



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, March 17, 2021

7:00 PM

Council Chambers

Public Comment Provisions during COVID-19: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to Michael.Hanlon@AllentownPa.gov by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Attachments: [Public Comments Comments](#)
[Allentown City Council Letter 03.17.2021](#)
[Cease and Desist Letter to OATH](#)
[Email to Comm Geoff Brace](#)
[Your View Tiny Homes](#)

Approval of Minutes:

January 6, 2021 City Council Contract Approval Meeting Minutes

Attachments: [January 6, 2021 City Council Contract Approval Meeting Minutes](#)

January 20, 2021 City Council Contract Approval Meeting Minutes

Attachments: [January 20, 2021 City Council Contract Approval Meeting Minutes](#)

February 17, 2021 Confirmation Hearing - Fire Chief (Agosto)

Attachments: [February 17, 2021 Confirmation Hearing - Fire Chief \(Agosto\)](#)

February 17, 2021 City Council Contract Approval Meeting Minutes

Attachments: [February 17, 2021 City Council Contract Approval Meeting Minutes](#)

Old Business

Communications:

Harry Crasper Recognition

REPORTS FROM COMMITTEES:**Budget and Finance: Chair Siegel, Hendricks, Mota**

The committee met on March 10th and forwarded items on this evening's agenda; the next meeting is scheduled for March 24 at 5:30 PM to discuss the finance reports, legislation on campaign finance reform, an amendment to the ethics act, and the transfer process (perhaps make negative balances part of monthly finances, require transfers before expenditures, mandate notifications, Controller report on negative balances or create a threshold on allowing transfers, etc.) and legislation being introduced this evening.

CEDC: Chair Gerlach, Guridy, Affa

The committee on March 10 and forwarded items for this evening. There will be a meeting on March 24 at 6:30 PM for the purpose of taking testimony from various stakeholders relating to the homeless population.

Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal

The committee has not met since the last council meeting; the next meeting is scheduled for April 7th to review Risk procedures, time to be determined.

Parks and Recreation: Chair Hendricks, Gerlach, Siegel

The committee has not met since the last council meeting; there are no future meetings scheduled.

Public Safety: Chair Mota, Hendricks, Zucal

The committee met this evening, the next meeting is scheduled for April 7, time to be determined, we will look at programs and models relating to curing violence. .

Public Works: Chair Zucal, Affa, Siegel

The committee has not met since the last council meeting; there are no future meetings scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks

The committee has not met since the last council meeting; there are no future meetings scheduled.

Controllers Report**Administration Report**

Controller Items

Attachments: [4th Q PENSION CASH FLOWS](#)
 [P Card Review](#)
 [Accts Payable](#)

APPOINTMENTS:

Latoya Mitchell, Allentown Arts Commission, 01-06-2024 (Replacing Mary Viola)

Attachments: [Latoya Mitchell, Allentown Arts Commission, 01-06-2024](#)

Max Weintraub, Allentown Arts Commission, 01-03-2026 (Replacing David Mickenberg)

Attachments: [Max Weintraub, Allentown Arts Commission, 01-03-2026](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 4

Amending the Zoning Map and Zoning Ordinance of the City of Allentown by (i) rezoning certain parcels to B-5 Urban Commercial District, (ii) providing for a new Urban Transition Multi-Family Development use within the B-5 Urban Commercial District and the B-2 Central Business District and providing a definition of, and regulations relating to, such use, (iii) permitting Adaptive Reuse in the B-5 Urban Commercial District by Special Exception, (iv) increasing the height limitation for Hotels and Motels in the B-5 Urban Commercial District, (v) modifying parking requirements for Urban Transition Multi-Family Development, and (vi) providing for a repealer clause, a severability clause, and an effective date.

Attachments:[PH - March 17 Script](#)[Bill 4 The Manhattan Building Company Inc. Ordinance](#)[Staff Report Front Street Rezone \(Manhattan\) Workshop](#)[acpc action](#)[2-9-21 ACPC minutes](#)[3-9-21 draft ACPC minutes](#)[ACP - Man P](#)[Letter from Mike Hanlon regarding Bill 4 Amending rezoning certain parcels to E](#)[The Manhattan Building Company Inc. List of Affected Parcels](#)[The Manhattan Building Company Inc. Ordinance -- 11-17-2020](#)[The Manhattan Building Company Inc. Proposed Zoning Map](#)[The Manhattan Building Company Inc. Rezoning Request Petition -- 11-17-2020](#)[The Manhattan Building Company Inc. Transmittal Letter -- Zoning Amendment](#)[Bill 4 Lehigh County Receipt](#)[Bill 4 Lehigh County Received Timestamp](#)[Letters of Support \(MBC Rezoning\)](#)[The Manhattan Building Company Inc. Planning Commission Presentation](#)[APA - Support Letter \(MBC Rezoning\)](#)[Rezoning Petition - Manhattan Building Co](#)[Letter from Lehigh Valley Planning Commission regarding - B5 Zoning Ordinance](#)[Manhattan Bldg Co 6](#)[Manhattan Bldg Co 7](#)[Manhattan Bldg Co 8](#)[Manhattan Bldg Co 9](#)[Manhattan Bldg Co 10](#)[Manhattan Bldg Co 11](#)[Manhattan Bldg Co 12](#)[Manhattan Bldg Co 13](#)[Manhattan Bldg Co 14](#)[Manhattan Bldg Co 15](#)[Manhattan Bldg Co 16](#)[Manhattan Bldg Co 17](#)[Manhattan Bldg Co 18](#)[Manhattan Bldg Co 19](#)[Manhattan Bldg Co 20](#)[Manhattan Bldg Co 21](#)[Manhattan Bldg Co 22](#)[Manhattan Bldg Co 23](#)

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[Manhattan Bldg Co 3 \(002\)](#)
[Manhattan Bldg Co 4 \(002\)](#)
[Manhattan Bldg Co 5 \(002\)](#)
[The Morning Call Ad 6886216-Bill 4](#)
[ACCP](#)
[Allentown City Council Presentation](#)

Bill 6

Amending the Environmental Advisory Council by updating the Purpose, Establishment, Chairman, Power and Duties and Annual Report.

Sponsors: Administration and Mr. Siegel

Attachments: [Bill 6 Environmental Advisory Council Amendment](#)

Bill 93

Amending the 2020 General Fund and the 2020 Capital Fund Budget to provide for a supplemental appropriation of One Hundred Seventy-Four Thousand Eight Hundred and Seventy-One Dollars and Eighty-Four Cents (\$174,871.84) from the Municipal Police Officer's Education and Training Commission (MPOETC) for tuition and salary reimbursement from Act 120 Training to be used to replace the roof on the Police Academy and fund the renovations to Public Safety Building.

Sponsors: Administration

Attachments: [Bill 93 Police Capital Project - MPOETC](#)

Bill 15 CEDC, forwarded favorably

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Twenty-Three Thousand Nine Hundred and Ten Dollars (\$23,910) from Pennsylvania Historical and Museum Commission (PHMC) to hire a professional historic preservation consultant to prepare a complete revision of the City's design guidelines for the Historic Districts.

Sponsors: Administration

Attachments: [Bill 15 PHMC GRANT - HARB](#)
[PHMC GRANT AWARD LETTER](#)

Bill 16 CEDC, forwarded favorably
Amending Part One, Administrative Code, Title Eleven, Authorities Boards and
Commissions, Article 173, Vacant Property Review Committee.

Sponsors: Administration

Attachments: [Bill 16 Blighted Property Review Board Committee Revision](#)

Bill 17 CEDC, forwarded favorably
Amending the 2021 General Fund and Stormwater Fund budgets creating a position in
CED/Special Events for a Marketing and Special Events Coordinator, add a new position
of Visual Production Technician and revising the Clerk 3 position in Planning and Zoning
to an Assistant.

Sponsors: Administration

Attachments: [Bill 17 DCED REORG](#)
[Assistant Planner 2021](#)
[Marketing and Special Events Coordinator](#)
[VISUAL PRODUCTION TECHNICIAN 2021](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R27 The contract was clarified at the Budget and Finance Committee - the solicitor's
office noted it is legally appropriate to amend the contract and it does not need to go out
for an RFP but the extension could be challenged - the resolution was forwarded favorably
with the proposal that the \$100,000 be approved for this year, but that an RFP be
considered the following year - should the contract extension be deleted?
Authorization for Change to the contract in the amount of \$100,000 for a new total of
\$200,000 with Materials Conservation Collaborative, LLC., for Public Art and Activation
Project Management services inclusive of outdoor enhancements and the creation and
display of artistic installations – the initial contract had three renewal options, this is for an
additional one year contract, with two remaining renewal options.

Sponsors: Administration

Attachments: [R27 Materials Conservation](#)
[MATERIALS CONSERVATION CO LLC 12-18-2019 C25-000091](#)
[2020 Public Art Review](#)
[BRUDADDYS Letter City Council 3-15-21](#)
[Letter of Support - Arts Commission \(2\)](#)
[Mural letter](#)
[2019 Year End Summary- Cover Letter Signed for the Police and Fire Civil Serv](#)
[Materials Conservation](#)

R31 Budget and Finance, forwarded favorably - with the proposed amendment that needs to be made this evening, changing the \$16,000 in item 3 to \$14,360 which is a result of review of the numbers.

Transfer Approvals: \$26,984.91 in Lights in the Parkway to Correct Year End Negative Balances; \$21,937.30 in Recreation to Move Funds to the Proper Expenditure Account; \$16,000 in Accounting & Financial Management to Accommodate CAFR requirement for GASB and OPEB Reports; \$9,000 in Accounting & Financial Management to Accommodate for Processing of Bank Fees for the Paying Agent for Servicing The Sinking Funds and AO Note.

Attachments: [R31 Lights in the Parkway Negative Balances and Recreation Expenditure Account](#)
[Correct Year End Negative Balances - Lights In The Parkway](#)
[Temporary Wages Concession Stand Equipment](#)
[To Accommodate CAFR Requirement for GASB and OPEB Reports](#)
[To Accommodate for Processing of Bank Fees for the Paying Agent for Servicing](#)

R32

Budget and Finance, forwarded favorably with the caveat that line 4 be changed to \$7,992.74

Transfer Approval to correct negative balances:: \$776,153.97 in Finance to Correct Negative Balance – Funds Remained Unspent at the end of 2020; \$389,910.27 in Finance to Correct Negative Balance – Funds Remained Unspent at the end of 2020; \$82,292.57 in Finance to Correct Negative Balance - Funds Remained Unspent at the end of 2020; \$22,352.74 in Finance Correct Negative Balance – Funds Remained Unspent at the end of 2020; \$12,271.57 74 in Finance Correct Negative Balance – Funds Remained Unspent at the end of 2020.

Attachments: [R32 Year End Transfer Approvals](#)
[\\$82,292.57 in Finance to Correct Negative Balance – Funds Remained Unspent](#)
[\\$22,352.74 in Finance to Correct Negative Balance – Funds Remained Unspent](#)
[\\$389,910.27 in Finance to Correct Negative Balance – Funds Remained Unspent](#)
[\\$776,153.97 in Finance to Correct Negative Balance – Funds Remained Unspent](#)
[\\$12,271.57 in Finance to Correct Negative Balance – Funds Remained Unspent](#)

R33

Budget and Finance, forwarded favorably

Transfer Approvals: \$44,539.11 in Finance to Correct Negative Balance – Funds Remained Unspent at the end of 2020; \$12,566.47 in Finance to Correct Negative Balance – Funds Remained Unspent at the end of 2020.

Attachments: [R33 Year End Transfer Approvals](#)
[\\$44,539.11 in Finance to Correct Negative Balance – Funds Remained Unspent](#)
[\\$12,566.47 in Finance to Correct Negative Balance – Funds Remained Unspent](#)

R34

Authorization for a change in an existing contract over \$10,000 – a change of \$24,509 with Telco, Inc. for – for repairs as a result of an accident – the original quote was for \$ 25,435.20 but additional monies were needed for repairs. .

Attachments: [R34 Contract Increase](#)

R35

Sewage Planning Module for St. Luke's University Health Network – Allentown Hospital Emergency Department Entrance.

Attachments: [R34 St. Luke's University Health Network – Allentown Hospital Emergency Dep:](#)
[St. Luke's University Health Network Sewage Planning Module](#)

R36

American Parkway Warehouse Development Sewage Planning Module.

Attachments: [R36 American Parkway Warehouse Development - Sewage Planning Module](#)
[1115 American Parkway Sewage Planning Module](#)

R37

A Resolution Of The Governing Board Of Allentown City, Lehigh County, Pennsylvania, Authorizing, Empowering And Directing The Proper Officers Of The Governing Board To Appoint A Liaison Between It And Berkheimer, The Duly Appointed Collector Of Local Taxes For The District, For The Express Purpose Of Sharing Confidential Tax Information With The District For Official Purposes

Attachments: [R37 Berkheimer](#)

R39

Certificates of Appropriateness for work in the Historic Districts:

- 1429 W Linden Street

Attachments: [R39 Resolution for COAs for Council OK on March 17](#)
[Final Review 1429 W Linden Street](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 18 Refer to Finance or Public Works

Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of Four Million Two Hundred Twenty-Seven Thousand Four Hundred Two Dollars and Sixty-Eight Cents (\$4,227,402.68) from the proceeds of the 2020 Bond Issuance to comply with the Environmental Protection Agency Administrative Order.

Attachments: [Bill 18 AO Fund Appropriation](#)

Bill 19 Refer to Budget and Finance

Amending the 2021 General Fund, the 2021 Risk Fund, the 2021 Equipment Fund, the 2021 Trexler Fund, the 2021 Golf Fund, the 2021 Solid Waste Fund and the 2021 Stormwater Fund by appropriating funds from the un-appropriated balances for the

rollover of encumbrances for the prior year commitments

Attachments: [Bill 19 PO Rollover 2020 to 2021](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.