chair Zucal, Affa, Siegel**

**The committee has not met since the last council meeting; the next meeting is scheduled for April 21st prior to the council meeting, time to be determined.**

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks**

**The committee has not met since the last council meeting; a meeting is scheduled for April 14 at 5:30 to discuss the ethics bill and components of a resolution or strategy for meeting with the county to discuss the possibilities of a Housing Court.**

**Controllers Report**

**Administration Report**

## Controller Reports

**Attachments:**     [Bank Rec - Jan](#)  
                              [Bank Rec - Dec 2020](#)

**APPOINTMENTS:**

Chris Cassidy, Commission on Homeless, 03-10-2025

**Attachments:**     [Chris Cassidy, Commission on Homeless, 03-10-2025](#)

Abigail Goldfarb, Commission on Homeless, 03-10-2025

**Attachments:**     [Abigail Goldfarb, Commission on Homeless, 03-10-2025](#)

Roslyn Kuba, Commission on Homeless, 03-10-2024

**Attachments:**     [Roslyn Kuba, Commission on Homeless, 03-10-2024](#)

Erik Koller, Electricians Examining Board, 01/25/2022

Mr. Koller is a city employee who will be fulfilling the unexpired term of Walter Clouse, Jr.

**Attachments:**     [Erik Koller - Electricians Examining Board](#)

Shane' J. Gill, Human Relations Commission, 11/1/2023 (replacing Daniel Benitez)

**Attachments:**     [Shane' J. Gill, Human Relations Commission](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 18    Budget and Finance, Recommended Favorably  
Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of Four Million Two Hundred Twenty-Seven Thousand Four Hundred Two Dollars and Sixty-Eight Cents (\$4,227,402.68) from the proceeds of the 2020 Bond Issuance to comply with the Environmental Protection Agency Administrative Order.

**Attachments:**     [Bill 18 AO Fund Appropriation](#)

Bill 19    Budget and Finance, Recommended Favorably  
Amending the 2021 General Fund, the 2021 Risk Fund, the 2021 Equipment Fund, the 2021 Trexler Fund, the 2021 Golf Fund, the 2021 Solid Waste Fund and the 2021 Stormwater Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments

**Attachments:**     [Bill 19 PO Rollover 2020 to 2021](#)

**RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R41  
Sewage Planning Module for Lanta Para Transit Facility

**Sponsors:** Administration

**Attachments:** [R41 Lanta Para Transit Facility - Sewage Planning Module](#)  
[Lanta Para Transit Facility Sewage Planning Module](#)

R42

812 South Front Street - Sewage Planning Module

**Sponsors:** Administration

**Attachments:** [R42 812 South Front Street - Sewage Planning Module](#)  
[812 South Front Street Sewer Planning Module Documents](#)

R43

Approves a \$15,000 transfer in CEDC for the branding identity project and \$21,625 in Police for CALEA Registration.

**Sponsors:** Administration

**Attachments:** [R43 CD and Police Transfers](#)  
[Brand Identity Transfer](#)  
[CALEA Transfer](#)

R44

Approves the Submission of an application for a pass through grant for HADC from DCED for affordable housing activities.

**Sponsors:** Administration

**Attachments:** [R44 HADC Pass Through Grant](#)

R45

A resolution supporting HB 988, specifically, the repealing of Act 43 of 2017 which expanded the sale and use of fireworks in Pennsylvania to “consumer fireworks.” These fireworks have an aerial and explosive element compared to “ground fireworks” for sale prior to Act 43. Since enactment, public safety personnel have reported a significant increase in fireworks-related incidents and injuries, as well as significant constituent complaints. Furthermore, Act 43 preempts local regulation via municipal ordinance.

**Sponsors:** Administration, Affa, Gerlach, Guridy, Hendricks, Mota and Mr. Zucal

**Attachments:** [R45 - Repeal Act 43](#)  
[House Bill 988 Fireworks](#)

R46

Authorizes Mayor to Sign all documents related to the Traffic Signal Maintenance Agreement

**Sponsors:** Administration

**Attachments:** [R46 Traffic Signal Agreement](#)  
[PennDOT Publication 191 - 2020 Edition](#)  
[Strike of letter- 494-21-02](#)  
[TSMA Agreement](#)

R47

Authorizes Submission of a Formal Application to the Pennsylvania DCNR for a Grant of One Million Five Hundred Thousand Dollars (\$1,500,000) to support the Bogert's Bridge Restoration Project.

**Attachments:**      [R47 DCNR GRANT - BOGERT'S BRIDGE](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 20    Refer to Parks and Recreation

Amending the Environmental Advisory Council by adding to the Purpose of the Council, changing the appointment process to reflect authority under the Home Rule Charter giving the Mayor the appointment authority, allowing the Environmental Advisory Council to elect their Chair, establishing a city councilperson as a liaison to the Council, adding to the Powers and Duties, and requiring minutes to be posted on the City website.

**Sponsors:**            Mr. Siegel, Gerlach and Hendricks

**Attachments:**        [Bill 20 EAC Amendment](#)

Bill 21    Refer to Parks and Recreation

Amending the 2021 Capital Projects Fund and the 2021 Trexler Fund to provide for a transfer of Sixty Thousand (\$60,000) Dollars to continue repairs on various WPA structures in the park system.

**Sponsors:**            Administration

**Attachments:**        [Bill 21 Trexler WPA Transfer](#)

Bill 22    Refer to CEDC

An ordinance of the City of Allentown authorizing the designation of the Redevelopment Authority of the City of Allentown as land bank for the City of Allentown.

**Attachments:**        [Bill 22 Land Bank](#)

Bill 23    Refer to Public Safety

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Twenty-Four Thousand Six Hundred Fifty-Seven (\$24,657.00) Dollars from the Commonwealth of Pennsylvania Office of The State Fire Commissioner Grant, to the Allentown Fire Department for COVID-19 related expenses/purchases.

**Sponsors:**            Administration

**Attachments:**        [Bill 23 OFSC COVID19 Fire Grant](#)

Bill 24    Refer to Public Safety

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Forty-Five Thousand Seven Hundred Fifty-Three (\$45,753.00) Dollars from the United States Department of Justice Edward Byrne Memorial JAG Grant to the City of Allentown for updating technology in seven police interview rooms.

**Sponsors:**            Administration

**Attachments:**      [Bill 24 JAG Grant](#)

Bill 25    Request to be voted on  
Amending Part III, Business Regulation and Taxation, Title Three - Fees, Article 333, Business Privilege Tax, Subsection B. Tax Year Change, to provide tax relief to Allentown taxpayers in the calendar year 2021 by extending the deadline to file and pay 2020 Business Privilege Taxes in full thereof without interest and penalty from April 15, 2021 to May 17, 2021.

**Sponsors:**            Administration

**Attachments:**      [Bill 25 Filing Extension for 2020 Business Privilege Taxes](#)

Bill 26    Refer to Community and Economic Development  
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of One Thousand (\$1,000) Dollars from GBU Financial Life to provide uniforms to support emergency preparedness and deployment initiatives for the Allentown Volunteer Medical Reserve Corps.

**Sponsors:**            Administration

**Attachments:**      [Bill 26 GBU Financial Life Donation](#)

Bill 27    Refer to Public Works  
Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Ninety-Five Thousand Five Hundred Forty-Two (\$195,542) Dollars from Lehigh County Authority (LCA) to make road improvements throughout the LCA restoration work area.

**Sponsors:**            Administration

**Attachments:**      [Bill 27 LCA Cost Sharing Program](#)

Bill 28    Refer to Community and Economic Development  
Amending the 2021 Federal Grants Fund budget by creating the position of Homeless Services Coordinator within the Department of Community Development to provide coordination and support for the initiatives of the Allentown Commission on Homelessness. This position is funded through COVID ESG funds.

**Sponsors:**            Administration

**Attachments:**      [Bill 28 Homeless Coordinator](#)  
[Homeless Services Coordinator Job Description](#)

Bill 29    Refer to Parks and Recreation  
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Seven Thousand (\$7,000) Dollars from City Center Allentown to provide background checks and American Red Cross Lifeguard Certification Course fees for City of Allentown resident hires in the Department of Parks and Recreation.

**Sponsors:**            Administration

**Attachments:**      [Bill 29 City Center Donation - Summer Hires](#)

Bill 30    Refer to Rules, Chambers, Intergovernmental Relations and Strategy

Amending the Ethics Code by adding language on conflict of interests clarifying a prohibition of using your 'position' in any way to result in a personal or financial benefit to yourself or associated person or entity as defined.

**Sponsors:** Gerlach and Mr. Siegel

**Attachments:** [Bill 30 Ethics Amendment](#)

Bill 31 Refer to Allentown and Lehigh Valley Planning Commissions  
Amending the Zoning Ordinance of the City of Allentown by repealing Section 1314.02.C.4 (7) of the Zoning Ordinance with respect to the prohibition of on-site frying of foods in the Traditional Neighborhood Development Overlay District (TNDO) in its entirety, providing for a repealer clause, a severability clause and an effective date.

**Sponsors:** Guridy and Mota

**Attachments:** [Bill 31 On Site Frying Repealer](#)  
[TNDO District Map](#)

Bill 32 Refer to Public Safety  
Amending Part Seven, General Offenses Code, of the Codified Ordinances of Allentown, Pennsylvania creating Article 717 – B.Y.O.B. Establishment, by creating a new Article entitled “B.Y.O.B. Establishment”.

**Sponsors:** Affa, Guridy, Hendricks and Mr. Zucal

**Attachments:** [Bill 32 BYOB Ordinance](#)

Bill 33 Refer to Public Safety  
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Forty Thousand Seven Hundred One Dollar and Forty-Five Cents (\$40,701.45) from FEMA US Department of Homeland Security Assistance to Firefighters Grant, to the Allentown Fire Department for COVID-19 related expenses to purchase PPE and related supplies.

**Sponsors:** Administration

**Attachments:** [Bill 33 FEMA COVID19 Fire Grant](#)

Bill 34 Refer to Budget and Finance  
Amending the 2021 General Fund and Risk Management Fund budget to accommodate the reorganization of positions to allow the Department of Finance to operate more efficiently.

**Sponsors:** Administration

**Attachments:** [Bill 34 Finance Reorg](#)  
[Financial Analyst Job Desc](#)  
[PAYROLL ADMINISTRATOR JOB DESCRIPTION](#)

Bill 35 Refer to CEDC  
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Two Thousand Five Hundred (\$2,500) Dollars from Patient First to provide supplies for those volunteering to work the COVID vaccination clinic.



**Sponsors:** Administration

**Attachments:** [Bill 35 Patient First COVID Clinic Donations](#)

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

**NEW BUSINESS**

**GOOD AND WELFARE**

**ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*