



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

---

Wednesday, February 17, 2021

7:00 PM

<https://link.allentownpa.gov/CityCouncil-0217202>

1

---

<https://link.allentownpa.gov/CityCouncil-02172021>

**Public Comment Provisions during COVID-19: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to [Michael.Hanlon@AllentownPa.gov](mailto:Michael.Hanlon@AllentownPa.gov) by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.**

**Invocation:**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Courtesy and Privilege of the Floor Rules**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal*

*attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

## **Approval of Minutes:**

November 18, 2020 City Council Meeting Minutes

**Attachments:**      [November 18, 2020 City Council Meeting Minutes](#)

December 2, 2020 City Council Meeting Minutes

**Attachments:**      [December 2, 2020 City Council Meeting Minutes](#)

## **Old Business**

**Motion Redo: Authorization to expend \$200 from City Council's budget as a partial payment for a presentation by the CAHOOTS Organization at an upcoming stakeholder's meeting t**

**Budget typo - the Finance Department noted there was a typographical error made in the 2021 Proposed Budget, in the Stormwater Fund Summary, column 2020 A&E, expense account 02.**

**The typographical error has no effect on cash, nor on 2020 or 2021 expenditures in the Stormwater Fund. It only affects the printed material in the 2020 A&E within the 2021 budget book. The correct amount was expended. The error has been corrected and the revised Summary is attached.**

Finance Memo

**Attachments:**      [STORMWATER 2021 REVISED](#)  
                                 [Memo on SW Fund \(1\)](#)

## **Communications**

**REPORTS FROM COMMITTEES:****Public Hearing - March 17, 6:30 PM**

**Bill 4 Amending the Zoning Map and Zoning Ordinance of the City of Allentown by (i) rezoning certain parcels to B-5 Urban Commercial District, (ii) providing for a new Urban Transition Multi-Family Development use within the B-5 Urban Commercial District and the B-2 Central Business District and providing a definition of, and regulations relating to, such use, (iii) permitting Adaptive Reuse in the B-5 Urban Commercial District by Special Exception, (iv) increasing the height limitation for Hotels and Motels in the B-5 Urban Commercial District, (v) modifying parking requirements for Urban Transition Multi-Family Development, and (vi) providing for a repealer clause, a severability clause, and an effective date.**

**Budget and Finance: Chair Siegel, Hendricks, Mota**

**The committee met last week; the next is scheduled for February 24, 6:30 PM.**

**CEDC: Chair, Gerlach, Guridy, Affa**

**The committee has not met since the last council meeting; the next meeting is scheduled for February 24, 5:30 PM.**

**Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal**

**The committee has not met since the last council meeting; there are no future meetings scheduled.**

**Parks and Recreation: Chair Hendricks, Gerlach, Siegel**

**The committee met this evening; there are no future meetings scheduled.**

**Public Safety: Chair Mota, Hendricks, Zucal**

**The committee has not met since the last meeting, the next meeting is not yet scheduled..**

**Public Works: Chair Zucal, Affa, Siegel**

**The committee met this evening; there are no future meetings scheduled.**

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks**

**The committee met two weeks ago and discussed Council rules, the results of that discussion are being introduced this evening. The next meeting is not yet scheduled.**

**Controllers Report - recent reports are attached.**

**Administration Report**

Controller Items

**Attachments:**     [Accounts Payable - 1.29](#)  
                          [BR - 11.30 ending](#)  
                          [P Card Review](#)

## **APPOINTMENTS:**

Jon M. Clark, Arts Commission, 01/03/2026 (Replacing Billy Mack)

**Attachments:**     [Arts Commission - Jon M. Clark](#)

Sean King, Arts Commission, 01/03/2026 (reappointment)

**Attachments:**     [Commission - Sean King](#)

Andrew Weiss, Aggregated Pension Trust Fund 1/5/2022

**Attachments:**     [Andrew J. Weiss Board of Trustees for the Aggregated Pension Trust Fund](#)

## **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 1   Public Works, this evening  
Amending the 2021 General Fund, Solid Waste Fund and the Stormwater Fund budgets to accommodate the reorganization of positions to allow the Department of Public Works to operate more efficiently and be in compliance with the Home Rule Charter.

**Attachments:**     [Bill 1 Public Works Reorg](#)  
                          [CITY ENGINEER JOB DESCRIPTION](#)  
                          [CLERK III BILINGUAL JOB DESCRIPTION](#)  
                          [PUBLIC WORKS REORG SPREADSHEET](#)  
                          [PW OPERATIONS MANAGER JOB DESCRIPTION](#)  
                          [PW PROJECT MANAGER JOB DESCRIPTION](#)

Bill 2   Public Works, this evening  
Amending the 2021 Stormwater Fund Budget to provide for an appropriation from the unappropriated balance in the amount of Forty-Eight Thousand Four Hundred Fifty-Six (\$48,456) Dollars as a result of the Public Works Reorganization proposed in Bill 1-2021.

**Attachments:**     [Bill 2 STORMWATER REORG TRANSFER](#)

Bill 3   Parks and Rec, this evening  
An Ordinance of the City of Allentown, County of Lehigh and Commonwealth of Pennsylvania, revising Article 400 Department of Parks and Recreation Fees to add Section 400.09 Credit Card Convenience Fee.

**Attachments:**     [Bill 3 PARKS AND RECREATION CREDIT CARD CONVENIENCE FEE](#)

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R14

Authorizes Disposition of Certain Human Resources and Risk Management Records pursuant to the Records Retention Act

**Attachments:**      [R14 Record Retentions 2021 HR RISK AND SAFETY](#)

R15

Recommends Lehigh County Administration, Courts and DA pursue policies to reduce the risk of COVID contagion in the county prison including placing Non-Violent Offenders under house arrest, limit future incarcerations, and follow all CDC guidelines.

**Sponsors:**      Gerlach and Mr. Siegel

**Attachments:**      [R15 County Recommendation](#)

R16

Transfer Approvals: \$100,000 in CED to from the Art Expenses account line item 41 to the contract line item 46 to allow a contract with Materials Conservation and Program Art Company; \$35,847.00 in Public Safety/Police for PO #205-102145 was entered using Account #083-02-8003-0001-72 instead of Account #083-02-8003-0002-71; \$25,000.00 CED for a part-time Investigator to investigate cases for Human Relations. \$25,000.00 in CED for the City Art Program to hire temporary staffing for the Art Program and Branding program; and \$9,057.89 in CED to Correct year end negative balances, moving funds from temporary wages to permanent wages

**Attachments:**      [R16 Transfers](#)  
[CED Needs to Move the Funds from Art Expenses](#)  
[City Art Program and Branding Continues to Move Forward](#)  
[Correct Year End Balances - CED](#)  
[Part-time Investigator Needed To Investigate Cases for Human Relations](#)  
[PO Was Entered Using A Different Account Number](#)

R17

Sewage Planning Module for 222 & 228 N. Arch Street

**Attachments:**      [R17 222 & 228 N. Arch Street - Sewage Planning Module](#)  
[222 228 N Arch Street Sewer Planning Module](#)

R18

Sewage Planning Module for The Lift Center at 526 S. Aubrey Street

**Attachments:**      [R18 The Lift Center at 526 S. Aubrey Street - Sewage Planning Module](#)  
[526 S. Aubrey Street Sewer Planning Module](#)

R19

Sewage Planning Module for Minor Subdivision of 2938 W. Chew Street

**Attachments:**      [R19 Minor Subdivision of 2938 W. Chew Street - Sewage Planning Module](#)  
[2938 W Chew Street Sewer Planning Module](#)

R20

Sewage Planning Module for Townes on Ridge, 1031-1051 Ridge Avenue

**Attachments:**      [R20 Townes on Ridge, 1031-1051 Ridge Avenue - Sewage Planning Module](#)  
[Townes at Ridge - 1035-1051 Ridge Ave Sewer Planning Module](#)

R21 Appointment of Fire Chief

**Attachments:**      [R21 Appointment of Fire Chief](#)  
[RESUME\\_EFRAIN\\_AGOSTO](#)

R22

Certificates of Appropriateness for work in the Historic Districts: 301 N 8th Street, 445 N 10th Street, 529 Liberty Street

**Sponsors:**          Administration

**Attachments:**      [R22 Certificates of Appropriateness](#)  
[HARB February 2021 Final Reviews](#)

R23

Authorizes the Administration to Prepare and Submit to the Court a Declaration of Taking and Related Documentation pursuant to the Eminent Domain Code of 1964, as amended, to Acquire a Bikeway Easement Interest in a Portion of the Property Located 201 North Jordan Street, Allentown, Pennsylvania 18102 identified by the Lehigh County Assessment Office as Parcel Number 640724083828.

**Sponsors:**          Administration

**Attachments:**      [R23 201 North Jordan Street](#)  
[Legislative Template - Jordan Greenway Bike Trail- 2 Properties](#)

R24

Authorizes the Administration to Prepare and Submit to the Court a Declaration of Taking and Related Documentation pursuant to the Eminent Domain Code of 1964, as amended, to Acquire a Temporary Construction Easement and a Bikeway Easement Interest in the Property Located at 701 North Meadow Street, Allentown, Pennsylvania 18102 identified by the Lehigh County Assessment Office as Parcel Number 640724083828.

**Attachments:**      [R24 701 North Meadow Street](#)  
[Jordan Greenway Bike Trail- 2 Properties](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 6    Refer to Parks and Recreation  
Amending the Environmental Advisory Council by updating the Purpose, Establishment, Chairman, Power and Duties and Annual Report.

**Sponsors:**          Administration and Mr. Siegel

**Attachments:**      [Bill 6 Environmental Advisory Council Amendment](#)

Bill 7    Refer to Public Works  
Amending the 2021 Capital Fund Budget by transferring Two Hundred Forty-Six Thousand

One Hundred Seventy-One Dollars and Sixty-One Cents (\$246,171.61) from Capital Project 1227 – Automatic Meter Reading and Capital Project 1743 – Mechanical Renovations Wastewater Plant to Capital Project 1805 – Emergency Water Repairs to correct a negative balance in this account.

**Sponsors:** Administration

**Attachments:** [Bill 7 Capital Project Transfer](#)

Bill 8 Refer to CEDC

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Nine Hundred Ninety-Five Thousand Four Hundred Seventy-Nine Dollars and Sixty-Three Cents (\$995,479.63) from the U.S. Department of Housing and Urban Development for the lead abatement program and removes state funds from the 2020 Lead Grant that is not being accepted because the two grants cannot serve the same zip code area. This grant is on a reimbursable basis.

**Sponsors:** Administration

**Attachments:** [Bill 8 Federal Lead Grant](#)

Bill 9 Refer to CEDC

Lead Grant Reorganization in CEDC - Amending the 2021 General Fund budget by reorganizing the Community Housing Development Program within the Department of Community Development by deleting the Financial Specialist Position at a paygrade 13(M), pay budgeted at \$58,806 and creates one Education and Outreach Specialist 16(M) at a salary of Sixty Thousand Four Hundred Eleven (\$60,411) Dollars; and creates one Program Coordinator position at a paygrade 9(M) with an annual salary of Forty-Eight Thousand Four Hundred Seventy-Two (\$48,472) Dollars.

**Sponsors:** Administration

**Attachments:** [Bill 9 Lead Grant Reorg](#)  
[Lead Education\\_Outreach Specialist](#)  
[Lead Program Coordinator](#)

Bill 10 Refer to CEDC

An Ordinance providing for the expenditure of funds received by the City of Allentown on behalf of the Da Vinci Science Center from the U.S. Department of Housing and Urban Development in the amount of Five Million Six Hundred Five Thousand (\$5,605,000) Dollars.

**Sponsors:** Administration

**Attachments:** [Bill 10 Da Vinci Loan](#)

Bill 11 Request to be voted on

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Nine Hundred and Five Thousand Two Hundred Eighty Dollars (\$905,280) from the Pennsylvania Department of Health, Bureau of Public Health Preparedness and Response for COVID-19 prevention, mitigation, response and recovery activities in the Public Health Emergency Preparedness Grant.

**Sponsors:** Administration

**Attachments:**      [Bill 11 2021 COVID Health Grant](#)

Bill 12    Refer to Public Works

Amending the 2021 General Fund and the 2021 Liquid Fuels Fund budgets by transferring from the unappropriated balance to the Other Contract Services Account in both funds to cover the unexpected cost of hiring contractors to assist with snow removal.

**Sponsors:**            Administration

**Attachments:**      [Bill 12 Snow Removal Contractor](#)

Bill 13    Request to be Voted On

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Seven Hundred Fifty (\$750) Dollars. Two Hundred Fifty (\$250) Dollars from the Lehigh County Medical Society and Five Hundred (\$500) Dollars from the Greater Lehigh Valley Independent Physician Association to provide supplies for those volunteering to work the COVID vaccination clinic.

**Attachments:**      [Bill 13 COVID Clinic Donations](#)

BILL 14 Refer to CEDC

Amending the 2021 General Fund budget by transferring from the unappropriated balance to the Temporary Wage and Equipment Accounts in the Lights In The Parkway Program within the Department of Community and Economic Development One Hundred Fifty Thousand (\$150,000) Dollars from the revenue received from the 2020 Season of Lights In The Parkway.

**Sponsors:**            Administration

**Attachments:**      [Bill 14 Lights in the Parkway Transfer](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R25    Refer to CEDC with Bill 10

Approves the Submission of an application to obtain a HUD 108 Loan for The Da Vinci Science Center in the amount of \$5,605,000

**Sponsors:**            Administration

**Attachments:**      [R25 Da Vinci Loan Application](#)

R26    Refer to Rules, Intergovernmental Relations and Strategy

Amends Council Rules relating to Electing a President, voting on appointments, and deleting a provision relating to budgetary meetings given the fact that the budget is introduced earlier.

**Sponsors:**            Guridy, Affa and Mota

**Attachments:**      [R26 Rules Changes](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

**ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

For Reference: Council Rules and Charter

**Attachments:**      [Council Rules March 2020](#)  
                                 [HOMERULE March 2020](#)