



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, October 16, 2019

7:00 PM

Council Chambers

Invocation: Councilperson Zucal

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Approval of Minutes:

October 2, 2019 City Council Contract Approval Meeting Minutes

Attachments: [October 2, 2019 City Council Contract Approval Meeting Minutes](#)

October 2, 2019 City Council Meeting Minutes

Attachments: [October 2, 2019 City Council Meeting Minutes](#)

Old Business

Communications

REPORTS FROM COMMITTEES:**Budget and Finance: Chair Guridy, Hendricks, Mota**

The Committee has not met since the last meeting – the next meeting is scheduled for October 23 at 5:30 PM – we plan on taking another look at the single audit report at that meeting.

Community and Economic Development: Chair Robinson, Guridy, Affa

The Committee has not met since the last meeting; the next meeting is scheduled for October 23rd at 6:30 PM following the Budget and Finance meeting and on November 6 prior to the council meeting to look at a resolution supporting an infrastructure bank,

Human Resources, Administration and Appointments: Chair Affa, Zucal, Mota

The Committee has not met since the last meeting; a future meeting is not yet scheduled.

Parks and Recreation: Chair Mota, Robinson, MacLean

The Committee has not met since the last meeting; the next meeting is not scheduled.

Public Safety: Chair Hendricks, Affa, Zucal

The Committee met this evening; the next meeting is not yet scheduled

Public Works: Chair Zucal, Hendricks, Robinson

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time

Rules, Chambers, Intergovernmental Relations and Strategy: Chair MacLean, Affa, Guridy

The committee has not met since the last council meeting; there are no future meetings scheduled.

Controllers Report**Administration Report****Budget Schedule – V2:**

Wednesday, October 30

Budget delivered to Council

Monday, November 4

5:30 PM Mayor's Budget Presentation

**Introduction of Budget Bills to be referred to respective special meetings
Revenue and Expenditure Estimates, Finance, Debt Service Fund – Equipment and
Capital Projects Fund if applicable.**

Wednesday, November 6

**5:00 Human Resources, Risk Management and Non-Departmental: Mayor,
General and Civic, Managing Director, Information Systems, Controller, Solicitor’s
Office, Council.**

7:00 PM Council Meeting

Monday, November 11 – Veterans Day

Wednesday, November 13

**5:30 Public Safety: Fire, Police, EMS Communications Center - Equipment and
Capital Projects Fund.**

Monday, November 18

5:00 PM Parks and Recreation

**6:00 PM Community and Economic Development - Equipment and
Capital Projects Fund.**

Wednesday, November 20 Council Meeting

**5:30 PM Public Works, Solid Waste, Liquid Fuels, Stormwater Management Fund,
Administrative Order Fund - Equipment and Capital Projects Fund.**

Monday, November 25 –

Open

Thursday, November 28 – Turkey Day

Monday, December 2

6:00 PM Open

Wednesday, December 4 Regularly Scheduled Council Meeting

6:00 PM Open for Budget Meeting

7:00 PM Adoption of Budgets

APPOINTMENTS:

Alejandra Nicole Soler, Environmental Advisory Council (EAC), 01/02/2021

Attachments: [Alejandra Nicole Soler](#)

Connie Santos, Human Relations Commission, 01/01/2021

Attachments: [Connie Santos](#)

Hamp R. Smith, Human Relations Commission, 10/25/2022

Attachments: [Hamp Smith](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 60 Public Safety, this evening

Amending the 2019 General Fund budget by deleting one (1) Patrolman position (2P) in the Police Department and creating one (1) Sergeant position (5P) as required by the Body Worn Camera Grant and transfer funds within the Bureau for the additional salary that will be needed until the end of 2019.

Attachments: [Bill 60 Digital Evidence Sgt.](#)

Bill 62 Public Safety, this evening

Amending the 2019 General Fund Budget to provide for a supplemental appropriation of Forty-Eight Thousand Seven Hundred Nine Dollars and Sixty-Five Cents (\$48,709.65) from the Municipal Police Officers' Education and Training Commission (MPOETC) to be used at the Allentown Police Academy for training and operating expenses related to Act 120 classes.

Attachments: [Bill 62 Police Training](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R77 CEDC, this evening

Transfers One Hundred Thousand (\$100,000) Dollars for an RFP to contract with a Public Art and Activation Project Management Team to support the mission of the Arts Commission

Attachments: [R77](#)

[Public Art and Activation Project Management](#)

Legislative History

10/2/19 City Council referred

R82

Assistant City Solicitor - Adam S. Rosenthal

Attachments: [R82 - Assistant City Solicitor Appointment](#)

[Adam S. Rosenthal's Resume](#)

R83

Approval of Transfers: \$18,000 in Human Resources to receive Labor and Economic Analytics Services from the Kapoor Company Advisors and Consultants for Professional Services to the City in Support of Labor Negotiations and Possible Arbitration with Unions.

Attachments: [R83 Approval of a Transfer
To Receive Labor and Economic Analytics Services from The Kapoor Company](#)

R84

Certificates of Appropriateness for work in the Historic Districts:
339 N 8th St.

Attachments: [R84 October 2019 HARB Cases
339 N 8th Street Final Review](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 63 Refer to Budget and Finance

Amending Article 130, Financial Procedures, by requiring program descriptions, objectives and performance measure; requiring the 5 year plan to be submitted with the budget; requiring all fee and tax increases to be submitted with respective fund budget ordinances; specifying that a 5% readjustment applies to the total funding proposed for the total general fund as well as each enterprise fund (A program refers to a plan of action aimed at accomplishing a clear objective, with details on what work is to be done, by more than three individuals, and with what materials and supplies. Examples of programs include items like the city's rental inspection program, lead abatement program, etc; specifies that budget memos will become part of the default budget if the change is a result of a mistake or omission in budget preparation provided the memo is provided to council and the public at least one week prior to the adoption of the budget. A budget memo may not make any major changes in the budget and become part of the default budget. Major changes include changes in position, pay, programs, fees and the like but it may include an omission that was missed or a legal obligation; specifies that the capital feasibility study – understood as a five year plan must be submitted to council no later than the second meeting in September and approved by the first meeting in October, the first year becoming the capital budget ordinance to be submitted with the budget.

Attachments: [Bill 63 Budget Process](#)

Bill 64 Refer to CEDC

Amending the 2019 General Fund budget by reducing Temporary Wages in the Bureau of Special Events and create a Full-time position of Marketing and Special Events Coordinator (11N – salary range from \$51,351 to \$72,889) to assist with meeting the demands of special events within the City.

Attachments: [Bill 64 Marketing and Special Events Position
Marketing Special Event Coord Job Desc](#)

Bill 65 Refer to CEDC

Amending the 2019 General Fund budget by eliminating the position of Building Inspector Assistant Supervisor (12N) at an annual salary of \$68,068 (Sixty-Eight Thousand Sixty-Eight) Dollars and creating an Historical Preservation Planning Officer (13N) at an annual salary of \$68,120 (Sixty-Eight Thousand One Hundred Twenty) Dollars to govern the City's Historic Preservation Ordinance.

Attachments: [Bill 65 Historical Preservation Planning Officer](#)
 [Job Description](#)

Bill 66 Refer to Council of Youth Committee
Establishing Article 180B, Council of Youth, to advise the Mayor and Council on issues impacting youth.

Attachments: [Bill 66 COY](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R86 Refer to CEDC
Property to Be Acquired by Eminent Domain by the Redevelopment Authority of the City of Allentown

Attachments: [R86 BLIGHTED PROPERTIES](#)

R87 Refer to CEDC
Allentown City Council hereby requests the Congress of the United States to introduce and pass the appropriate legislation to create a National Infrastructure Bank.

Attachments: [R87 Supports a Ntional Infrastructure Bank](#)
 [Coalition for a National Infrastructure Bank](#)
 [National Infrastructure Bank Information](#)
 [Resolutions - Adopted - 2019 - R19-056- Resolution for The Trenton City Council](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.