



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, January 20, 2021

7:00 PM

Council Chambers

Public Comment Provisions during Covid: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to Michael.Hanlon@AllentownPa.gov by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

November 4, 2020 City Council Meeting Minutes

Attachments: [November 4, 2020 City Council Meeting Minutes](#)

Old Business**Communications**

County Executive Armstrong

REPORTS FROM COMMITTEES:**Committee of Whole Report: Council President Guridy**

We met last week and discussed looking at 911 alternatives to police – the meeting that was scheduled yesterday is being rescheduled. We have also asked for the agreement with Cedar Crest, and as of today, we have received nothing.

Budget and Finance: Chair Siegel, Hendricks, Mota

The committee has not met since the last council meeting; the next is scheduled for January 27 at 5:30 PM to review the financial reports and discuss priorities the committee would like to set for the year.

CEDC: Chair, Gerlach, Guridy, Affa

The committee has not met since the last council meeting; the next meeting is tentatively scheduled for February 10 (if you keep the same schedule as Julio did).

Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal

The committee has not met since the last council meeting; there are no future meetings scheduled.

Parks and Recreation: Chair Hendricks, Gerlach, Siegel

The committee has not met since the last council meeting; the next meeting is scheduled for February 3, tentatively at 5 PM. .

Public Safety: Chair Mota, Hendricks, Zucal (Affa)

The committee has not met since the last council meeting; the next meeting is not yet scheduled..

Public Works: Chair Zucal, Affa, Siegel

The committee has not met since the last council meeting; the next meeting is scheduled for February 3, tentatively at 5:30 PM..

Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Mota, Hendricks (Gerlach)

The committee has not met since the last council meeting; the next meeting will be scheduled for January 27th at 6:30 PM. A proposal will be introduced this evening. A variety of other municipalities rules are also in the file. I have asked the Clerk to review them and summarize them in regard to issues like procedures for electing the president – to give us some insight into options out there. I am also having the office looking into creating a procedural manual for future councils – they did work on SOPs during the COVID crisis but that related to internal administrative operations, this would focus on council operations as they pertain to the city. Reading has a good example that is also in this file.

In addition, we will be working on setting up a meeting with the county to review the issue that was discussed at the last meeting relating to COVID cases in the county prison.

I would also like to set up meeting with the school board soon to explore issues we could mutually work on. Please let myself or the office know if you have any suggestions on this.

Controllers Report

Administration Report

Controller Reports

Attachments: [Bank Reconciliation - Ocotber](#)
[Check Reveiw - December](#)
[Inventory Observation - Golf Course](#)
[Parking Deduction Review](#)
[Review LVH Contract](#)

APPOINTMENTS:

Deborah Rabinsky, Allentown Arts Commission, 01/03/2026

Attachments: [Deborah Rabinsky, Allentown Arts Commission](#)
[Resolution #30126](#)

Matthew B. Malozi, Allentown Arts Commission, 01/03/2026

Attachments: [Matthew B. Malozi, Allentown Arts Commission](#)
[Resolution #30127](#)

Dietrich Kretschy, Environmental Advisory Board, 01/02/2024

Attachments: [Dietrich Kretschy, Environmental Advisory Board](#)
[Resolution #30128](#)

Lewis Edwards, ANIZDA, 01/01/23

Attachments: [Lewis Edwards - ANIZDA\)](#)
[Resolution #30129](#)

Stephen K. Breininger, ANIZDA, 01/01/2025

Attachments: [Stephen K. Breininger - ANIZDA](#)
[Resolution #30130](#)

Seymour Traub, ANIZDA, 01/01/2026

Attachments: [Seymour Traub, ANIZDA](#)
 [Resolution #30131](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 92 Public Works, forwarded favorably
Amending the 2020 Capital Fund Budget to provide for a transfer of Three Hundred Thirty-Two Thousand Four Hundred Seventy Dollars and Ninety-Two Cents (\$332,470.92) as a transfer of funds from multiple project accounts to provide Bridge Repair Funds. Bureau of Engineering is supervising and monitoring the funds. Also, corrects negative balances in projects 1753 – American Parkway NE and 1282 – Hamilton Street Safety Improvement From 10th Street.

Sponsors: Administration

Attachments: [Bill 92 Bridget Repair Transfer](#)

Bill 94 Public Works, forwarded favorably
Providing for the vacation of South Fountain Street from the centerline of Maple Street to the centerline of Walnut Street in the Third Ward of the City of Allentown and School Street from the centerline of South Fountain Street to its West Terminus in the Third Ward of the City of Allentown:

Attachments: [Bill 94 S Fountain St from Maple St](#)
 [S Fountain St from Maple St Street Vacation Engineering Report](#)
 [South Fountain St from South Maple St to Walnut St Engineering Report](#)
 [S. Fountain St and W. School St from W. Maple St to S. Fountain St Maps](#)
 [Letter from Mike Hanlon regarding S. Fountain St and W. School St from W. Ma](#)
 [Letter from Irene Woodward regarding Allentown City Planning Commission Ap](#)
 [Letter from Lehigh Valley Planning Commission regarding South Fountain St an](#)

Bill 95 Public Works, forwarded favorably
Providing for the vacation of South John Street from the centerline of Union Street to the centerline of Walnut Street in the First Ward of the City of Allentown:

Attachments: [Bill 95 S John St from Union St to Walnut St](#)
 [S John St from Union St to Walnut St - Street Vacation](#)
 [Letter from Mike Hanlon regarding S. John Street from Union Street to Walnut S](#)
 [Letter from the Lehigh Valley Planning Commission regarding St. John Street v](#)
 [Letter from Irene Woodward regarding Allentown City Planning Commission Ap](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R9
Authorizes Disposition of Certain Records

Attachments: [R9 RECORDS RETENTION 2021](#)
[Resolution #30132](#)

R10

Approves the Submission of an application to obtain funds for HADC from DCED for affordable housing activities

Attachments: [R10 HADC PASS THRU GRANT APPLICATION](#)
[Resolution #30133](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 1 Refer to Public Works

Amending the 2021 General Fund, Solid Waste Fund and the Stormwater Fund budgets to accommodate the reorganization of positions to allow the Department of Public Works to operate more efficiently and be in compliance with the Home Rule Charter.

Attachments: [Bill 1 PUBLIC WORKS REORG](#)
[CITY ENGINEER JOB DESCRIPTION](#)
[CLERK III BILINGUAL JOB DESCRIPTION](#)
[PUBLIC WORKS REORG SPREADSHEET](#)
[PW OPERATIONS MANAGER JOB DESCRIPTION](#)
[PW PROJECT MANAGER JOB DESCRIPTION](#)

Bill 2 Refer to Public Works

Amending the 2021 Stormwater Fund Budget to provide for an appropriation from the unappropriated balance in the amount of Forty-Eight Thousand Four Hundred Fifty-Six (\$48,456) Dollars as a result of the Public Works Reorganization proposed in Bill 1-2021.

Attachments: [Bill 2 STORMWATER REORG TRANSFER](#)

Bill 3 Refer to Parks and Recreation

An Ordinance of the City of Allentown, County of Lehigh and Commonwealth of Pennsylvania, revising Article 400 Department of Parks and Recreation Fees to add Section 400.09 Credit Card Convenience Fee.

Attachments: [Bill 3 PARKS AND RECREATION CREDIT CARD CONVENIENCE FEE](#)

Bill 4 Refer to CD and Planning Commissions

Amending the Zoning Map and Zoning Ordinance of the City of Allentown by (i) rezoning certain parcels to B-5 Urban Commercial District, (ii) providing for a new Urban Transition Multi-Family Development use within the B-5 Urban Commercial District and the B-2 Central Business District and providing a definition of, and regulations relating to, such use, (iii) permitting Adaptive Reuse in the B-5 Urban Commercial District by Special Exception, (iv) increasing the height limitation for Hotels and Motels in the B-5 Urban Commercial District, (v) modifying parking requirements for Urban Transition Multi-Family Development, and (vi) providing for a repealer clause, a severability clause, and an effective date.

Attachments: [Bill 4 The Manhattan Building Company Inc. Ordinance](#)
[The Manhattan Building Company Inc. List of Affected Parcels](#)
[The Manhattan Building Company Inc. Ordinance -- 11-17-2020](#)
[The Manhattan Building Company Inc. Proposed Zoning Map](#)
[The Manhattan Building Company Inc. Rezoning Request Petition -- 11-17-2020](#)
[The Manhattan Building Company Inc. Transmittal Letter -- Zoning Amendment](#)

Bill 5 Refer to Parks and Recreation
Amending the Environmental Advisory Council to change to appointment process to comply with the Home Rule Charter – appointments shall be made by the Mayor with advice and consent of Council.

Attachments: [Bill 5 EAC Amendment](#)

David Melman called in and stated that he wants Council to know he worked on these changes and is in support.

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R11 Refer to Rules, Intergovernmental Relations and Strategy
Amends Council Rules relating to Electing a President, Committee Assignments and electing a chair, voting on appointments, and deleting a provision relating to budgetary meetings given the fact that the budget is introduced earlier.

Attachments: [R11 Council Rules Proposed Amds](#)
[Council Procedures - Reading, PA](#)
[Council Policy & Operations - Reading, PA](#)
[Council Rules - Bethlehem, PA](#)
[Council Rules - Erie, PA](#)
[Council Rules - Harrisburg, PA](#)
[Council Rules - Lancaster, PA](#)
[Council Rules - Scranton, PA](#)
[Council Rules - York, PA](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.