



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

Budget and Finance Committee

Wednesday, May 20, 2020

5:00 PM

Remote Participation of Councilmembers, City Staff and our Citizens: While the Council and City Hall doors are physically closed to the public, the Council Chambers are open to the public through electronic means. The public, City staff and councilpersons are afforded the opportunity to participate remotely. Councilpersons and city staff participating in chambers will follow CDC guidelines – six-foot separation, separate microphones and wearing masks. These efforts are geared towards minimizing the number of people in the room at the same time to protect against community spread of the virus. Also, to protect against community spread, members of the public are invited to participate in public comment and courtesy of the floor through electronic means. We will be making every effort to create as many opportunities for residents to comment on legislation and bring issues to Courtesy of the Floor.

Encouraging Written Public Comments and Courtesy of the Floor Statements: Public comments will be accepted in writing through an email to the City Clerk at Michael.Hanlon@Allentownpa.gov. Emailed public comment for council meetings must be submitted by 5:00 pm on the day of the meeting to make it available and distribute it. The comments received will be read into the record by the City Clerk. The email must follow the regular format of council meetings – include your name and address on the email. A Courtesy of the Floor section will be created for items not on the agenda. Please forward these requests to the City Clerk's email address above.

Live Comments During the Meeting: Email - Council will be taking live comments during the meeting following the regular protocols using email. Email can be sent to the City Clerk at Michael.Hanlon@Allentownpa.gov. A reminder that comments must be directed to legislation under review except for Courtesy of the Floor. The meeting is livestreamed and can be found at the city website: <https://www.allentownpa.gov/> under Public Meetings or simply go directly to the link <https://allentownpa.legistar.com/Calendar.aspx>. Make sure the drop-down menu references City Council and is on the current month. The complete agenda and legislation are found there. When the meeting starts, it will say Meeting in Progress on the right-hand side. Click that and you will join the meeting. The livestream works best with up to date browsers. After the meeting is over, the video will be uploaded into the file. Should you have any questions on this, call the City Council Office at 610-437-7556.

Record of Meeting: The video and minutes of the meeting will be posted on the City website as soon as possible after the meeting for review.

Roll Call: Chair Siegel, Guridy, Mota

Discussion:

Financial forecast

- Forecast
- Cash Balance
- Actions being taken

Best/Worst case scenarios

Discussion for future action:

- Priority Based Budgeting
- Performance Standards
- IT Governance Structure

Novak Report

Financial Projections

Attachments: [Revenue and Expenditures Worksheet Summary \(002\)](#)

April Finances

Attachments: [APRIL 2020 Monthly Finances](#)

Discussion Information

Attachments: [Priority Based Budgeting](#)
[GFOA AnatomyofaPriorityDrivenBudgetProcess](#)
[20191203 - Allentown Managment Audit - Draft](#)
[20191203 - Draft Allentown Implementation Plan](#)

Adjournment